



## Meeting Minutes

### Napa County Board of Supervisors

Joelle Gallagher, District 1  
Liz Alessio, District 2  
Anne Cottrell, District 3  
Amber Manfree, District 4  
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

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Tuesday, February 10, 2026

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

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1. CALL TO ORDER; ROLL CALL

**Present: Chair Amber Manfree, Vice-Chair Liz Alessio, Supervisors Anne Cottrell, Joelle Gallagher, and Belia Ramos. The meeting was called to order by Chair Amber Manfree.**

2. PLEDGE OF ALLEGIANCE

**Treasurer-Tax Collector Robert Minahen led the assembly in the Pledge of Allegiance.**

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[26-57](#)

**Animal Shelter Supervisor Luis Ambriz presented the Pet of the Week (Reba).**

4. CONSENT CALENDAR

**Motion Text: Approve the Consent Calendar as amended.**

**Voting Yes: Cottrell, Ramos, Alessio, Gallagher, and Manfree**

**Voting No: None**

**Recusals: None**

**Result: Passed**

Auditor-Controller

- A. Accept and file the quarterly report of cash and non-cash donations received for the quarter ended December 31, 2025. (Fiscal Impact: Increased Revenues, Discretionary) [26-243](#)

Clerk of the Board

- B. Approval of minutes from the January 27, 2026 regular meeting and January 29, 2026 special meeting. (No Fiscal Impact) [26-88](#)
- C. Appoint Fabio Rodriguez to represent Chief of Police on the Napa County Community Corrections Partnership Executive Committee (CCP) with a term of office to commence immediately and expire on June 30, 2026. (No Fiscal Impact) [26-245](#)
- D. Appoint Janet M. Upton to represent Alternate Public Member position, and reappoint Tim M. Borman, for a seventh term, to represent Public Member position, on the Napa County Fire Services Advisory Committee with terms of office to commence immediately and expire on September 30, 2027. (No Fiscal Impact) [26-266](#)
- E. Reappoint Teresa Foss, for a sixth term, representing County-At-Large with the term of office to commence immediately and expire September 30, 2028 and reappoint Jesse Petrick, for a third term, representing County-At-Large with the term of office to commence immediately and expire September 30, 2026 on the Napa County Arts and Culture Advisory Committee. (No Fiscal Impact) [26-267](#)

County Executive Office

- F. Adopt a Resolution continuing the State of Local Emergency Due to Pervasive Tree Mortality. (No Fiscal Impact) [26-23](#)  
**Enactment No: R-2026-08**
- G. Adopt a Resolution appending an addendum to the County of Napa Policy Manual, Section 31A, for Payment Card Information, and appointing the Treasurer-Tax Collector as the officer responsible for maintaining the security of payment card information received by the County. (No Fiscal Impact) [26-97](#)  
**Item removed from agenda.**
- H. Approve for transmission a position letter in support of California Assembly Bill 35, related to climate bond rulemaking. (No fiscal impact.) [26-273](#)

## County Fire Department

- I. Approve and authorize Amendment No. 2 to Agreement No. 230216B with H2O Partners, Inc., to extend to June 30, 2026, with no change in max compensation to complete the application for the Hazard Mitigation Grant Program Application 2025. (No Fiscal Impact) [26-253](#)

**Enactment No: A-230216B Amend. 2**

## District Attorney

- J. Adopt a Resolution authorizing the District Attorney to apply for, execute and sign grant subaward documents, including amendments, extensions and modifications, thereof, for the period of April 1, 2026 to March 31, 2028 for the Family Justice Center Program to serve victims of crime. (Fiscal Impact: \$312,500 Revenue; General Fund; Budgeted; Discretionary) [26-217](#)

**Enactment No: R-2026-09**

## Elections

- K. Adopt a Resolution authorizing Agreement No. 8705 with the California Secretary of State for Voting System Replacement Funds in the amount of \$48,785 to reimburse cost of upgraded voting system. (Fiscal Impact: \$48,785 Revenue; General Fund; Budgeted; Discretionary) [26-223](#)

**Enactment No: R-2026-10; A-8705**

## Health and Human Services Agency

- L. Approve and authorize Agreement No. 260195B with Puertas Abiertas Community Resource Center; Agreement No. 260196B with Cope Family Center, Inc.; Agreement No. 260197B with UpValley Family Centers of Napa Valley, Inc.; and Agreement No. 260198B with Parents Child Advocacy Network for Fiscal Year 2025-2026 to provide outreach for and linkage to the Medi-Cal program and services as well as facilitate the Medi-Cal application process. (Fiscal Impact: \$125,575 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [26-17](#)

