



Meeting Minutes

Napa County Board of Supervisors

Joelle Gallagher, District 1
Liz Alessio, District 2
Anne Cottrell, District 3
Amber Manfree, District 4
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

<https://www.napacounty.gov/>

Tuesday, June 23, 2026

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Chair Amber Manfree, Vice-Chair Liz Alessio, Supervisors Anne Cottrell, Joelle Gallagher, and Belia Ramos. The meeting was called to order by Chair Amber Manfree.

2. PLEDGE OF ALLEGIANCE

Fire Administrator J.R. Rogers led the assembly in the Pledge of Allegiance.

3. PET OF THE WEEK

None

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

Motion Text: Approve the Proclamations and Commendations.

Voting Yes: Ramos, Alessio, Cottrell, Gallagher, and Manfree

Voting No: None

Recusals: None

Result: Passed

- A. Presentation of a Proclamation recognizing July 19-25, 2026 as “Probation Services Week” in Napa County. (No Fiscal Impact)

[26-1250](#)

Supervisor Belia Ramos presented the proclamation.

Chief Probation Officer Amanda Gibbs received the proclamation and made presentation.

5. CONSENT CALENDAR

Motion Text: Approve the Consent Calendar as amended.
Voting Yes: Alessio, Cottrell, Gallagher, Ramos and Manfree
Voting No: None
Recusals: None
Result: Passed

Auditor-Controller

- A. Approve the carry forward Budget Amendment for Fiscal Year 2026-27, of estimated Fiscal Year 2025-26 remaining budget and related contract encumbrances for projects not completed, and encumbrances for approved purchase orders with goods not received as of June 30, 2026. (Fiscal Impact: Revenues of \$8,209,487, Expenditures of \$87,566,794, Various Funds, Not Budgeted; Discretionary) [26-1290](#)
[4/5 vote required]

Clerk of the Board

- B. Reappoint Fabio Rodriguez to represent Chief of Police on the Napa County Community Corrections Partnership Committee (CCP) with a term of office to commence immediately and expire on June 30, 2030. (No Fiscal Impact) [26-1305](#)
- C. Appoint Julia Palos to represent Member Interested/Experienced in Affordable Housing and/or Farm Worker Housing on the Napa County Housing Commission to fill a term that commences immediately and expires on October 1, 2027. (No Fiscal Impact) [26-1312](#)
- D. Approval of minutes from the June 15, 2026 special meeting and June 16, 2026 regular meeting. (No Fiscal Impact) [26-1316](#)

County Executive Office

- E. Adopt a Resolution Adopting the Recommended Budget for Napa Valley Tourism Improvement District (NVTID) for Fiscal Year 2026-27, with total financing uses of \$8,520,000. (Fiscal Impact: Establishes budget appropriations of \$8,510,000; NVTID; Discretionary) [26-1264](#)
- Enactment No:** R-2026-67

Health and Human Services Agency

- F. Approve and authorize Amendment No. 1 to Agreement No. 260123B with Progress Foundation, Inc., to increase the contract maximum by \$400,000 for a new contract maximum of \$889,294 for Fiscal Year 2026-2027, to allow for one-time expenditures aimed at restoring capacity for housing for persons experiencing mental illness. (Fiscal Impact: \$400,000 Additional Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [26-1026](#)

Enactment No: A-260123B Amend. 1

- G. Approve and authorize Amendment No. 4 to Agreement No. 210314B with Crestwood Behavioral Health, Inc., to increase the contract maximum by \$943,751 for a new contract maximum of \$4,596,606 for Fiscal Year 2026-2027, and each subsequent renewal, to support additional operational costs associated with expanded bed count and ongoing program costs required to meet an increased demand for crisis services. (Fiscal Impact: \$943,751 Additional Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [26-1226](#)

Enactment No: A-210314B Amend. 4

- H. Approve and authorize Agreement No. 270030B with The Regents of the University of California - Davis Campus Continuing and Professional Education for a contract maximum of \$169,958 for Fiscal Year 2026-2027 to provide training services to County staff. (Fiscal Impact: \$169,958 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [26-1227](#)

Enactment No: A-270030B

- I. Approve and authorize Amendment No. 2 to Agreement No. 240303B with Napa Valley Community Foundation (NVCF) for the term upon approval through June 30, 2028, to support the One Napa Valley Initiative (ONVI) and Napa Valley Together (NVT) through an increase of \$50,000 in Fiscal Year 2026-2027 that maintains the contract maximum at \$100,000 for an additional year, and annually thereafter at \$50,000 beginning in Fiscal Year 2027-2028. (Fiscal Impact \$50,000 Additional Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [26-1320](#)

