



# Meeting Minutes

## Napa County Board of Supervisors

Joelle Gallagher, District 1  
Ryan Gregory, District 2  
Anne Cottrell, District 3  
Alfredo Pedroza, District 4  
Belia Ramos, District 5

\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

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Tuesday, September 24, 2024

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

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1. CALL TO ORDER; ROLL CALL

**Present: Chair Joelle Gallagher, Vice-Chair Anne Cottrell, Supervisors Ryan Gregory, Alfredo Pedroza and Belia Ramos. The meeting was called to order by Chair Joelle Gallagher.**

2. PLEDGE OF ALLEGIANCE

**Supervisor Joelle Gallagher led the assembly in the Pledge of Allegiance.**

3. PET OF THE WEEK

**Animal Shelter Manager Katie Ribardiere presented the Pet of the Week (Señor).**

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

A. Presentation of a Proclamation recognizing September 2024 as “Hispanic Heritage Month” in Napa County. (No Fiscal Impact)

[24-1660](#)

**Supervisor Belia Ramos presented the Proclamation.**

**Board President of Napa County Hispanic Network Jorge Gonzales received the proclamation.**

**Motion Text: Approve the Proclamations and Commendations as presented.  
Voting Yes: Ramos, Cottrell, Gregory, Pedroza, and Gallagher  
Recusals: None  
Result: Passed**

5. CONSENT CALENDAR - SPECIAL DISTRICTS

**Motion Text:** Approve the Special Districts Consent Calendar.  
**Voting Yes:** Ramos, Cottrell, Gregory, Pedroza, and Gallagher  
**Recusals:** None  
**Result:** Passed

Lake Berryessa Resort Improvement District

[24-1428](#)

- A. Approve and authorize Amendment No. 1 to Agreement No. 230381B (LBRID) with Telstar Instruments to increase the total contract amount by \$17,726 for a new maximum of \$302,175 for the Water and Wastewater Facility SCADA Upgrades Project, LB 22-05; and approve a Budget Amendment. (Fiscal Impact: \$10,000 Expense; Lake Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary) [4/5 vote required]

**Enactment No:** A-230381B (LBRID) Amend. 1

[24-1473](#)

- B. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and revenues subject to the limit for the Lake Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory)

**Enactment No:** R-2024-02 (LBRID)

Napa Berryessa Resort Improvement District

[24-1474](#)

- C. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and revenues subject to the limit for the Napa Berryessa Resort Improvement District as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory)

**Enactment No:** R-2024-05 (NBRID)

## 6. CONSENT CALENDAR

**Motion Text:** Approve the Consent Calendar as amended.  
**Voting Yes:** Gregory, Pedroza, Cottrell, Ramos, and Gallagher  
**Recusals:** None  
**Result:** Passed

## Agricultural Commissioner

- A. Approve and authorize Agreement No. 170213B with the California Department of Food & Agriculture for a maximum of \$184,841 for reimbursement of expenditures related to detection and exclusion of the Glassy-winged Sharpshooter. (Fiscal Impact: \$184,841 Revenue; General Fund; Budgeted; Mandatory)

[24-1636](#)

**Enactment No:** A-170213B

## Auditor-Controller

- B. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and estimated revenue subject to the limit for the County of Napa as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory)

[24-1470](#)

**Enactment No:** R-2024-98

- C. Adopt a Resolution establishing the Fiscal Year 2024-25 appropriation limit and estimated revenue subject to the limit for the Napa County Community Facilities District 2012-1 for the Milliken-Sarco-Tulocay (MST) Recycled Water Pipeline Project, as required by Article XIII B of the California Constitution. (No Fiscal Impact; Mandatory)

[24-1471](#)

**Enactment No:** R-2024-99

- D. Accept and instruct the Clerk of the Board to file the audit of the Procurement Card Program for the period of January 1, 2024 - June 30, 2024. (No Fiscal impact; Discretionary)

[24-1543](#)

- E. Adopt a Resolution establishing the Napa County tax rates for the Fiscal Year 2024-25 secured tax roll. (Fiscal Impact: Approximately \$530,000,000 Revenue; All Funds/Taxing Jurisdictions/Special Districts/School Districts; Budgeted; Mandatory)

