
Application for Appointment to Board, Commission, Committee, Task Force or Position

Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.

Public Records Act

Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

Form 700 Conflict of Interest Code

[California Fair Political Practices Website](https://www.countyofnapa.org/1334/About-the-Board)

Please note that appointees may be required by state law and county conflict of interest code to file financial disclosure statements.

Which Boards would you like to apply for?

Napa County Child Care and Development Planning Council: Submitted

Category of Membership for Which You Are Applying

Community Member

Profile

Emily

First Name

M

Middle
Initial

Alexander

Last Name


Email Address


Home Address

Suite or Apt

Napa

City

CA

State

94559

Postal Code

Which supervisorial district do you reside in? *

☒ District 1

To find your supervisorial district go to <https://www.countyofnapa.org/1334/About-the-Board>, click on "Look Up My District" and enter your address.


Primary Phone

Emily M Alexander

Community Resources for
Children

Employer

Director of Programs

Job Title

Non-profit Early Education
Leadership

Occupation

Education/Experience

Having studied Human Development with an emphasis on Child Development in undergrad, I have always been interested in children and families. I am particularly interested in the macro and micro spheres and how systems can support children with trauma and families undergoing high levels of stress. I worked at a residential treatment center (Hanna Center-Sonoma, CA) for at-risk adolescents for 6 years, transitioning from Youth Counselor to Group Home Coordinator. At Hanna I became acutely aware of the impacts early childhood has on one's growth and development. This experience sparked my passion to intervene with children and families sooner. In my next role at Community Resources for Children (Napa, CA) I was the Family Support Program Manager. This role required strong leadership skills, the ability to understand and implement state level regulations, and developed my current understanding of the Early Childhood Education scope in Napa County. Now as Director of Programs I am more involved with the planning of programs for children in Napa County, strategy for the organization, and community partnerships.

Name and occupation of spouse within the last 12 months, if married. (For conflict of Interest purposes)

Resume

[EA Resume 2025.pdf](#)

Upload a Resume

[2025 -
Emily Alexander LPC Recommendation.pdf](#)

Letter of Recommendation or Supplemental
Attachments

Professional or occupational license, date of issue, and expiration including status

n/a

References: Provide names and phone numbers of 3 individuals who are familiar with your background.

Annalee Colteaux [REDACTED] - pr [REDACTED] ue Erika Lubensky [REDACTED] -
current supervisor Jeremiah Presinal [REDACTED] previous supervisor

Community Participation

Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute.

I wish to serve on the Child Care and Development Planning Council because I want to elevate the voices of subsidized families, family child care homes, and license exempt child care providers. I can bring data and testimony forward on behalf of the community I work with at Community Resources for Children. This population is critical to the child care infrastructure in Napa County. In this role, I will contribute as a liaison, expert, and community member.

Emily M Alexander

Nature of activity and community location

I completed CASA (Court Appointed Special Advocate), Napa training in 2024. I am deeply committed to holistically serving children and families in our community.

Other County Board/Commission/Committee on Which You Serve/Have Served

None

Public Actions that may impact Credit Rating (List all court or other public administration actions impacting your credit rating within the past ten (10) years)

None

Electronic Signature Agreement

I meet the criteria required to serve in this position.

☒ Yes ☐ No

I declare under penalty of perjury that the foregoing is true and correct.

☒ Yes ☐ No

Please Agree with the Following Statement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree

Electronic Signature (First M. Last)

Emily M Alexander

Date

6/20/2025

County Executive Office
1195 Third Street, Suite 310
Napa, CA 94559

Date: June 13, 2025

I am writing to offer my recommendation for Emily Alexander to serve as a member of the Napa County Child Care and Development Planning Council. Emily is a Program Director at Community Resources for Children whose commitment to the wellbeing of children and families is both inspiring and unwavering. I am confident that her experience, insight, and passion make her an outstanding candidate to contribute meaningfully to the Council's important mission.

Emily possesses a deep and evidence-informed understanding of the critical importance of the early years in a child's development. She is a vocal advocate for children and believes strongly that communities must work collectively to support young families. Her leadership is rooted in compassion, equity, and a vision for systems that uplift and empower all families, particularly those who are most vulnerable.

Before her current role, Emily worked extensively with at-risk adolescents. She brings a trauma-informed, strength-based approach to her work, and consistently demonstrates compassion, strategic thinking, and an ability to build bridges across diverse stakeholder groups.

Emily is eager to be part of the Child Care and Development Planning Council to raise the voices of children and ensure their needs are prioritized in local planning and policy. She understands the role of collaboration in shaping responsive and inclusive child care systems and would be a valuable asset in the Council's efforts to conduct needs assessments, develop comprehensive care plans, and align local funding priorities with community needs.

Thank you for your consideration.

