



A Tradition of Stewardship  
A Commitment to Service

**County Executive Office**

1195 Third Street  
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**Ryan J Alsop**  
County Executive Officer

## MEMORANDUM

TO: Board of Supervisors  
FROM: Ryan J Alsop, County Executive Officer  
DATE: March 12, 2024  
RE: **MID-YEAR FISCAL REVIEW - FISCAL YEAR 2023-24**

### Introduction

A mid-year review is part of the County's on-going fiscal monitoring process. Referencing actual revenue and expenditure activity from the first six months of the fiscal year, Departments forecast revenues and expenditures through the end of the fiscal year. This review enables the County to identify and address any current-year budget concerns in a timely manner. This process also starts the FY 2024-25 budget by providing an estimate of the FY 2023-24 General Fund ending fund balance available for use in the FY 2024-25 budget process. CEO staff continually monitor revenue trends and evaluate the impact that existing or proposed expenditure increases will have on the fund balance now and into the future.

### General Fund Current Year Fiscal Status

Using the most current information, the General Fund will likely end FY 2023-24 with an unassigned ending Available Fund Balance of approximately \$54 million which is \$35 million more than projected. This balance is reasonable and necessary for stability of operations during economic uncertainty.

Consistent with the Board's recently adopted Annual Budget Policy Guidelines, property tax revenues do include recognition of an estimated \$25 million revenue from Excess Educational Revenue Augmentation Fund (Excess ERAF) which was not included in the Adopted Budget.

The below charts are rounded to the nearest one thousand dollars (\$1,000).



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GENERAL FUND BUDGET

<b>Resources</b>	<b>FY2023-24 Revised Budget</b>	<b>FY2023-24 Six Month Estimate</b>	<b>Difference</b>
Available Fund Balance	<b>\$63,032,806</b>	<b>\$63,032,806</b>	-
Tax Revenue	\$152,710,000	\$177,065,000	\$24,355,000
Other Revenue	\$104,085,272	\$101,637,407	\$(2,447,865)
<b>Total Revenue</b>	<b>\$256,795,272</b>	<b>\$278,702,407</b>	<b>\$21,907,135</b>
<b>Total Resources</b>	<b>\$256,795,272</b>	<b>\$278,702,407</b>	<b>\$21,907,135</b>
<b>Requirements</b>			
Expenditures	\$298,457,204	\$287,393,535	\$(11,063,669)
Contingency	\$2,056,312	-	\$(2,056,312)
<b>Total Expenditures</b>	<b>\$300,513,516</b>	<b>\$287,393,535</b>	<b>\$(13,119,981)</b>
<b>Total Requirements</b>	<b>\$300,513,516</b>	<b>\$287,393,535</b>	<b>\$(13,119,981)</b>
Projected Ending Fund Balance	<b>\$19,314,562</b>	<b>\$54,341,678</b>	<b>\$35,027,116</b>

General Fund tax revenues are projected at approximately \$24 million more than the revised budget. The primary sources of General Fund Revenue are Property Tax, Transient Occupancy Tax, and Sales and Use Tax. The table below summarizes the budget versus estimate for these revenue sources. Property Tax revenues includes many components: Secured, Unsecured, Vehicle Licensing Fee, Excess ERAF, and Supplemental. Sales and Use Tax trend information is analyzed at the state and local level by a consultant. Estimates for all tax revenues are preliminary due to the timing of receipts.



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	<b>Adjusted Budget</b>	<b>Six Month Estimate</b>	<b>Difference</b>
<b>Property Tax</b>	\$122,960,000	\$149,805,000	\$26,845,000
<b>Transient Occupancy Tax</b>	14,250,000	13,000,000	(\$1,250,000)
<b>Sales and Use Tax</b>	<u>15,500,000</u>	<u>14,260,000</u>	<u>(\$1,240,000)</u>
	<b>\$152,710,000</b>	<b>\$177,065,000</b>	<b>\$24,355,000</b>

Other general revenues sources estimated at \$102 million primarily include Intergovernmental at \$30 million, Transfers In at \$29 million, and Charges for Services at \$26 million.