Enactment No: A-240303B Amend. 2

Housing & Community Services

- J. Adopt a Resolution for the Jamboree Housing Corporation Permanent Supportive Housing Project revising the unit count and extending the existing reservation of funds for one (1) year. (No Fiscal Impact) [26-1172](#)

Enactment No: R-2026-68

- K. Approve and authorize Amendment No. 5 to Agreement No. 220333B with Benevate, LLC (Neighborly Software) for \$29,800 for the term July 1, 2026 through June 30, 2027, for the Neighborly software system that hosts the administration and management of the Affordable Housing Programs. (Fiscal Impact: \$29,800 Expense: Affordable Housing Fund 2080, Subdivision 208000; Budgeted: Discretionary) [26-1261](#)

Enactment No: A-220333B Amend. 5

- L. Adopt a Resolution Adopting the Recommended Budget for County Service Area No 4 (CSA No.4) for Fiscal Year 2026-27, with total financing uses of \$1,687,253. (Fiscal Impact: Establishes budget appropriations of \$715,220; County Service Area No. 4; Discretionary) [26-1265](#)

Enactment No: R-2026-69

Human Resources – Division of CEO’s Office

- M. Adopt a Resolution amending the Table and Index of Classes, the Departmental Allocation List for the Auditor-Controller’s Office, and Human Resources, a Division of the County Executive Office, and appropriate personnel policies. (Fiscal Impact: Net Zero; General Fund; Budgeted; Discretionary) [26-1260](#)

Enactment No: R-2026-70

- N. Adopt a Resolution to approve a Total Tentative Agreement with the Napa County Probation Professionals Association and Napa County Probation Professionals Association Supervisory Units for the term July 1, 2026 through June 30, 2029, and salary increases in fiscal years 2026-2027, 2027-2028, and 2028-2029. (Fiscal Impact: Net Zero; General Fund; Budgeted; Discretionary) [26-1342](#)

Enactment No: R-2026-71

In-Home Supportive Services Public Authority of Napa County

- O. Adopt a Resolution Adopting the Recommended Budget for Napa County In-Home Supportive Services (IHSS) Public Authority for Fiscal Year 2026-27, with total financing uses of \$1,644,025. (Fiscal Impact: Establishes budget appropriations of \$1,644,025; In-Home Supportive Services Public Authority; Discretionary) [26-1266](#)

Enactment No: R-2026-01 (IHSS)

Information Technology Services – Division of CEO’s Office

- P. Approve and authorize Amendment No. 4 to Agreement No. 170009B with Tyler Technologies, Inc., increasing the contract by \$17,500 and extending the term through December 31, 2026, for consulting services, data storage, maintenance and support for the County’s current customized Digital Health Department System. (Fiscal Impact: \$17,500 Expense; General Fund; Budgeted; Discretionary) [26-1168](#)
- Enactment No: A-170009B Amend. 4**

Lake Berryessa Resort Improvement District

- Q. Adopt a Resolution Adopting the Recommended Budget for Lake Berryessa Resort Improvement District (LBRID) for Fiscal Year 2026-27, with total financing uses of \$1,943,701. (Fiscal Impact: Establishes budget appropriations of \$1,624,610; Lake Berryessa Resort Improvement District; Discretionary) [26-1268](#)
- Enactment No: R-2026-01 (LBRID)**
- R. Approve the carry forward Budget Amendment for Fiscal Year 2026-27, of estimated Fiscal Year 2025-26 remaining budget and related contract encumbrances for projects not completed for Lake Berryessa Resort Improvement District as of June 30, 2026. (Fiscal Impact: Revenues of \$1,563,653, Expenditures of \$3,280,189, Lake Berryessa, Not Budgeted; Discretionary) [26-1292](#)
- [4/5 vote required]

Library

- S. Approve and authorize grant awards for 22 agreements with 16 different organizations as recommended by the Napa County Arts and Culture Advisory Committee; and Agreement No. 270057B between the Arts Council Napa Valley and the Library to act as the Napa County Local Arts Agency and implement the Napa County Cultural Plan for the term July 1, 2026, through June 30, 2027. (Fiscal Impact: \$299,561, Expense; General Fund; Budgeted; Discretionary; and Fiscal Impact: \$63,065, Expense; Library Fund; Budgeted; Discretionary) [26-1113](#)

Item pulled for discussion. See item 8.

