

RESOLUTION NO. 2025-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, THE DEPARTMENTAL ALLOCATION LIST FOR PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES, AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE DECEMBER 16, 2025

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

WHEREAS, Napa County Code section 2.100.280 provides that the Board of Supervisors establishes the number of positions and classifications in the Departmental Allocation List by resolution; and

WHEREAS, the Chief Human Resources Officer recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for Planning, Building, and Environmental Services, and appropriate personnel policies be implemented as set forth in Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED, that effective December 16, 2025, the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, the Department Allocation List for Planning, Building, and Environmental Services, and appropriate personnel policies, as set forth in Exhibit “A.”

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
 by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
 held on the 16th day of December 2025, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
 the State of California

By: _____
 ANNE COTTRELL, Chair of the
 Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Susan B. Altman</i>, Deputy</p> <p>Date: December 3, 2025</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed By: _____ Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>
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EXHIBIT A

Chief Human Resources Officer requests approval of the following actions, effective December 16, 2025:

1. Amend the Table and Index of Classes as follows:

- a. Add:

PBES GIS Strategy & Policy Officer (CMGT 348)
\$73.44 - \$89.10 approximate hourly salary

2. Amend the Department Allocation List as follows:

Department	Budget Unit	Position Control	Class Title	Effective Date	Change
PBES - Planning	1700000	1010977	Geographic Info Sys Dept Coord	12/16/25	-1.0
PBES - Planning	1700000	NEW	PBES GIS Strategy & Policy Officer	12/16/25	+1.0

3. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by adding PBES GIS Strategy & Policy Officer to the List of Management Classes.
4. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by adding PBES GIS Strategy & Policy Officer to the List of Classes Exempt from Overtime.
5. Amend Part I: Section 37C-1 of the Napa County Policy Manual, Management Compensation Plan – Classified, by adding PBES GIS Strategy & Policy Officer to the list of classes in Attachment 1, Part A and Part B.