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**Application for Appointment to Board, Commission, Committee, Task Force or Position**

Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.

**Public Records Act**

Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

**Form 700 Conflict of Interest Code**

[California Fair Political Practices Website](#)

Please note that appointees may be required by state law and county conflict of interest code to file financial disclosure statements.

**Which Boards would you like to apply for?**

Napa County Library Commission: Submitted

**Category of Membership for Which You Are Applying**

County of Napa

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**Profile**

Susan

First Name

G.

Middle  
Initial

Kalman

Last Name

[REDACTED]

Email Address

[REDACTED]

Home Address

Suite or Apt

Napa

City

CA

State

94558

Postal Code

**Which supervisorial district do you reside in? \***

☒ District 2

To find your supervisorial district go to <https://www.countyofnapa.org/1334/About-the-Board>, click on "Look Up My District" and enter your address.

[REDACTED]

Primary Phone

Retired

Employer

center; (3) Founder and president, 501(c)(3) all-volunteer nonprofit;

Job Title

volunteers; (4) founder and president, 501(c)(3) nonprofit (now retired)

Occupation

## Education/Experience

M.S., Psychology; California State University at Chico, December 31, 1991 County Director of volunteer effort in Huerfano and Los Alamos Counties, Colorado; Barack Obama stipend staff, 2008 Colorado City, CO Board of Directors member, 2013-2018 (governing body) Founder, President, and Board Member (unpaid), 2009-2023, Sangre de Cristo Volunteers for Community (VFC), Colorado City, CO 81019

## Name and occupation of spouse within the last 12 months, if married. (For conflict of Interest purposes)

Theodore Kalman

## Resume

[Resume\\_Susan\\_Kalman.docx](#)

Upload a Resume

[strategic\\_plan\\_final\\_1-24-2018b.doc](#)

Letter of Recommendation or Supplemental Attachments

## Professional or occupational license, date of issue, and expiration including status

N/A

## References: Provide names and phone numbers of 3 individuals who are familiar with your background.

Maureen Kell [REDACTED] Terry Sanders, C.P.A., [REDACTED] Ms. Phyllis Hochstetler, [REDACTED]

## Community Participation

### Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute.

I am a lifelong lover of reading widely. I believe that comfort and pleasure in reading can be a wonderful broadener of one's moral, community, and aesthetic senses; something that is surely needed in our communities today. Skill in and enjoyment of reading, in my opinion, is a gateway to a fuller life for individuals singly as well as socially. I believe that I can contribute as a member of the library commission by strengthening my understanding of what the library has to offer this community currently and what future possibilities may exist for the library, and that I will be able to communicate this in a way that will increase local participation and interest in library matters and opportunities. I have been a board member on a governing board in the past, and enjoy contributing to discussions and decisions regarding questions that arise in regard to community responsibilities. I am a hard worker and am available to become acquainted with the Napa County Library's history and characteristics, as well as hopes and plans for the future. I am physically somewhat limited, in that I walk only with a walker (slowly) and I also use a wheelchair if needed. I do not think this will be a deterrent to my participation.

Susan G. Kalman

## Nature of activity and community location

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In addition to my duties to learn about the library, its requirements and needs and the advantages it can provide, and to communicate this to the public, I understand that it is the role of a board member to think carefully and responsibly about the library's future and to make competent and informed decisions and recommendations related to a wide variety of possibilities. As one of its caretakers, I will be willing and able to take the time and make the necessary effort in this regard.

## Other County Board/Commission/Committee on Which You Serve/Have Served

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I have not served on any Napa Valley boards, commissions, or committees. Otherwise, as above, in Colorado and California.

## Public Actions that may impact Credit Rating (List all court or other public administration actions impacting your credit rating within the past ten (10) years)

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None.

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## Electronic Signature Agreement

I meet the criteria required to serve in this position.

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☒ Yes ☐ No

I declare under penalty of perjury that the foregoing is true and correct.

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☒ Yes ☐ No

## Please Agree with the Following Statement

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By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

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☒ I Agree

## Electronic Signature (First M. Last)

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Susan G Kalman

## Date

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05/05/2025

**Susan Kalman**  
Napa, California 94558



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## Professional Summary

Recently relocated to Napa and eager to contribute meaningfully to the local community through civic involvement. A lifelong, avid reader with a deep appreciation for libraries and their role in public life. Retired and fully available to participate in commission responsibilities, drawing on a strong background in nonprofit leadership and public service.

