



A Tradition of Stewardship
A Commitment to Service

FILE # _____

NAPA COUNTY
PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES
1195 Third Street, Suite 210, Napa, California, 94559 (707) 253-4417

APPLICATION FOR A TEMPORARY EVENTS LICENSE

To be completed by Applicant
(Please type or print legibly)

Name of Event: Live in the Vineyard Goes Country Subsequent Event: ☐ Yes ☒ No
Date(s) of Event: April 23, 2024 Previous Temporary Event Date(s): _____
Time(s) of Event: 4:30pm to 7:00pm Previous License #: _____
Name of Venue: Peju Winery Assessor's Parcel #(s): _____
Event Site Address: 8466 St. Helena Hwy, Rutherford, Ca 94573
Expected Attendance (per day): 450

Applicant's or Organization's Name: FF Entertainment, LLC Contact Person: Kathy Magner
Business/Residence Address: 411 Radam St Austin TX 78745
No. Street City State Zip
Mailing Address: 411 Radam St. Austin TX 78745
No. Street City State Zip
Telephone #: 707-592-0243 Fax #: _____ Email Address: kmagner@forefrontnetworks.org
Applicant or authorized representative: Kathy Magner
Name (please print): Kathy Magner
Signature: Kathy Magner
Title: Regional Events Manager Date: 1/19/24
Applicant's Legal Nature: ☐ Individual ☐ Partnership ☒ LLC ☐ Association
☐ Corporation ☐ Non-Profit, I.D. # _____ ☐ Other _____

Name(s) of Property Owner(s) (or authorized representative): David Amadia
Address (es) of Property Owner(s): 8466 St. Helena Hwy Rutherford CA 94573
No. Street City State Zip
Telephone #: 707-963-3600 Fax #: _____ Email Address: damadia@peju.com
Mailing Address: 8466 St. Helena Hwy Rutherford CA 94573
No. Street City State Zip

I hereby give my unconditional consent for all owners or current lessees for the use of my property for the above event and the right of access to the property involved, as are deemed necessary by the Napa County Planning Division for preparation of reports related to this application.

Signature of Property Owner (authorized representative) x David Amadia Date: x 1/22/24

TO BE COMPLETED BY PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES

Zoning District: _____ Category of Event: _____ Existing Use Permit(s) #: _____
Fees: \$ _____ Receipt: # _____ Received by: _____ Date: _____

NAME OF EVENT SUPERVISOR:

Kathy Magner

Will the event have any of the following? ☒ Displays, ☐ Demonstrations, ☒ Food tastings, ☐ Beverages sold (offered for sale or given away), ☒ Known person or celebrity appearance, ☐ Sales, book or other signings, ☒ Musical or creative arts presentations.

Please give a detailed description of event: Music Industry event showcasing popular artists as well as up and coming artists.

Date(s): 4/23/16 Hours: 4:30-7:45
Time of expected Peak Hour: 5:00pm

Maximum Daily Attendance
Expected: 450

Expected Attendance
at Peak Hour: 450

Supportive Retail Sales:

☐ Yes Type: _____
☒ No

Outdoor Amplified Music Proposed?

Yes ☒ No ☐

Will the event utilize caves at any time during the event?

Yes ☐ No ☒

Are there any pending Building Permits?

Yes ☐ No ☒ If Yes, # _____

Will Tents, Canopies, Pavilions or Food Booths be used at this Event? Yes ☐ No ☒

If Yes, contact Napa County Fire Marshal 30 days prior to event for License Requirements.

Existing Use Permit Number(s) (if applicable): _____

TEMPORARY EVENT SUPPLEMENTAL INFORMATION

1. Location and number of vehicle parking spaces, method of traffic control.

- a) Location(s): ☒ On Site ☐ off Site
- b) Number of Vehicle Parking Spaces: Paved 55 Unpaved 25
- c) Method of Traffic Control: ☐ Valet Parking ☒ Staff Volunteers
- d) Parking Attendants for traffic control: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ Specify # _____
- e) A plot plan and verbal description of how off-site parking will be arranged (if applicable):
Guests will be brought in on busses - parking manage by Gilmore Valet
- f) A letter of permission from Property Owner to use the property where the off-site parking will be located has been submitted: ☐ Yes ☐ No ☒ N/A

2. If the event is be held at a winery or other business, will the site open to the public during the event?
Yes ☐ No ☒

3. Number of attendees will be controlled by use of: ☒ Number of tickets being sold ☐ Other Talley
If other, please explain: _____

4. Drinking Water Supply and Facilities:

- ☒ Drinking water provided by: Bottled Water by Forefront Entertainment
- ☐ Approved on-site system: _____
- ☐ Public Water System (name): _____
- ☒ Bottled Water: _____

5. Will food be served at the event? ☒ Yes ☐ No If YES, complete the following questions:

- a) Will food vendor donate 100% of net proceeds generated from food sales to a legal non-profit?
☐ Yes ☒ No, if yes, non-profit ID# _____
- b) Is event a maximum of one day? ☒ Yes ☐ No

If you answered YES to a) AND b) above, a permit for the temporary food facility IS NOT required from Environmental Health. Facility must operate consistent with guidelines.

If you answered NO, or any portion of the profit will be kept by the vendor OR the event is more than one day, an application for the temporary food facility must be approved and a permit issued by Environmental Health. Contact Environmental Health at (707) 253-4471 or visit www.countyofnapa.org/DEM for an application.

