MONTICELLO PUBLIC CEMETERY DISTRICT
RESOLUTION NO. 2025- __ (MPCD)

RESOLUTION OF THE BOARD OF TRUSTEES OF THE MONTICELLO CEMETERY DISTRICT AMENDING DISTRICT BYLAWS, POLICIES AND PROCEDURES TO UPDATE AND STREAMLINE VARIOUS SECTIONS OF THE BYLAWS AND TO GRANT ADDITIONAL POWERS TO THE DISTRICT MANAGER

WHEREAS, the Monticello Public Cemetery District ("District") is a public cemetery district organized and operating under the Public Cemetery District Law (commencing with Health and Safety Code section 9000); and

WHEREAS, pursuant to Health and Safety Codes section 904(k), the Board of Trustees has the power to adopt and enforce rules and regulations relating to the administration, maintenance, operation, and use of the Monticello Cemetery ("Cemetery"), and

WHEREAS, the District adopted Resolution 05-01 on June 14, 2005 adopting a Policy and Procedures Manual for the District, which provided the District Manager specific powers to authorize the purchase and sale of burial rights without the pre-approval of the Board; and

WHEREAS, it is in best interest of the District and its residents that Certificates of Burial Rights be finalized expeditiously; and

WHEREAS, the Board desires to expand the District Manager's existing powers by authorizing the District Manager to execute final, binding Certificates of Burial Rights on behalf of the District without the need for ratification by the Board; and

WHEREAS, this delegation of authority to the Director is consistent with Health and Safety Code sections 9040, 9041, 9049, 9060, and 9061; and

WHEREAS, the Board wishes to amend the Bylaws, Policies, and Procedures to reflect the District Manager's expanded powers and to update and streamline various other sections of the bylaws recommended by the District Advisory Committee and District staff.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Monticello Public Cemetery District as follows:

1. The foregoing recitals are true and correct.

2. The Monticello Public Cemetery District Bylaws, Policy and Procedures Manual is hereby amended as set forth in Exhibit "A".

3. The District Manager or the District Manager's designee is authorized and directed to execute final, binding Certificates of Burial Rights on behalf of the District.

4. The District Secretary is hereby directed to place and maintain a copy of this Resolution in the District Bylaws, Policy and Procedures Manual which shall be maintained in the District Office and be available for public inspection during District business hours.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Trustees of the Monticello Public Cemetery District at a regular meeting of the Board of Trustees on the 25th day of February, 2025, by the following vote:

AYES: TRUSTEES _____

_____

NOES: TRUSTEES _____

ABSTAIN: TRUSTEES _____

ABSENT: TRUSTEES _____

NAPA COUNTY, a political subdivision of the State of California

By: _____
ANNE COTTRELL, Chair of the Board of Trustees, Monticello Public Cemetery District

APPROVED AS TO FORM Office of County Counsel By: *Ryan FitzGerald* (e-sign) District Counsel Date: February 7, 2025 PL No: 125023	APPROVED BY THE MONTICELLO PUBLIC CEMETERY DISTRICT BOARD OF TRUSTEES Date: February 25, 2025 Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Trustees By:_____