State revenues comprise \$28.5 million of the intergovernmental sources including \$21.5 million of restricted Prop 172 public safety sales tax. The remaining \$7 million of state revenues include dozens of grant and revenue agreements spread across the organization. The state budget will be closely monitored to determine any impacts to these agreements for next fiscal year. Most transfers in are restricted public safety and justice realignment revenues at \$10.2 million. Proceeds from the sale of Calistoga Fairgrounds totaling \$2 million will likely not be realized until next fiscal year and are excluded from this projection.

Actual county expenditures will always total less than appropriations due to staffing differences and changes in program execution. The 3.7% lapse totaling \$11 million is reasonable. Program accomplishments are many across the departments. A few to highlight include extensive roads paving and fire suppression, and the integration of behavioral services.

Napa County started FY 2023-24 with a contingency allocation of \$5 million per policy. Board actions during the fiscal year reduced this amount by \$2.9 million, including appropriation increases to County Counsel for legal services of \$1.1 million and to Groundwater Sustainability Agency consulting services of \$1.5 million along with a few other transactions. Four departments are requesting funding from Appropriation for Contingency. If approved, the Appropriation for Contingency balance of \$1.7 million will be available for further board action if needed.

**Budget Adjustments**

The CEO recommends the Board approve the recommended budget adjustments scheduled in the following charts.



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**A. General Fund**

- 1 The Board of Supervisors' salaries and benefits exceed estimates and the offices were renovated. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$25,000	1000	1010000	51100	Salaries and Wages
b. Increase	\$25,000	1000	1010000	53105	Office Furniture Appropriation for
c. Decrease	\$50,000	1000	1059000	58100	Contingency

- 2 CEO requests an increase to Salary and Wages from Other Professional Services and Appropriation for Contingency due to hiring above projections, promotions, equity adjustments extra help expenses and lack of vacancy savings. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$200,000	1000	1020000	51100	Salaries and Wages
b. Decrease	\$100,000	1000	1020000	52490	Other Professional Services Appropriation for
c. Decrease	\$100,000	1000	1059000	58100	Contingency

- 3 LAFCO needs Salary and Wages adjusted to fund position reclassifications and increases in staff which was processed in 2023. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$70,000	1000	1028000	46800	Charges for Services
b. Increase	\$70,000	1000	1028000	51100	Salary and Wages

- 4 Recognizing State-Other Funding revenue for Broadband LATA grant. The revenue increase provides for an increase in expenditures in Consulting Services to complete the grant-authorized work. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$250,000	1000	1052000	43790	ST - Other Funding
b. Increase	\$250,000	1000	1052000	52310	Consulting Services



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- 5 County Counsel requests an increase in Extra Help offset by Appropriations for Contingency due to temporary staffing needs including medical leave coverage and extended litigation. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$65,000	1000	1200000	51110	Extra Help
b. Decrease	\$65,000	1000	1059000	58100	Appropriation for Contingency

- 6 Sheriff requests an increase in Salaries & Wages in Special Investigations due to higher-than-expected employee insurance premiums with reduction in Operations Maintenance B&I due to staffing facility maintenance this fiscal year. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$20,000	1000	1363000	51100	Salary and Wages
b. Decrease	\$20,000	1000	1360000	52510	Maintenance B&I

- 7 Probation requests an increase in Equipment for the purchase of a Step Van due to additional charges incurred for acquisition of the equipment offset by a reduction to Training. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$23,500	1000	1420000	55400	Equipment
b. Decrease	\$23,500	1000	1420000	52900	Training and Conf Expenses

- 8 Agriculture Commissioner/Sealer is recognizing additional revenue in State funding to offset expenses to fund an Ag/Weights & Measures Inspector position and an LT position for a retiree to train their replacement, new office spaces, property claims, and staff equipment. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$192,180	1000	1600000	43300	State - Agriculture
b. Increase	\$147,180	1000	1600000	51100	Salaries and Wages
c. Increase	\$22,000	1000	1600000	51110	Extra Help
d. Increase	\$2,500	1000	1600000	52500	Maint - Equipment
e. Increase	\$5,850	1000	1600000	52510	Maint - B&I Public Works