[24-1602](#)

**Enactment No:** R-2024-100

## Clerk of the Board

- F. Approval of minutes from the September 10, 2024 regular meeting. (No Fiscal Impact) [24-932](#)
- G. Reappoint Kimberly Richard for a third term representing Public at Large; Evelyn Denzin for a third term representing the Natural Resources Conservation Service; and Barry Christian for a fifth term representing the Napa County Regional Parks and Open Space District on the Watershed Information and Conservation Council of Napa County with terms of office to commence immediately and expire on August 1, 2028. (No Fiscal Impact) [24-1615](#)

## County Counsel

- H. Adopt an Ordinance amending Title 2 (Administration and Personnel), Chapter 2.100 (Personnel) and amending Article III, Section 2.100.181 (Fingerprints and Background Checks) of the Napa County Code regarding persons required to submit to a Federal Bureau of Investigation background check and renewal requirements. (No Fiscal Impact) [24-1621](#)  
**Enactment No: O-1494**
- I. Adopt an Ordinance amending the Napa County Code for Titles 17 (Subdivisions) and 18 (Zoning), to bring the Code into alignment with current State law and the County's recently certified Housing Element to the General Plan. (No Fiscal Impact) [24-1623](#)  
**Enactment No: O-1495**
- J. Adopt an Ordinance amending Title 2 (Administration and Personnel), Chapter 2.04 (Board of Supervisors), Article I, Section 2.04.040 (Salaries and Benefits) of the Napa County Code regarding salary rate and adding language requiring a periodic salary review; and adopt a Resolution amending the Table and Index of Classes to reflect salary increases for members of the Board of Supervisors effective July 1, 2024 and then a salary increase effective 60 days from the adoption of amendments to Section 2.04.040. (Fiscal Impact: \$283,000 Expense; General Fund; Budgeted; Discretionary) [24-1658](#)  
**Enactment No: O-1496; R-2024-101**

## County Executive Office

- K. Adopt a Resolution and approve a Budget Amendment accepting the Federal Environmental Protection Agency, 2022-23 Diesel Emission Reduction Act National Grant Funding, to be used towards reducing pollutants from the Wine Train. (Fiscal Impact: \$3,564,000 Revenue and Expense; General Fund; Not Budgeted; Discretionary) [24-1271](#)  
[4/5 vote required]

**Enactment No: R-2024-102**

- L. Adopt a Resolution authorizing the Calistoga Joint Unified School District to issue Series 2024 Bonds of the District without further approval of the Board of Supervisors or Officers of Napa County. (No Fiscal Impact; Discretionary) [24-1480](#)

**Enactment No: R-2024-103**

## County Fire Department

- M. Approve a waiver of competitive bidding requirement and provide a sole source award to Golden State Fire Apparatus to purchase one Type II Engine, due to technical compatibility requirements. (Fiscal Impact: \$990,000 Expense; Fire Fund; Budgeted; Discretionary) [24-1671](#)

## Human Resources – Division of CEO’s Office

- N. Adopt a Resolution to amend the Departmental Allocation List for the County Fire Department effective September 24, 2024, with a net increase of 1.0 full-time equivalent; and approve a Budget Amendment. (Fiscal Impact: \$196,000 Expense; Fire Fund; Not Budgeted; Discretionary) [24-1587](#)  
[4/5 vote required]

**Enactment No: R-2024-104**

- O. Adopt a Resolution to establish Indigenous Peoples’ Day as an observed Napa County holiday effective October 14, 2024, and every second Monday in October thereafter for the Napa County Probation Professionals Association. (Fiscal Impact: \$40,000 Expense; General Fund; Budgeted; Discretionary) [24-1629](#)

