

**MINUTES OF THE
NAPA COUNTY HOUSING COMMISSION
SPECIAL MEETING**

April 2, 2025

Draft Summary of the Proceedings

1. Call to Order/Roll Call

Present: Commissioners Keri Akemi-Hernandez, Jennifer Putnam, Manuel Rios, Michael Silacci, Arnulfo Solorio, and Mike Swanton
Absent: Commissioner Judith Myers
Meeting was called to order by: Chair Akemi-Hernandez

2. Public Comment

None.

3. Approval of Minutes

- A.** Director of Housing and Homeless Services requests approval of minutes for the meeting of February 26, 2025.

Motion text: Approve the minutes.
Voting Yes: Akemi-Hernandez, Putnam, Rios, Silacci, Solorio, and Swanton
Voting No: None
Abstain: None
Result: Passed

4. Set Matters or Public Hearing Items

None.

5. Consent

- A. Recommend revisions to Lodging Revenue and Deposits Policy & Procedure to Housing Authority.**

Motion text: Recommendation to Housing Authority for approval of Lodging Revenue and Deposits Policy & Procedure revisions.
Voting Yes: Akemi-Hernandez, Putnam, Rios, Silacci, Solorio, and Swanton
Voting No: None
Abstain: None
Result: Passed

6. Monthly Reports

None.

7. Administrative Items

A. Review and recommend submitting the proposed Napa County Housing Authority Farmworker Centers operating budget for Fiscal Year 2025-2026 to CSA No. 4 consultant for an Engineer's Report.

Presentation by Jennifer Palmer, Executive Director.

No Public Comment.

Discussion held.

Motion text: Recommend submitting Napa County Housing Authority Farmworker Center operating budget to consultant.

Voting Yes: Akemi-Hernandez, Putnam, Rios, Silacci, Solorio, and Swanton

Voting No: None

Abstain: None

Result: Passed

B. Presentation by California Human Development Corporation (CHDC) on a proposed budget for Fiscal Year 2025-2026 to provide onsite management services for county-owned farmworker centers and possible recommendation to approve CHDC's proposed budget to Napa County Housing Authority (Housing Authority) for new agreement.

Presentation by Daniel Walker, CHDC Chief Financial Officer.

No public comment.

Discussion held.

Motion text: Recommend approving CHDC's proposed budget to Housing Authority for a new agreement.

Voting Yes: Akemi-Hernandez, Putnam, Rios, Silacci, Solorio, and Swanton

Voting No: None

Abstain: None

Result: Passed

8. Executive Director Report

None.

9. Commissioner Comments and Direction to Staff

Commissioner Swanton recommends a future agenda items to a) discuss janitorial and household expenses as part of CHDC's future budgets, and b) discuss forming a subcommittee to address strategies for CSA 4 reauthorization and Joe Serna Jr. funding from State.

Commissioner Putnam recommends a future agenda item to discuss farmworker housing for women.

Chair Akemi-Hernandez recommends staff consider additional presentations for lodgers regarding ongoing immigration concerns.

10. Future Agenda Items

None.

11. Adjourn

Meeting adjourned to the next regular meeting on Wednesday, April 23, 2025, at 3:00 pm.

Keri Akemi-Hernandez, Chair

ATTEST: _____
Jennifer Palmer, Secretary of the Commission