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f. Increase	\$10,000	1000	1600000	52600	Rent & Leases - Equipment
g. Increase	\$3,650	1000	1600000	53300	Clothing & Personal Supplies
h. Increase	\$1,000	1000	1600000	54805	Community Grants

9 Planning requests an increase to appropriations due to an increases in supplemental Extra Help and employee benefits offset from Natural Resources and Appropriation for Contingency. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$5,000	1000	1700000	49900	Intrafund Transfers-In
g. Increase	\$15,000	1000	1700000	51110	Extra Help
j. Increase	\$20,000	1000	1700000	51200	401A Employer Contribution
c. Decrease	\$5,000	1000	1704000	51110	Extra Help
d. Increase	\$5,000	1000	1704000	57900	Intrafund Transfer-Out
h. Decrease	\$30,000	1000	1059000	58100	Appropriation for Contingency

10 Environmental Health requests an increase to for supplemental employee benefits and Computer Equipment/Accessories offset by Hazardous Waste Enforcement SRF, Department of Public Health SRF and Appropriation for Contingency . The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$25,500	1000	1702000	48200	Interfund Transfer In
c. Increase	\$8,500	2460	1700052	56100	Interfund Transfer Out
d. Increase	\$17,000	2420	1700053	56100	Interfund Transfer Out
e. Increase	\$25,500	1000	1702000	53410	Computer Equipment/Accessories
f. Increase	\$8,000	1000	1702000	51200	401A Employer Contribution
h. Decrease	\$8,000	1000	1059000	58100	Appropriation for Contingency



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Local Enforcement Agency (LEA) requests an increase to appropriations for supplemental operating expenses offset by Appropriation for Contingency. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
A. Increase	\$2,000	1000	1703000	53410	Computer Equipment/Accessories
b. Increase	\$5,500	1000	1703000	52510	Maint-B&I - PW Charges
c. Decrease	\$7,500	1000	1059000	58100	Appropriation for Contingency

**A. Other Funds**

1 HHSa requests increased use of MHSa Planning Expense Special Revenue fund using fund balance to support Behavioral Health increased operating costs. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$1,272,000	2460	2000251	56100	Transfer Out
b. Increase	\$1,272,000	2000	2000203	48200	Transfer In

2 HHSa requests increased use of Opioid Settlement Special Revenue fund using fund balance to support Public Health operations. This is a new SRF and was not previously included in the budget. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$300,000	2460	2000161	56100	Transfer Out
b. Increase	\$300,000	2000	2000100	48200	Transfer In

3 HHSa requests increased Salary and Wages expense in Older Adult and Self Sufficiency divisions for estimated salary savings that did not materialize, and increased IHSS Provider Services expense based on new provider agreement, offset by reduced Salary and Wages expense in Child Welfare Services division. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$359,000	2000	2000500	51100	Salary and Wages
b. Increase	\$220,000	2000	2000500	52431	IHSS Provider Services
c. Increase	\$71,000	2000	2000600	51100	Salary and Wages
d. Decrease	\$650,000	2000	2000205	51100	Salary and Wages



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- 4 HHSa requests increased appropriations for CalWorks Assistance cost increases using State Public Assistance Program revenue, and fund balances from Family Support subaccount Special Revenue Fund and CalWorks Special Revenue Fund. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$200,000	2480	2000651	56100	Transfer Out
b. Increase	\$124,000	2480	2000652	56100	Transfer Out
					Transfer in 2011
c. Increase	\$324,000	2000	2000600	48241	Realignment
					State Public Assistance
d. Increase	\$1,176,000	2000	2000600	43205	Programs
e. Increase	\$1,500,000	2000	2000600	53500	Support and Care of Persons