Contact information for person at event with food safety certificate or safe food handling knowledge:

Name: Chef Nic Montenez Phone: 707-963-3600

Date of Food Safety Certificate, if applicable: Cert #17406053

Food Preparation and Service (check one):

☐ By a permitted caterer, who will prepare, serve and be responsible for safe food preparation and handling throughout the event.

Name of Caterer _____ Permit ID # of Caterer _____

☒ On-site permitted kitchen _____ Permit ID # of Kitchen _____

Are there additional food vendors ☐ Yes ☒ No If yes, provide us with a list of their names and Permit #s. Temporary food facility permit may be required, contact Environmental Health.

6. **Sanitation Facilities:**
- a) The number of permanent toilet facilities 5 and/or the number of chemical toilets available in the area of the event for guest use?
- b) Company providing the chemical toilets: American Sanitation
-
7. **Provisions for cleanup of trash and recyclables, the premises and removal of recyclables and non-recyclables:**
- a) Number of receptacles to be provided for trash 15
- b) Describe location where these receptacles will be placed Located throughout the event
-
- c) Number of clearly labeled receptacles to be provided for recyclables 15
(Recycling receptacles should always be placed next to a trash receptacle and near beverage areas.)
8. **Medical Facilities and Services:**
- | | | |
|--|---|-----------------------------|
| First Aid kit available | ☒ Yes | ☐ No |
| Staff trained in First Aid available | ☒ Yes | ☐ No |
| Capabilities of contacting 911 in an emergency | ☒ Yes | ☐ No |
9. **Fire Protection Facilities and Procedures:**
- | | | |
|----------------------------------|---|-----------------------------|
| Fire Extinguishers available | ☐ Yes | ☐ No |
| Staff trained in Fire Procedures | ☒ Yes | ☐ No |
10. **Building Safety:**
Will any part of the event take place in a building(s) that are under construction and/or within a cave(s)?
Yes ☐ No ☒
If yes, please include a floor plan showing the areas of the building(s) and/or cave(s) where event will take place.
11. **Security Protection Company hired:** ☒ Yes ☐ No
If yes, name of company: Patronus Security
12. **Dust Control:** ☐ Yes ☐ No
13. **Premises Illuminated:** ☒ Yes ☐ No
14. **Will Event take place over night:** ☐ Yes ☒ No
- a) Arrangements for illuminating the premises have been made: ☐ Yes ☒ No
- b) If yes, explain: _____
- c) What arrangements for camping or similar facilities are being made: _____
-
15. **Insurance attached and approved by Risk Management:** ☒ Yes ☐ No
(NOTE: Insurance subject to final review by Risk Manager and could result in delay, or cancelation of event).
16. **Defense and Indemnification Statement has been read, signed and attached:** ☒ Yes ☐ No

DEFENSE AND INDEMNIFICATION STATEMENT

I HEREBY AFFIRM THAT I HAVE READ THE TEMPORARY EVENTS MANUAL AND STATE THAT THE INFORMATION PROVIDED WITH THE APPLICATION IS CORRECT. I AGREE TO COMPLY WITH ALL CONDITIONS ATTACHED TO THIS LICENSE, COUNTY ORDINANCES AND STATE LAWS RELATED TO CONDUCTING THE ACTIVITIES DESCRIBED IN THE APPLICATION. I AGREE TO DEFEND, INDEMNIFY AND HOLD THE COUNTY OF NAPA AND EACH AND ALL OF ITS OFFICERS, AGENTS AND EMPLOYEES HARMLESS FROM ANY AND ALL CLAIMS, ACTIONS, DAMAGES, COSTS AND EXPENSES, INCLUDING ATTORNEY'S FEES, TO THE EXTENT SUCH ARE CAUSED BY THE NEGLIGENT ACTS OR OMISSIONS BY ME OR AUTHORIZED PARTICIPANTS OR ATTENDEES AT THE TEMPORARY EVENT.

Kathy McQuinn

SIGNATURE OF APPLICANT (or authorized representative)
(Required)

1/19/24

DATE

x

David Anderson

SIGNATURE OF PROPERTY OWNER (or authorized representative)
(Required)

x

1/22/24

DATE

PLEASE ATTACH YOUR CERTIFICATE OF INSURANCE TO THIS DOCUMENT

FOR OFFICE USE ONLY

DATE SUBMITTED: _____

FILE NUMBER: _____

ADJOINING PROPERTY OWNER LIST REQUIREMENTS

All applications shall include a list of the current owners of all the properties whose outer perimeters are within **1000** feet of the property boundary of the project site. The list shall include the property owner's names, their addresses and the assessor's parcel numbers of the property owned.

Preparation, verification and submission of this list of property owners is the responsibility of the applicant. Lists of the property owners appearing on County tax rolls in the form required are available from all local title insurance companies. Each such list must be certified by a title insurance company as reflecting the most recent County tax roll information.

INSTRUCTIONS TO TITLE COMPANY

Please prepare the property owners' list as follows:

1. Type the property owners' names, parcel numbers and mailing addresses on an 8½"x11" sheet of Avery #5160 Laser Labels so that this information can be readily used in mailing by Planning, Building, and Environmental Services.
2. Submit a full page copy of the assessors' parcel book page(s) and a copy of the latest equalized assessment roll used to compile the property owners' list. Please indicate the location of all parcels listed, by check mark or colored parcel number circled on the pages.

If you should have any questions, please contact Planning, Building, and Environmental Services at (707)253-4417.