**Enactment No: A- 260195B; A- 260196B; A-260197B; A-260198B**

- M. Approve and authorize Amendment No. 1 to Agreement No. 250004B with Expressions of Hope upon approval through June 30, 2026, and each subsequent renewal, to increase the contract maximum by \$100,000 for a new contract maximum of \$285,953 per fiscal year to administer the County's Kinship Support Services Program. (Fiscal Impact: \$285,953; Health and Human Services Agency Fund, Child Welfare Services; Budgeted; Discretionary) [26-37](#)

**Enactment No: A-250004B Amend. 1**

- N. Approve and authorize Agreement No. 260277B with Department of Health Care Services for the term July 1, 2025 through December 31, 2031 for the provision of a zero-dollar Memorandum of Understanding agreement outlining the conditions for the use of property and vehicles. (No Fiscal Impact) [26-183](#)

**Enactment No: A-260277B**

Human Resources – Division of CEO’s Office

- O. Adopt a Resolution amending the Departmental Allocation List for the Treasurer-Tax Collector’s Office. (Fiscal Impact: \$49,518 Expense; General Fund; Not Budgeted; Discretionary) [26-87](#)

**Enactment No: R-2026-11**

- P. Adopt a Resolution amending the Table and Index of Classes and the Departmental Allocation List for the Treasurer-Tax Collector’s Office and Human Resources, a Division of the County Executive Office, and appropriate personnel policies effective February 14, 2026, and approve a Budget Amendment for Fiscal Year 2025-2026. (Fiscal Impact: net zero; General Fund; Not Budgeted; Discretionary) [26-250](#)  
[4/5 vote required]

**Enactment No: R-2026-12**

Napa Berryessa Resort Improvement District

- Q. Approve and authorize Agreement Nos. 260289B, 260290B and 260291B (NBRID) with Pridmore Brothers Construction, Inc. for a total of \$91,911 for urgent repairs made to water and sewer utilities. (Fiscal Impact: \$91,911 Expense; Napa Berryessa Resort Improvement District Fund; Budgeted; Discretionary) [26-279](#)

**Enactment No: A-260289B (NBRID); A-260290B (NBRID);  
A-260291B (NBRID)**

Public Works

- R. Approval of plans and specifications for the “Measure U Solano Avenue Pavement Repair Project,” RDS 25-01 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Public Contract Code section 20150.8. (No Fiscal Impact) [26-169](#)

- S. Approve and authorize Amendment No. 4 to Agreement No. 240326B with TLCD Architecture for \$69,220 for a new maximum of \$671,576 for additional construction administration services in support of construction of the “Crisis Stabilization Unit (CSU) - Children’s Services Expansion Project,” PW 24-15. (Fiscal Impact: \$69,220 Expense; Health and Human Services Fund; Budgeted; Discretionary) [26-178](#)

**Enactment No: A-240326B Amend. 4**

- T. Approve and authorize Amendment No. 2 to Agreement No. 230361B with J.F. Brennan Company to increase the maximum compensation from \$70,000 to \$290,000 for maintenance, inspection, and repairs for the culverts and flap gates located on Milton Road and the Lake Marie reservoir located in the Skyline Wilderness Area. (Fiscal Impact: \$220,000 Expense; Roads and General Funds; Budgeted; Discretionary) [26-186](#)
- Enactment No: A-230361B Amend. 2**
- U. Accept a bequest in the amount of \$125,000 from the John J. Vera and Antonette M. Vera Revocable Trust to the Napa County Animal Shelter, authorize the Chair to sign a letter of appreciation, and delegate the director of Public Works to sign any additional required documentation to accept the bequest. (Fiscal Impact: \$125,000 Revenue; Animal Shelter Operations; Not Budgeted; Discretionary) [26-187](#)
- V. Approve and authorize Amendment No. 1 to Agreement No. 220316B with COAR Design Group Inc., increasing the amount of \$200,000 for a new maximum of \$500,000 per fiscal year, to provide technical and construction support services on various Napa County construction projects. (Fiscal Impact \$300,000 Expense; Budgeted; Various Capital Improvement Project Budgets; Discretionary) [26-212](#)
- Enactment No: A-220316B Amend. 1**
- W. Approve and authorize creation of Capital Improvement Project 26030 for the “2026 Road Striping Maintenance Project”, RDS 26-17; and approve a budget amendment. (Fiscal Impact: \$250,000 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary). [4/5 vote required] [26-218](#)
- X. Approve the Plans and Specifications for the “South Campus Building 4 HVAC Upgrades Project” and authorize to advertise for sealed bids, and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code and approve and authorize the Chair to sign the Community Workforce Agreement with the Napa-Solano Building and Construction Trades Council for the South Campus Building 4 HVAC Upgrades Project.. (No Fiscal Impact; Discretionary) [26-247](#)
- Item pulled for discussion. See Item 7.**
- Enactment No: A-8707**
- Y. Adopt a Resolution temporarily closing portions of Silverado Trail, Oak Knoll Avenue, Big Ranch Road, and El Centro Avenue from 7:00 A.M. to 1:30 P.M. on Sunday, March 1, 2026, for the 47th Annual Kaiser Permanente Napa Valley Marathon & Half Marathon. (No Fiscal Impact, Discretionary) [26-252](#)
- Enactment No: R-2026-13**