Enactment No: A-270033B; A-270034B; A-270035B; A-270036B; A-270037B; A-270038B; A-270039B; A-270040B; A-270041B; A-270043B; A-270044B; A-270045B; A-270046B; A-270047B; A-270048B; A-270049B; A-270050B; A-270051B; A-270052B; A-270053B; A-270054B; A-270057B

- T. Approve and authorize a sole source award for Agreement No. 270060B with the Napa County Resource Conservation District (NCRCD) with a contract maximum of \$38,000 for the term July 1, 2026 through June 30, 2028 to create a pollination garden and outreach programs at the Napa County Library. (Fiscal Impact: \$38,000 Expense; Library Fund; Budgeted; Discretionary) [26-1221](#)

Enactment No: A-270060B

- U. Approve and authorize Amendment No. 4 to Agreement No. 210369B with Innovative Interfaces Inc. to reflect all fiscal years and meets its payment commitments for future renewed subscription. (No Fiscal Impact) [26-1239](#)

Enactment No: A-210369B Amend. 4

Monticello Public Cemetery District

- V. Adopt a Resolution Adopting the Recommended Budget for Monticello Public Cemetery District (MPCD) for Fiscal Year 2026-27, with total financing uses of \$155,332. (Fiscal Impact: Establishes budget appropriations of \$124,742; Monticello Public Cemetery District; Discretionary) [26-1269](#)

Enactment No: R-2026-01 (MPCD)

Napa Berryessa Resort Improvement District

- W. Adopt a Resolution Adopting the Recommended Budget for Napa Berryessa Resort Improvement District (NBRID) for Fiscal Year 2026-27, with total financing uses of \$2,215,811. (Fiscal Impact: Establishes budget appropriations of \$2,209,812; Napa Berryessa Resort Improvement District; Discretionary) [26-1270](#)

Enactment No: R-2026-02 (NBRID)

- X. Approve the carry forward Budget Amendment for Fiscal Year 2026-27, of estimated Fiscal Year 2025-26 remaining budget and related contract encumbrances for projects not completed for Napa Berryessa Resort Improvement District as of June 30, 2026. (Fiscal Impact: Revenues of \$112,033, Expenditures of \$187,691, Napa Berryessa, Not budgeted; Discretionary) [26-1291](#)
[4/5 vote required]

Napa County Housing Authority

- Y. Accept and file accounts receivable and pre-paid balance write-offs for Napa County Housing Authority as of March 31, 2026. (Fiscal Impact: \$1,643 Expense; Napa County Housing Authority Fund; Budgeted; Discretionary) [26-1120](#)

- Z. Adopt a Resolution Adopting the Recommended Budget for Napa County Housing Authority (NCHA) for Fiscal Year 2026-27, with total financing uses of \$3,770,739. (Fiscal Impact: Establishes budget appropriations of \$2,840,215; Napa County Housing Authority; Discretionary) [26-1272](#)

Enactment No: R-2026-02 (NCHA)

Probation

- AA. Approve and authorize Agreement No. 270024B with Lexipol, LLC for the term July 1, 2026 through June 30, 2029, with a total contract maximum of \$69,500 to review, revise, and create department policies and procedures. (Fiscal Impact: \$22,025 Expense; General Fund; Budgeted; Discretionary) [26-1118](#)

Enactment No: A-270024B

- AB. Approve and authorize Amendment No. 3 to Agreement No. 200078B with Satellite Tracking of People, LLC. to extend the term on a month-to-month basis, with no change to the maximum compensation, to provide juvenile and adult electric monitoring for the Probation and Corrections department. (Fiscal Impact: \$25,000 Expense; General Fund; Budgeted; Discretionary) [26-1254](#)

Enactment No: A-200078B Amend. 3

Public Works

- AC. Approve a Budget Amendment; and approve and authorize Amendment No. 1 to Agreement No. 260188B with TLCD Architecture Inc. to increase the maximum contract amount from \$110,641 to \$324,552 to provide construction documents and construction support services for the PBES Remodel Project, PW 23-30. (Fiscal Impact: \$213,911 Expense; General Fund; Discretionary) [26-1186](#)
[4/5 vote required]

Enactment No: A-260188B

- AD. Award a Construction Contract to Rege Construction, Inc., of Cloverdale, California, in the amount of \$627,099; and approve a Budget Amendment in the amount of \$554,423 for the “Redwood Road Slide Repair Project, MPM 2.3,” RDS 25-27. (Fiscal Impact: \$554,423 Expense; Capital Improvement Fund; Budget Reallocation; Discretionary). [26-1237](#)
[4/5 vote required]