**Enactment No: R-2024-105**

## Public Works

- P. Approve Plans and Specifications for the Dry Creek Road Bridge Replacement Project; authorize for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code; approve and authorize Amendment No. 5 to Agreement No. 170635B with Biggs Cardosa Associates, Inc. to increase the maximum compensation by \$288,531, for a new maximum of \$2,323,003 for additional engineering services; and approve a Budget Amendment. (Fiscal Impact: \$175,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-166](#)  
**Enactment No: A-170635B Amend. 5**
- Q. Approve a Budget Amendment to increase appropriations for a new approved project funding of \$1,288,815 for Project 20031 FEMA House Elevation Grant to partially fund the elevation of private homes that have generated multiple damage claims resulting from flooding. (Fiscal Impact \$446,499 Revenue and Expense; General Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-1057](#)
- R. Approve and authorize Agreement No. 250198B with LPA, Inc. doing business as LPA Design Studios for architectural and associated design services; and approve a Budget Amendment for the Facilities Master Plan Implementation Project. (Fiscal Impact: \$720,000 Expense; Capital Improvement Projects Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-1611](#)  
**Item pulled for discussion. See Item 9.**
- S. Approve a Budget Amendment for Project 18002, Pavement Maintenance Project. (Fiscal Impact: \$47,203 Expense; Capital Improvement Projects Fund; Not Budgeted, Discretionary)  
[4/5 vote required] [24-1612](#)
- T. Order contract changes with Ashron Construction and Restoration; and approve a Budget Amendment for the project “2023 Annual Bridge Repairs, RDS 23-11R.” (Fiscal Impact \$321,020 Expense; SB1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [24-1617](#)  
**Enactment No: A-240388B**

- U. Approve and authorize Amendment No. 8 to Agreement No. 180073B with Superior Building Services, Inc. to add 4381 Broadway, Suite 102, American Canyon, and 1834 Soscol Avenue, Suite A, Napa, as regular routine custodial service location, remove 4381 Broadway, Suite 100, American Canyon, and 994 Kaiser Road, Napa, as regular routine custodial service locations, and decrease maximum compensation under the agreement for Fiscal Year 2024-25. (Fiscal Impact: \$5,740 Expense Reduction; Various Funds; Budgeted; Discretionary) [24-1626](#)

**Enactment No: A-180073B Amend. 8**

- V. Approve and authorize creation of Project 25010 for the “Pueblo Pocket Sewer and Roadway Rehab Project,” RDS 26-01; and approve a Budget Amendment. (Fiscal Impact: \$700,000 Expense; Measure T Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-1633](#)

Recorder/County Clerk

- W. Approve and authorize Addendum No. 19 to Agreement No. 170547B with the California Department of Justice for cost-sharing in a statewide Electronic Recording Delivery System. (Fiscal Impact: \$1,922 Expense; Electronic Document Recording Special Revenue Fund; Budgeted; Discretionary) [24-1618](#)

**Enactment No: A-170547B Addendum 19**

7. PUBLIC COMMENT

**One (1) person spoke during public comment.**

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Supervisor Anne Cottrell reported on attending the Rural County Representatives of California (RCRC) annual meeting in Rohnert Park. During this meeting there was a tour at Sterling Vineyards to discuss wildfire recovery and resilience. Vice-Chair Cottrell thanked County Executive Officer Ryan J. Alsop for attending the meeting. Also during the meeting attendees received a presentation on large scale solar planning. Lastly she reported on the work being done with the Napa County grape growers regarding regenerative agriculture and the reception of a presentation from the dairy industry regarding the same.

Supervisor Belia Ramos applauded the efforts of the Suicide Prevention Council for a fantastic conference last week at the Napa Valley Performing Arts Center. Supervisor Ramos stated that "The keynote speaker shared a message that resonated with many in the audience and that was very impactful to see a very thoughtful conference." She also discussed Career Point Closet that outfits individuals that are getting ready for the job market.

Chair Joelle Gallagher applauded the Suicide Prevention Council conference and stated the keynote speaker Candice Washington was amazing and that the County will look to post the video of the presentation once received to the public. Chair Joelle Gallagher announced the passing of Paul Bradford (Brad) Onorato, Chief of Staff to Congressman Mike Thompson for over 30 years. Brad touched many lives through his dedication to public service. He was down to earth, approachable, and he genuinely enjoyed helping others. Sincerest condolences were offered to Brad's family, friends, and to Congressman Thompson and his staff.