- Z. Approve and authorize creation of Capital Improvement Project 26022 for the “Hall of Justice Improvements Project” PW 26-19; and approve a Budget Amendment for design, plans specifications, project bidding services, and construction costs. (Fiscal Impact: \$1,000,000 Expense; Capital Improvement Fund; Not Budgeted; Discretionary)  
[4/5 vote required]

[26-261](#)

5. PUBLIC COMMENT

**Five (5) people spoke during public comment.**

**6. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**

**Supervisor Joelle Gallagher reported on the partnership between Dolly Parton's Imagination Library and Napa County. She invited Director of Health and Human Services Agency Jennifer Yasumoto and First 5 Napa Valley Programs Director Katherine Van Treese to provide comments.**

**Director of Health and Human Services Agency Jennifer Yasumoto made presentation.**

**First 5 Napa Valley Programs Coordinator Katherine Van Treese made presentation.**

**Vice-Chair Liz Alessio reported on her appointment to the Marin Clean Energy (MCE) board where they discussed a governance assessment as well as the goal to reduce rates while maintaining the mission and program centered around access to electric vehicle charging. Next, she discussed her seat on the Suicide Prevention Council and provided thanks to multiple individuals as they utilize data to address the public health issue. Next, she reported on attending the Boys and Girls Club of America Youth of the Year Award event. Another event attended was the Napa County Historical Society documentary of Chinese History in Napa Valley by John McCormick at the Cameo Theater in St. Helena. Lastly, Vice-Chair Alessio requested a resolution declaring various months in the year be in observance and honoring cultural and historic symbolism.**

**Supervisor Belia Ramos thanked staff for the partnership between Napa County, First 5 Napa Valley and Imagination Library. She then urged the public to visit the Napa County Health and Human Services Agency on Wednesdays to receive flu shot vaccinations and thereafter informed the public about the waived adoption fees at the Napa County Animal Shelter during February 13 through February 15. She then thanked the staff of the American Canyon Library for their work on the grand reopening event where they had an entertaining show featuring locally owned monkeys. Supervisor Ramos attended the Monte Vista Apartments in St. Helena to tour the facility where the City of St. Helena, Burbank Housing, and Bay Area Housing Finance Authority (BAHFA) provided \$3 million to acquire the property and transition it into affordable housing. She then noted her upcoming attendance with fellow supervisors at the National Association of Counties (NACo) Conference and informed the public about the 22% decrease in flight landings at the Napa County Airport in 2025 compared to 2024, despite the significant increase in noise complaints. Lastly, Supervisor Ramos urged the public to join her on Saturday, February 14, 2026 at the American Canyon Kiwanis Food Pantry Fundraiser event.**

**Supervisor Anne Cottrell reported on her attendance at North Berryessa for a meeting to discuss a new Firesafe Council. Also, she attended the Black History Month Celebration event hosted by Crosswalk Community Church, where she recognized the Napa Valley College students who spoke and the keynote speaker Cameron Lipson. She then flagged a few issues in the City of Calistoga where Hearts and Hands Preschool is having a tough time as well as residential complaints regarding agricultural burns. Lastly, Supervisor Cottrell reported on attending the Mardi Gras parade in Yountville.**