- 5 Roads CIP: Closing Project 19015 Silverado Guardrail MM 0-11. On December 12, 2018, the Silverado Trail improvement projects for guardrail and striping (Projects) were selected by Caltrans to be recipients of Highway Safety Improvement Program (HSIP) Cycle 9 Grants. The guardrail project was to be for 11 miles of Silverado Trail immediately north of Trancas Street. The extent of the restriping was to be for Silverado Trail from Trancas Street to Highway 29 in Calistoga, excluding the non-County maintained portions of the road. The HSIP Grants were to reimburse the project expenses at 100% from the effective date to the approved limits of the grant. Funds were up fronted from the ACO while it waited for reimbursement. The project is now complete, and the costs of the project have been reconciled. Staff is requesting an increase in budget appropriations of \$690,279 in the project budget, partially offset by decrease in construction services account and rest from the available fund balance, to return the funds back to the ACO. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Proj</b>	<b>Account</b>	
a. Increase	\$690,279	3000	3000000		48200	Transfers-In
b. Decrease	\$111,209	2040	2040500	19015	52360	Construction Svcs
c. Increase	\$690,279	2040	2040500	19015	56100	Transfers-Out





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Roads CIP: Closing Project 19016 Silverado Striping Trancas-H29. On December 12, 2018, the Silverado Trail improvement projects for guardrail and striping (Projects) were selected by Caltrans to be recipients of Highway Safety Improvement Program (HSIP) Cycle 9 Grants. The guardrail project was to be for 11 miles of Silverado Trail immediately north of Trancas Street. The extent of the restriping was to be for Silverado Trail from Trancas Street to Highway 29 in Calistoga, excluding the non-County maintained portions of the road. The HSIP Grants were to reimburse the project expenses at 100% from the effective date to the approved limits of the grant. Funds were up fronted from the ACO while it waited for reimbursement. The project is now complete, and the costs of the project have been reconciled. Staff is requesting an increase in budget appropriations of \$1,061,540 in the project budget, partially offset by decrease in construction services account and rest from the available fund balance, in order to return the funds back to the ACO. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Proj</b>	<b>Account</b>	
a. Increase	\$1,061,540	3000	3000000		48200	Transfers-In
b. Decrease	\$132,439	2040	2040500	19016	52360	Construction Svcs
c. Increase	\$1,061,540	2040	2040500	19016	56100	Transfers-Out

7 Roads CIP: Project 22003 HSIP Cycle Striping Project. The County received two Highway Safety Improvement Projects (HSIP) Cycle 10 grants for State-only funding. The two projects included guardrail replacement along Silverado Trail and Petrified Forest Road (HSIP Cycle 10 Guardrail Project) and upgrading roadway striping on 52 County Roads (HSIP Cycle 10 Striping Project). Funds were up fronted from the ACO while it waited for reimbursement. The project is still in progress, and the request is to return funds not needed to finish the project back to the ACO at this time. Staff is requesting an increase in budget appropriations of \$1,799,956 in the project budget, offset from the available fund balance, in order to return the funds back to the ACO. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Proj</b>	<b>Account</b>	
a. Increase	\$1,799,956	3000	3000000		48200	Transfers-In
b. Increase	\$1,799,956	2040	2040500	22003	56100	Transfers-Out



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Roads CIP: Closing Project 22004 HSIP Cycle 10 Guardrail Project. The County received two Highway Safety Improvement Projects (HSIP) Cycle 10 grants for State-only funding. The two projects included guardrail replacement along Silverado Trail and Petrified Forest Road (HSIP Cycle 10 Guardrail Project) and upgrading roadway striping on 52 County Roads (HSIP Cycle 10 Striping Project). Funds were up fronted from the ACO while it waited for reimbursement. The project is now complete, and the costs of the project have been reconciled. Staff is requesting an increase in budget appropriations of \$633,064 in the project budget, partially offset by decrease in construction services account and rest from the available fund balance, in order to return the funds back to the ACO. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Proj</b>	<b>Account</b>	
a. Increase	\$633,064	3000	3000000		48200	Transfers-In
b. Decrease	\$71,379	2040	2040500	22004	52360	Construction Svcs
c. Increase	\$633,064	2040	2040500	22004	56100	Transfers-Out