Supervisor Ryan Gregory reported out as the Napa County representative on the Napa Sanitation District Board stating the District will be having an open house on Saturday, September 28, 2024 from 10:00 a.m. to 2:00 p.m. The Linear Generator is the first of its kind to run off of Biogas from a treatment plant that generates electricity. There will be a ribbon cutting ceremony on Thursday, September 26, 2024 at 11:00 a.m. Supervisor Gregory also mentioned a large scale floating solar project that is in the works.

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

- 6R

Supervisor Belia Ramos made presentation and asked questions.

Director of Public Works Steven Lederer made presentation.

Assistant County Executive Officer Rebecca Craig made presentation.

Discussion held.

<b>Motion Text:</b>	<b>Approve the requested action.</b>
<b>Voting Yes:</b>	<b>Gregory, Cottrell, Pedroza, Ramos, and Gallagher</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>



10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

Napa County Groundwater Sustainability Agency

- A. Receive a presentation on funding mechanisms to fund Groundwater Sustainability Agency management and Groundwater Sustainability Plan implementation and provide direction regarding funding options. (No Fiscal Impact) [24-1616](#)

**Planning, Building, and Environmental Services Natural Resources Conservation Manager Jamison Crosby made presentation.**

**SCI Consulting Group Senior consultant Ryan Aston made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

11. ADMINISTRATIVE ITEMS

County Counsel

- A. Adopt an Ordinance amending Napa County’s Contract with the Board of Administration of the California Public Employees’ Retirement System (CalPERS). (No Fiscal Impact; Discretionary). [24-1638](#)

**Director of Human Resources Christine Briceño made presentation.**

**Motion Text: Approve the requested actions.**

**Voting Yes: Gregory, Gallagher, Cottrell, Pedroza, and Ramos**

**Recusals: None**

**Result: Passed**

**Enactment No: O-1497; A-8681**

County Executive Office

- B. Receive a presentation from Kara Vernor, Executive Director of the Napa County Bicycle Coalition, about updates in connectivity for bike and pedestrian infrastructure in Napa County and how Napa County compares to neighboring counties. (No Fiscal Impact) [24-1481](#)

**Executive Director of the Napa County Bicycle Coalition Kara Vernor made presentation.**

**Discussion held.**

**Direction provided to staff.**

Health and Human Services Agency

- C. Receive a presentation from the Napa County Behavioral Health Board for their annual report covering Fiscal Year July 1, 2023 through June 30, 2024. (No Fiscal Impact) [24-1609](#)

**Chair of the Napa County Behavioral Health Board Christine Haataja made presentation.**

**Discussion held.**

12. PUBLIC HEARING - SPECIAL DISTRICTS

**None**

13. PUBLIC HEARINGS

Planning, Building and Environmental Services (PBES)

- A. PUBLIC HEARING - Pridmore Property General Plan Map Amendment P17-00135, Rezone P20-00223, and Use Permit P20-00222 [24-1634](#)

Conduct a public hearing to consider the project and act on the Planning Commission’s recommendation on May 15, 2024, to adopt the Negative Declaration; adopt the proposed Resolution; adopt the proposed Ordinance; and approve Use Permit P20-00222, subject to the recommended conditions of approval. (No Fiscal Impact)

(CONTINUED FROM SEPTEMBER 10, 2024.)

**Chair Joelle Gallagher opened the public hearing.**

**Board of Supervisors provided disclosures.**

**Planning, Building, and Environmental Services Planner III Emily Hedge made presentation.**

**One (1) person spoke during public comment.**

**Chair Joelle Gallagher closed the public hearing.**

**Discussion held.**

**Motion Text:** Approve the requested actions.  
**Voting Yes:** Gregory, Pedroza, Cottrell, Ramos, and Gallagher  
**Recusals:** None  
**Result:** Passed  
**Enactment No:** R-2024-106; O-1498

14. CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)  
Title: County Executive Officer

[24-1674](#)

**Closed session held. No reportable action.**

15. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, OCTOBER 15, 2024 AT 9:00 A.M. IN MEMORY OF BRAD ONORATO.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board