**Chair Amber Manfree highlighted the third round of community workshops for the Baseline Data Report where she urged members of the public to submit their messages at [BDR@countyofnapa.org](mailto:BDR@countyofnapa.org). Chair Manfree reported on her attendance at the Black History Month Celebration event hosted by Crosswalk Community Church as well as World Wetlands Day at the Napa Community Park. Next, Chair Manfree urged the public to place their nominee submissions for the Napa County Bicycle Champion of the Year award, and submittals for the Pacific Gas & Electric (PG&E) Foundations Better Together Stem Scholarship. Lastly, Chair Manfree mentioned the Napa County Sheriff’s Citizens’ Academy begins on February 25, but the program is at capacity. Interested citizens are encouraged to sign up next year.**

7. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

- 4X

**Supervisor Belia Ramos made presentation.**

**Chief Executive Officer Ryan J. Alsop made presentation.**

**Three (3) people spoke during public comment.**

**Discussion held.**

**Motion Text: Approve the requested actions.  
 Voting Yes: Ramos, Alessio, Cottrell, Gallagher, and Manfree  
 Voting No: None  
 Recusals: None  
 Result: Passed**

8. ADMINISTRATIVE ITEMS

County Executive Office

- A. Discuss and approve for transmission a position letter in support of California Senate Bill 299, related to CEQA review of proposed child care facilities. (No Fiscal Impact)

[26-275](#)

**Legislative & Policy Analyst Andrew Mize made presentation.**

**Discussion held.**

**Motion Text: Approve the requested actions as amended.  
 Voting Yes: Alessio, Cottrell, Gallagher, Ramos, and Manfree  
 Voting No: None  
 Recusals: None  
 Result: Passed**

- B. Approve and adopt a Resolution amending Napa County Policy Manual, Part 1, Section 8, and approve and adopt a list of proclamations slated for presentation in 2026. (No Fiscal Impact) [26-214](#)

**Legislative & Policy Analyst Andrew Mize made presentation.**

**Discussion held.**

**Motion Text: Approve the requested actions as amended.**  
**Voting Yes: Ramos, Cottrell, Alessio, Gallagher, and Manfree**  
**Voting No: None**  
**Recusals: None**  
**Result: Passed**  
**Enactment No: R-2026-14**

Health and Human Services Agency

- C. Receive a presentation on the Health and Human Services Agency’s Be Well Mobile Services programming and impact in the first four months of operation. (No Fiscal Impact) [26-258](#)

**Director of Health and Human Services Agency Jennifer Yasumoto made presentation.**

**Health and Human Services Agency Management Analyst Casey Rockwood made presentation.**

**Discussion held.**

9. PUBLIC HEARINGS

Planning, Building and Environmental Services (PBES)

- A. Adopt an Ordinance of the Napa County Board of Supervisors, State of California, amending Chapter 18.118 (Water Conservation Regulations for Landscape Design) of Title 18 (Zoning) of the Napa County Code to achieve consistency with the California Code of Regulations Title 23, Division 2, Chapter 2.7 Model Water Efficient Landscape Ordinance and repeal Resolution No. 92-161 establishing the existing Water Conservation in Landscape Guidelines. (No Fiscal Impact)

[26-109](#)

**Chair Amber Manfree opened the public hearing.**

**Correction memorandum provided.**

**Planning, Building, and Environmental Services Planner III Emily Hedge made presentation.**

**Discussion held.**

**Chair Amber Manfree closed the public hearing.**

**Motion Text: Approve the requested actions as amended.**

**Voting Yes: Alessio, Cottrell, Gallagher, Ramos and Manfree**

**Voting No: None**

**Recusals: None**

**Result: Passed**

**Enactment No: O-1518**

10. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))(3 Cases)

[26-265](#)

Name of Case: Napa County and the People of the State of California ex rel. Sheryl L. Bratton v. Hoopes Family Winery Partners, LP, Hoopes Vineyard, LLC, and Lindsay Blair Hoopes; Napa Superior Court Case No. 22CV001262; California Court of Appeal, First District, Case No. A175111

Name of case: Hoopes Vineyard LLC, Summit Lake Vineyards & Winery LLC, and Cook’s Flat Associates v. County of Napa; United States District Court, Northern District of California, Case No. 3:24-cv-6256; United States Court of Appeal, Ninth Circuit, Case No. 25-3903

Name of Case: Tamara Anne Dreyer v. County of Napa Public Works, et al.; Napa Superior Court Case No. 25CV000100.

**One (1) person spoke during public comment.**

**Case No. 25CV000100 was removed from the agenda.**

**Closed session held. No reportable action.**

- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

[26-284](#)

**Closed session held. No reportable action.**

11. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,  
TUESDAY, MARCH 10, 2026 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board