Sincerely,



Erika Lubensky

Executive Director

Community Resources for Children

3299 Claremont Way, Suite 1 | Napa, CA 94558-3382

Driven to Make an Impactful Contribution

I am driven to improve the lives of families who need compassion, support, and direction. It is my goal to always do my best in meeting families expectations for care, while also providing them with a strong treatment team. I am eager to lead my team in creating successful treatment plans for youth, by using a Trauma-Informed lens to build rapport and understand client's individual needs. I believe the key to successful work in the human services field is consistent and reliable organizations with strong and steady leadership. As a leader I am present, practice healthy communication and expectations, while developing staff to reach their highest potential.

Employment Experience

Community Resources for Children, Napa CA

Director of Programs

3/2025-Present

Family Support Program Manager

9/2021-2/2025

As Director of Programs, I am responsible for the delivery of all agency programs including Early Learning Programs, Child Care Resource and Referral, Subsidized Child Care, and Business Fundamentals and Child Development Coaching for Child Care Providers. I work closely with the executive leadership team to manage program budgets, deliver on the strategic plan of the organization, and advocate for early education by participating in collaborative community partnerships.

As Family Support Program Manager, I am responsible for oversight of all subsidized childcare contracts. Contract oversight includes managing an annual budget of approx. \$4 million, strategizing maximum program enrollment, and staying privy to all changes in legislation that impact program requirements. I work closely with California Department of Social Services, Child Care and Development Division to establish case management protocols in line with their Funding Terms and Conditions. My role entails onboarding and training new case managers, compiling and submitting on time monthly data reports to our State and County partners, and processing accurate payments to child care providers. I have successfully submitted clean fiscal audits and state and federal reviews.

Hanna Boys Center, Sonoma CA

Group Home Coordinator

7/2019-Present

Lead Youth Counselor

8/2015-6/2019

As Group Home Coordinator, I serve as a role model and team leader. I oversee the training, treatment plans, and safety protocols for my staff and residents. This role requires constant communication with my team to provide consistency for clients, create a safe environment, and implement Trauma Informed practices. Also key to my role, is keeping stakeholders abreast of important changes and/or events at the cottage. My responsibilities include staff scheduling, training new Youth Counselors, overseeing cottage maintenance, and balancing the cottage fiscal budget. My ability to multi-task, prioritize, and provide quick thoughtful decision making has been a tremendous asset to my success in this role. I am experienced in effectively implementing COVID-19 safety protocols in the residential care workplace.

As a Lead Youth Counselor, I have built caring relationships with youth while providing supervision to their daily living environment. I work to provide consistent care and discipline, teach social skills, and support conflict resolution through Restorative Practices. I plan extra-curricular activities and guide the daily experiences of the residents. I manage and distribute medications, provide written client assessments and incident reports. As required by residential care authorities I perform and practice emergency procedures with the clients.

Accomplishments, Trainings, and Certifications

2024

Neurosequential Model of Reflective Supervision

- **Parent-Infant & Child Institute** 6 month bootcamp learning and practical application of reflective supervision

2019

Classroom-Community-Culture-Based Intervention Program

- Successfully implemented weekly after school program for residents, following the guidelines from the International Trauma Center. Trained staff to understand the theories of CBI (Attachment, Trust, Resiliency, Renewal) and lead activities (Song, Art, Dance, Story).

Restorative Practices Training

- Regularly lead group circles to strengthen relationships between youth, familiar with the fundamentals of restorative practices as a method of conflict resolution. Train my staff in feeling confident running circles on their own.

2017

Direct Care Staff of the Year Award, Hanna Boys Center

- *"She cares deeply about the kids, she takes every opportunity there is to learn, she pitches in and helps kids and her co-workers whenever necessary...she has this ability to lift up the people around her."*
(Excerpt from the award speech by the Hanna Boys Center, CEO). This award was given to a few chosen HBC staff members in recognition of their contributions and commitment to our clients.

Columbia-Suicide Severity Rating Scale Training

- Trained on suicide ideation, definitions and prompts

Valley of the Moon Children's Home 'Staff Workout'

- Facilitated break out groups for brainstorming changes in organizational goals and becoming a more aligned organization.

2016

Nonviolent Crisis Intervention by Crisis Prevention Intervention (CPI)

- Understanding how to identify behavior levels that contribute to the development of a crisis and corresponding staff approaches for crisis intervention

International Trauma Center, Clinical-School-Residential-Agency & Community-Based Response to Trauma

- Psychological First Aid for Residential Treatment & Somatocognitive Approaches for Trauma Informed Care
- Skills for Psychological Recovery- Trauma Informed Care

Education & Community Work

CASA, Napa, CA. Court Appointed Special Advocate for children that are dependents of Napa County. (2024)

California State University East Bay, Hayward, CA. Degree: Bachelor of Arts in Human Development, (2022)

Capistrano Valley High School, Mission Viejo, CA, Diploma, (2010)