9 CIP: Closing Project Q0630 EQ Historic Courthouse Project. The Historic Courthouse suffered significant damage during the August 2014 South Napa Earthquake. This project was funded mostly by County's earthquake insurance. The General Fund advanced some funds to begin the project. The project is now complete, and the costs of the project have been reconciled. Staff is requesting an increase in budget appropriations of \$651,464 in the project budget, partially offset by decrease in construction services account and rest from the available fund balance, in order to return the advanced funds to the source. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Proj</b>	<b>Account</b>	
a. Increase	\$651,464	1000	1050000		48200	Transfers-In
b. Decrease	\$185,978	3000	3000550	Q0630	52360	Construction Svcs
c. Increase	\$651,464	3000	3000550	Q0630	56100	Transfers-Out

10 Roads CIP: Closing Project 19004 Imola Pocket Paving-ADA Ramp. The Napa Sanitation District (NSD) worked on a sewer rehabilitation project in 2019 within the unincorporated areas of Napa County in the areas north of Imola Avenue, east of Wilkins Avenue, south of Kansas Avenue, and west of Penny Lane and asked if the County would like to include street paving work as part of the project. The Board approved the project and this was funded by the Measure T. The project is now complete, and the costs of the project have been reconciled. Staff is requesting an increase in budget appropriations of \$83,111 in the project budget, partially offset by decrease in construction services account and rest from the available fund balance, in order to return the funds back to Measure T SRF. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Proj</b>	<b>Account</b>	
a. Increase	\$83,111	2440	1220053		48200	Transfers-In



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b. Decrease	\$22,811	2040	2040500	19004	52360	Construction Svcs
c. Increase	\$83,111	2040	2040500	19004	56100	Transfers-Out

11 Road Operations requests to increase appropriations in Salaries and Wages and Services and Supplies due to an increase in health insurance costs, a new staff position, and a reclass offset by use of available fund balance totaling \$500,000. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$200,000	2040	2040000	51100	Salaries and Wages
b. Increase	\$184,303	2040	2040000	52145	Engineering Services
c. Increase	\$22,760	2040	2040000	52360	Construction Svcs
d. Increase	\$76,473	2040	2040000	52600	Rents/Leases - Equipment
e. Increase	\$5,916	2040	2040000	52840	Permits/License Fees Clothing and Personal
f. Increase	\$2,690	2040	2040000	53300	Supplies
g. Increase	\$7,858	2040	2040000	53400	Minor Equipment/Small Tools

12 Library requests an increase in Salaries and Wages at the Yountville branch offset with use of available fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$15,000	2020	2020003	51100	Salaries and Wages

13 Calistoga Library requests an increase in Intrafund Transfer-In (Napa Main) offset by an increase in Intrafund Transfer-Out (Calistoga) with use of fund balance to process quarterly journals for extra help expenses. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$22,000	2020	2020001	49900	Intrafund Transfers-In
b. Increase	\$22,000	2020	2020004	57900	Intrafund Transfers-Out Extra
c. Increase	\$22,000	2020	2020001	51110	Help



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- 14 Building Inspection requests an increase to Services and Supplies offset by recognition of revenue in Investigative Fees for the purchase of a new printer/scanner. The adjustments are as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$10,000	2140	2140000	46215	Investigative Fees Computer
b. Increase	\$10,000	2140	2140000	53410	Equipment/Accessories

- 15 Silverado Community Services District requests an increase in appropriations in Landscaping Services for refurbishment projects and Other Professional Services for sidewalk repair projects offset by available fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$20,000	2850	2850000	52340	Landscaping Services
b. Increase	\$20,000	2850	2850000	52490	Other Professional Services

- 16 Monticello Public Cemetery District requests an increase in appropriations in Landscaping Services for construction of a walking pathway at the cemetery offset by available fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$50,000	2860	2860000	52340	Landscaping Services

- 17 Fleet - Roads Equipment and Vehicle Replacement requests an increase in appropriations in Depreciation Expense offset by use of available fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$30,000	4100	4101000	54600	Depreciation Expense
b. Increase	\$25,000	4100	4102000	54600	Depreciation Expense