- AE. Adopt a Resolution Adopting the Recommended Budget for Napa County Community Facilities District 2012-1 for Fiscal Year 2026-27, with total financing uses of \$387,635. (Fiscal Impact: Establishes budget appropriations of \$387,635; Community Facilities District 2012-1; Discretionary) [26-1273](#)

Enactment No: R-2026-72

- AF. Adopt a Resolution Adopting the Recommended Budget for County Service Area No. 3 (CSA No. 3) for fiscal year 2026-27, with total financing uses of \$324,687. (Fiscal Impact: Establishes budget appropriations of \$206,850; County Service Area No. 3; Discretionary) [26-1274](#)

Enactment No: R-2026-73

- AG. Approval of plans and specifications for the “Napa County Animal Shelter Phase I Roof Repair,” PW 26-05A and the “Napa County Animal Shelter Phase I Furnace Replacement,” PW 26-05B and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Public Contract Code section 20150.8. (No Fiscal Impact) [26-1284](#)

- AH. Approve the Plans and Specifications for the “Napa Library Building Maintenance Project”, PW 25-13A; and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [26-1306](#)

Sherrin

- AI. Approve and authorize Amendment No. 4 of Agreement No. 180110B with Legacy Removal Services, LLC, for coroner-related transportation services. (Fiscal Impact: \$100,000 Expense; General Fund; Budgeted; Mandatory) [26-1159](#)

Enactment No: A-180110B Amend. 4

- AJ. Approve and authorize Amendment No. 3 of Agreement No. 180111B with A&P Helicopters to extend the term through June 30, 2029, for aerial transportation services with no increase to the contract maximum. (Fiscal Impact: \$65,500 Expense; Drug Enforcement Agency Grant; Budgeted; Discretionary) [26-1161](#)

Enactment No: A-180111B Amend. 3

- AK. Approve and authorize Amendment No. 2 of Agreement No. 210312B with Focal Forensics, LLC, for media redaction services with no increase to the contract maximum. (Fiscal Impact: \$89,620 Expense; General Fund; Budgeted; Discretionary) [26-1175](#)

Enactment No: A-210312B Amend. 2

AL. Approve and authorize Amendment No. 2 of Agreement No. 240103B with National Medical Services for forensic toxicology services and to increase the contract maximum from \$50,000 to \$65,000. (Fiscal Impact: \$15,000 Expense; General Fund; Budget; Discretionary)

[26-1196](#)

Enactment No: A-240103B Amend. 2

AM. Approve and authorize Amendment No. 10 to Agreement No. 170779B with Cooperative Joint Powers Dispatching Services with the City of Napa for emergency dispatch services and records management, increasing the contract maximum from \$2,562,753 in Fiscal Year 2025-2026 to \$2,687,915 for Fiscal Year 2026-2027. (Fiscal Impact: \$125,162 Expense; General Fund; Budgeted; Mandatory)

[26-1258](#)

Enactment No: A-170779B Amend. 10

Silverado Community Services District

AN. Adopt a Resolution Adopting the Recommended Budget for Silverado Community Services District (SCSD) for Fiscal Year 2026-27, with total financing uses of \$438,473. (Fiscal Impact: Establishes budget appropriations \$251,430; Silverado Community Services District; Discretionary)

[26-1275](#)

Enactment No: R-2026-01 (SCSD)

6. PUBLIC COMMENT

Three (3) people spoke during public comment.

7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Pursuant to Government Code section 53232.3(d), the Board Members reported attending the following committee meetings:

Supervisor Joelle Gallagher:

- **6/17 Bay Area Air District Policy, Grants, and Technology Subcommittee meeting**
- **6/17 Napa Sanitation District Board meeting**
- **6/22 Napa/Solano Area on Aging Oversight Board meeting**
- **6/22 First 5 Commission meeting**

Supervisor Belia Ramos:

- **6/17 California State Association of Counties Groundbreaking of 1100K Street, Sacramento**
- **6/18 Association of Bay Area Governments General Assembly meeting**

Chair Amber Manfree:

- **6/17 Napa Valley Transportation Authority meeting**
- **6/18 SF Bay Conservation & Development Commission meeting**
- **6/22 Upper Valley Waste Management Agency meeting**

Vice-Chair Liz Alessio:

