

**RESOLUTION NO. 2026-**

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, THE DEPARTMENTAL ALLOCATION LIST FOR THE COUNTY EXECUTIVE OFFICE, AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE JANUARY 17, 2026**

**WHEREAS**, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS**, Napa County Code section 2.100.280 provides that the Board of Supervisors establishes the number of positions and classifications in the Departmental Allocation List by resolution; and

**WHEREAS**, Napa County Code section 2.100.270 provides that the “Table and Index” may be amended by Board of Supervisors resolution; and

**WHEREAS**, the Chief Human Resources Officer recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for County Executive Office, and appropriate personnel policies, be implemented as set forth in Exhibit “A.”

**NOW, THEREFORE, BE IT RESOLVED**, that effective January 17, 2026, the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes and the Departmental Allocation List for the County Executive Office, and appropriate personnel policies, as set forth in Exhibit “A.”

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED**  
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board  
held on the 13<sup>th</sup> day of January, 2026, by the following vote:

AYES: SUPERVISORS \_\_\_\_\_

NOES: SUPERVISORS \_\_\_\_\_

ABSTAIN: SUPERVISORS \_\_\_\_\_

ABSENT: SUPERVISORS \_\_\_\_\_

NAPA COUNTY, a political subdivision of  
the State of California

By: \_\_\_\_\_  
AMBER MANFREE, Chair of the  
Board of Supervisors

APPROVED AS TO FORM Office of County Counsel  By: <i>Susan B. Altman</i> , Deputy  Date: December 15, 2025	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS  Date:  Processed By:  _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors  By: _____
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## **EXHIBIT A**

Chief Human Resources Officer requests approval of the following actions, effective January 17, 2026:

1. Amend the Table and Index of Classes, as follows:

Delete:

- a. Deputy CTO – Infrastructure and Operations/Chief Information Security Officer (CNCO 353)  
\$93.52 - \$113.46 (approximate hourly rate)
- b. Deputy Chief Executive Officer – Chief Fiscal Officer (CNCO 351)  
\$84.88 - \$103.00 (approximate hourly rate)

Add:

- a. Deputy CTO – Infrastructure and Operations (CNCO 353)  
\$93.52 - \$113.46 (approximate hourly rate)
- b. Deputy Chief Executive Officer – Chief Budget Officer (CNCO 351)  
\$84.88 - \$103.00 (approximate hourly rate)

2. Amend the Departmental Allocation List as follows:

<b>Department</b>	<b>Budget Unit</b>	<b>Position Control #</b>	<b>Class Title</b>	<b>Effective Date</b>	<b>Change</b>
CEO/ITS	42000-00	1010860	Deputy CTO – Infrastructure and Operations/Chief Information Security Officer	1/17/26	-1.0
CEO/ITS	42000-00	1010860	Deputy CTO – Infrastructure and Operations	1/17/26	+1.0
CEO/ITS	42000-02	1010890	Senior Information Systems Specialist	1/17/26	-1.0
CEO/ITS	42000-02	NEW	Supervising Information Systems Specialist	1/17/26	+1.0
CEO/ITS	42000-10	TBD*	Information Security Analyst	1/17/26*	-1.0
CEO/ITS	42000-10	NEW	Information Systems Manager	1/17/26	+2.0
CEO	10200-00	1010125	Digital Innovation Officer	1/17/26	-1.0
CEO	10200-00	1010271	Deputy Chief Executive Officer – Chief Fiscal Officer	1/17/26	-1.0
CEO	10200-00	1010271	Deputy Chief Executive Officer – Chief Budget Officer	1/17/26	+1.0

\*Delete selected Position Control Number upon subsequent vacancy after recruitment.

3. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan-Management Non-Classified (Other), by deleting Deputy CTO – Infrastructure and Operations/Chief Information Security Officer and Deputy Chief

Executive Officer – Chief Fiscal Officer from and adding Deputy CTO – Infrastructure and Operations and Deputy Chief Executive Officer – Chief Budget Officer to Attachment 1, Part A.

4. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by deleting Deputy CTO – Infrastructure and Operations/Chief Information Security Officer and Deputy Chief Executive Officer – Chief Fiscal Officer from and adding Deputy CTO – Infrastructure and Operations and Deputy Chief Executive Officer – Chief Budget Officer to the List of Management Classes.
5. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by deleting Code Deputy CTO – Infrastructure and Operations/Chief Information Security Officer and Deputy Chief Executive Officer – Chief Fiscal Officer from and adding Deputy CTO – Infrastructure and Operations and Deputy Chief Executive Officer – Chief Budget Officer to the List of Classes Exempt from Overtime.