- 18 ITS requests an increase in Maintenance- Software and Salaries & Wages through the end of the fiscal year due to unexpected maintenance costs and staffing offset by use of available fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$50,000	4200	4200012	52515	Maintenance - Software



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**Ryan J Alsop**  
County Executive Officer

19 ITS requests an increase in Security Services, due to unanticipated County security service costs, offset by use of interest revenue. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$60,000	4200	4200000	45100	Interest
b. Increase	\$60,000	4200	4200000	52335	Security Services

20 ITS requests an increase in ITS Infrastructure and Operations Maintenance-Software due to unexpected higher rates for licenses and equipment offset by use of Interest revenue. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Increase	\$243,000	4200	4200002	45100	Interest
b. Increase	\$300,000	4200	4200002	52515	Maintenance - Software
Decrease	\$57,000	4200	4200002	51100	Salaries and Wages

21 Property Management - Custodial requests an increase in appropriations in Services and Supplies for temporary/contract help, janitorial supplies and maintenance supplies offset by use of appropriation for contingency. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Decrease	\$79,500	4300	4300005	58100	Appropriation for Contingency
b. Increase	\$31,747	4300	4300005	52150	Temporary/Contract Help
c. Increase	\$44,040	4300	4300005	53330	Janitorial Supplies
d. Increase	\$3,713	4300	4300005	53350	Maintenance Supplies

22 Airport requests an increase in appropriations for collection services since this function wasn't taken over as planned offset by use of available fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$15,000	5010	5010000	52110	Central Collection Services

23 Fifth Street Parking Garage Operations requests an increase in appropriations in Services and Supplies for equipment and utilities offset by use of available fund balance. The adjustment is as follows:



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	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$1,180	5020	5020000	52500	Maint - Equipment
b. Increase	\$1,700	5020	5020000	53205	Utilities - Electric
c. Increase	\$2,200	5020	5020000	53215	Utilities - Fire Supp Systems
d. Increase	\$1,563	5020	5020000	53220	Utilities - Water
e. Increase	\$357	5020	5020000	53350	Maintenance Supplies

24 Animal Shelter requests an increase in appropriations in Services and Supplies for temporary/contract help, veterinary services, memberships/certifications and household expenses offset by savings in wages and contingency. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Decrease	\$34,000	5040	5040000	51110	Extra Help
b. Decrease	\$1,500	5040	5040000	51115	Overtime
c. Decrease	\$41,981	5040	5040000	58100	Appropriation for Contingency
d. Increase	\$18,565	5040	5040000	52150	Temporary/Contract Help
e. Increase	\$23,582	5040	5040000	52230	Veterinary Services
f. Increase	\$2,437	5040	5040000	53120	Memberships/Certifications
g. Increase	\$13,897	5040	5040000	53305	Household Expenses
h. Increase	\$19,000	5040	5040000	53610	Veterinary Supplies

25 Animal Shelter Spay and Neuter requests an increase in appropriations in Veterinary Services for spay/neuter services offset by use of fund balance. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$20,000	5040	5040001	52230	Veterinary Services

26 Transfer from CSA4 use of available fund balance to the Housing Authority to cover higher than expected utilities and other operating costs. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	
a. Increase	\$112,810	2810	2810000	56100	Transfer Out



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Property Management requests an increase in Services and Supplies for two new vehicles, engineer services, utilities and penalties/fines offset by Salaries and Wages and Appropriation for Contingency. The adjustment is as follows:

	<b>Amount</b>	<b>Fund</b>	<b>Subdivision</b>	<b>Account</b>	
a. Decrease	\$310,000	4300	4300000	51100	Salaries and Wages
b. Decrease	\$1,400	4300	4300000	58100	Appropriation for Contingency
c. Increase	\$99,489	4300	4300000	52145	Engineer Services
d. Increase	\$12,700	4300	4300000	52906	Fleet Charges
e. Increase	\$171,691	4300	4300000	53205	Utilities - Electric
f. Increase	\$26,120	4300	4300000	53225	Utilities - Sewer
g. Increase	\$1,400	4300	4300000	54410	Penalties and Fines