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## Relevant Experience

### Founder & President

*Sangre de Cristo Volunteers for Community – Colorado*  
2009 – 2023

- Founded and led a 501(c)(3) nonprofit focused on community improvement initiatives; the organization remains active and is entirely volunteer-run.
- Oversaw strategy, operations, grant applications, and volunteer coordination.
- Maintained nonpartisan, nonreligious standing, serving diverse community needs.

### Board Member & Secretary

*Colorado City Board of Directors – Colorado*  
Approximately 4+ years

- Served on the governing body of Colorado City, contributing to local policy decisions and community oversight.
  - Held the role of Board Secretary, managing documentation and supporting transparent governance.
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## Education

### M.S. in Psychology

California State University, Chico – 1991

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## Skills & Strengths

- Community engagement and outreach
- Board governance and nonprofit leadership
- Strategic planning and public service
- Clear written and verbal communication
- Availability for regular meetings and civic responsibilities



## Strategic Plan

Developed April, 2017

Susan Kalman Peaks to Prairie Activity Center

A project of Sangre de Cristo Volunteers for Community

(Please note I am including this as an example of my writing documents or plans related to the organization.

Susan Kalman)

### **1. Organizational Description**

#### *1.1. Brief overview of history of organization*

Sangre de Cristo Volunteers for Community (VFC) is an all-volunteer 501(c)(3), founded in 2009 by Susan Kalman, along with nine other interested citizens, with the simple idea that members of a community are in the best position to bring about positive changes within their communities. Our first project was an open pantry, serving a handful of families. Today our monthly pantry serves an average of 40 households and we partner with Care and Share Food Bank for Southern Colorado and the Colorado City Loaf and Jug. Our second project was holiday gift giving for underserved families. In 2009, our volunteers purchased gifts for 14 children. We now budget about \$8500 each year to provide gifts to a minimum of 200 children. We have 90 members working on more than 20 projects in three counties. We volunteer in our schools and libraries, clean highways, provide cardboard recycling, and our knitting group provides items for kids, seniors, and veterans. We sponsor the Greenhorn Valley Community Garden, and provide financial support to school projects, local libraries, Los Huerfanos Animal Welfare Association and Mission:Wolf. Our volunteers contribute over 8000 hours of service each year.

### *1.2 Description of building renovation project*

In 2014, VFC obtained the use of a vacant 7200 sq. ft. golf clubhouse adjacent to the closed 123-acre West Course in Colorado City. Our annual yard sale fund raisers have been held in this building, resulting in combined proceeds through 2016 of approximately \$38,000. A Building Committee made up of VFC members and Board members was formed in 2015 to work on converting the building into a much-needed activity center, with an emphasis on nature and learning. In 2016, an architectural firm was hired and a general contractor lined up. The first phase of major renovation began in 2016. VFC also entered into a Memorandum of Understanding with the Colorado City Metro District for the use and stewardship of the adjacent 123-acre closed golf course. A nature trails system, bird sanctuary, and interpretive signage of native plants and local history are goals for this acreage.

### *1.3 Overview of major accomplishments on building and acreage*

- August, 2015 - Obtained a 30 -year, \$1.00 per year lease with Colorado City Metro District (owner) of old golf clubhouse.
- December, 2015 - Entered into a Memorandum of Understanding with Colorado City Metro District (owner) on use and stewardship of the 123-acre closed West Course.
- Early 2016 - Received \$50,000 donation from Ben August for first phase of building renovation. Donor requested naming rights and building is named Susan Kalman Peaks to Prairie Activity Center.
- Summer 2016 - Construction "kickoff" celebration at building.
- Summer through Fall 2016 - New gutters, downspouts, fascia, soffit, snow tabs on roof and trim painting was completed (Phase I).
- Fall 2016 - Building is purchased by Ben August to secure the future of use of the building for VFC. New owner has leased the building to VFC at \$1.00 per year for 30 years.
- Dec. 2016 - Great Outdoors Colorado (GOCO) awards a \$100,000 trails planning grant to the Colorado City Metro District (CCMD). This includes planning a trail system through the 123-acre course adjacent to the Peaks to Prairie building, which will be the trailhead to this trail system.
- Summer 2017 - Updated MOU or new document regarding trail system and stewardship of 123-acre west course.
- July 2017 - Kickoff fundraising event for Capital Campaign (Barn Dance).