- **6/18 Marin Clean Energy meeting**

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

- 5S

Motion Text: Approve the requested actions.
Voting Yes: Ramos, Gallagher, Cottrell, and Manfree
Voting No: None
Recusals: Alessio
Result: Passed

9. PUBLIC HEARINGS

Napa County Groundwater Sustainability Agency

- A. Adopt a Resolution Adopting the Recommended Budget for Napa County Groundwater Sustainability Agency for Fiscal Year 2026-27, with total financing uses of \$3,121,117. (Fiscal Impact: Establishes budget appropriation of \$2,481,182; Napa County Groundwater Sustainability Agency; Discretionary)

[26-1271](#)

(CONTINUED FROM JUNE 16, 2026)

Chair Amber Manfree continued the public hearing.

Auditor-Controller Tracy Schulze made presentation.

Discussion held.

Four (4) people spoke during public comment.

Chair Amber Manfree closed the public hearing.

Motion Text: Adopt the Resolution.

Voting Yes: Alessio, Cottrell, Gallagher, Ramos, and Manfree

Voting No: None

Recusals: None

Result: Passed

Enactment No: R-2026-02 (NCGSA)

County Executive Office

- B. Adopt a Resolution Adopting the Recommended Budget for Napa County for Fiscal Year 2026-27; and adopt a Resolution Amending the Table and Index of Classes. (Fiscal Impact: Establishes budget appropriations for all County funds; Discretionary) [26-1276](#)

(CONTINUED FROM JUNE 16, 2026)

Chair Amber Manfree continued the public hearing.

Chief Executive Officer Ryan J. Alsop made presentation.

Chief Budget Officer Maiko Klieman made presentation.

Discussion held.

Chair Amber Manfree closed the public hearing.

Motion Text: Adopt the Resolutions.

Voting Yes: Ramos, Cottrell, Alessio, Gallagher, and Manfree

Voting No: None

Recusals: None

Result: Passed

Enactment No: R-2026-74; R-2026-75

County Fire Department

- C. Adopt a Resolution to adjust the Fire Capital Facilities Fee to align with the Consumer Price Index for properties located within the unincorporated area of Napa County that are also within the American Canyon Fire Protection District. (No Fiscal Impact) [26-1108](#)

Chair Amber Manfree opened the public hearing.

Fire Administrator J.R. Rogers made presentation.

Chair Amber Manfree closed the public hearing.

Motion Text: Adopt the Resolution.

Voting Yes: Ramos, Cottrell, Alessio, Gallagher, and Manfree

Voting No: None

Recusals: None

Result: Passed

Enactment No: R-2026-76

10. ADMINISTRATIVE ITEMS

Public Works

- A. Adoption of a Resolution updating the Napa County Left-Turn Lane Warrant/Screening Update (No Fiscal Impact). [26-1235](#)

Director of Public Works Steven Lederer made presentation.

Motion Text: Approve to continue to a future meeting.
Voting Yes: Ramos, Alessio, Cottrell, Gallagher, and Manfree
Voting No: None
Recusals: None
Result: Passed

11. CLOSED SESSION

- A. Silverado Community Services District
Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1)) [26-1190](#)
Name of Case: Bojuana Wilcosky v. County of Napa Public Works, et. al;
Napa Superior Court Case No. 24CV001696.

In the matter of Wilcosky v Silverado Community Services District, the Board of Directors of the Silverado Community Services District met in closed session on May 5, 2026 and authorized the District's Engineer to settle the lawsuit. The lawsuit was just recently finalized and therefore is being reported out at this time. The settlement includes a payment by the Community Services District of \$87,500 to plaintiff in exchange for a final dismissal of the lawsuit. The vote was unanimous by the District Directors present on May 5th. Director Anne Cottrell was absent that day.

- B. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))(2 Cases) [26-1338](#)

Name of Case: Napa County and the People of the State of California ex rel. Sheryl L. Bratton v. Hoopes Family Winery Partners, LP, Hoopes Vineyard, LLC, and Lindsay Blair Hoopes; Napa Superior Court Case No. 22CV001262; California Court of Appeal, First District, Case No. A175111, A176066

Name of case: Hoopes Vineyard LLC, Summit Lake Vineyards & Winery LLC, and Cook's Flat Associates v. County of Napa; United States District Court, Northern District of California, Case No. 3:24-cv-6256; United States Court of Appeal, Ninth Circuit, Case No. 25-3903

Closed Session held. No reportable action.

12. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JULY 28, 2026 AT 9:00 A.M.

NEHA HOSKINS, Clerk of the Board