## 2. Guiding Statements For Activity Center

### 2.1 *Vision*

"A building from the past for the future." Transforming a basically sound structure into an energy-efficient and low-maintenance building, to be used as an activity center. Uses are expected to include: trailhead to Greenhorn Valley Trails, educational classes for families and seniors, venue for concerts, reunions and weddings, and outdoor events such as kite flying and night sky observation, as well as VFC charitable events.

### 2.2 *Mission Statement*

"Enriching Lives and Celebrating Nature in Southern Colorado."

## 3. Goals and Strategies for Activity Center

3.1 **Goal:** Full restoration of the old west course clubhouse building.

3.1.1 **Background:** With Phase I complete and first \$50,000 donation almost depleted, Building Committee must commit to a capital fundraising campaign and grant writing mode for future building phases.

3.1.2 **Strategy:** Continue with plans for July 2017 Barn Dance as a kickoff to Capital Campaign fundraising.

3.1.3 **Strategy:** Research methods for implementing donor recognition.

3.1.4 **Strategy:** Continue work already done by Susan Kalman and Margaret Barber on El Pomar Foundation grant for Phase II of the project. Grant will be submitted no later than summer of 2017.

3.1.5 **Strategy:** Grant writing committee (and others) continue to pursue other grant opportunities for capital projects as they become available.

3.1.6 **Strategy:** Until additional funding is received, begin renovation work that can proceed on volunteer/minimal cost basis: removal of junipers at entrance; trimming of trees; placement of weed barrier/pavers/rock at entrance to create a patio area; refurbish benches; remove asphalt chunks from West Course in environmentally sound manner; install sign near driveway entrance; work to clear drain at driveway to basement.

3.2 **Goal:** Sustainability Plan

**3.2.1 Background:** To further our vision of the old golf clubhouse as a "building from the past for the future," the VFC Building Committee is committed to rehabilitating the building into the most energy efficient structure possible and utilizing environmentally friendly practices, with "reduce, reuse and recycle" as a guiding philosophy.

**3.2.2 Strategy:** With the advice and expertise of Tom Corlett, a LEED® accredited professional, we will explore making this building LEED certified, making it a teaching example for other organizations/builders to learn about LEED. In addition, a LEED building would be a long-term benefit to VFC, resulting in substantially lower utility costs compared to conventional building practices, and would reflect VFC's sustained commitment to our vision for the Activity Center.

**3.2.3 Strategy:** The sustainability plan will include guidelines for recycling, environmentally sound purchasing policies, water-wise policies, and pollution control.

### **3.3 Goal:** Create an Operating/Business Plan

**3.3.1 Background:** Many ideas for use of the building have been brought up and discussed. Early online research indicates community members see a need for a new activity center and would use such a center for indoor and outdoor activities.

**3.3.2 Strategy:** Continuing research will study the community attitudes more fully, investigating how the Activity Center would attract tourists, contribute to the economy of the area and, most importantly, be successful in generating revenue to sustain the upkeep and ongoing costs of the facility, as well as current VFC projects.

**3.3.3 Strategy:** Obtain public input on the GOCO Trails Planning Grant, which will be conducted as part of the work performed by firm hired by Colorado City Metro District.

**3.3.4 Strategy:** Create an Operating/Business Plan committee.

### **3.4 Goal:** Create a Communication Plan

**3.4.1 Background:** VFC recognizes the need for a cohesive and consistent message when presenting our vision to grantors, strategic partners and the public regarding the Activity Center and the west course acreage.



3.4.2 **Strategy:** Develop "talking points" that will be used again and again at any Activity Center presentation to stay true to a cohesive vision. Presenters should be members of the Building Committee who have the best knowledge of the current progress.

3.4.3 **Strategy:** Create consistency in written materials.

### 3.5 **Goal:** Develop Strategic Partners

3.5.1 **Background:** VFC recognizes the building is a community effort and that developing relationships with strategic partners is vital. VFC currently has broad support from local community leaders and governmental entities, including the Colorado City Metropolitan District, Colorado City Parks and Recreation, Pueblo County Sheriff Kirk Taylor, Colorado City-Rye Lions Club, Boy Scout Troop #59, Greenhorn Valley Chamber of Commerce, Greenhorn Valley Library, San Isabel Electric Association, District 70 Schools, the ARC of Pueblo, Bank of the San Juans, Valley Market in Colorado City, Greenhorn Valley View, Southern Colorado Real Estate Brokers, and Art Klock Realty. VFC is also an active member of the Colorado Nonprofit Association.

3.5.2 **Strategy:** Continue to develop existing relationships and seek additional strategic partners who have a commitment to the vitality of the Greenhorn Valley.