



Napa County Wildlife Conservation Commission Special Meeting Minutes

Date: May 18, 2026

Location: Board of Supervisors Chambers, 1195 Third Street, Third Floor

Time: 2:00 PM

1. CALL TO ORDER

The meeting commenced at 2:04 PM.

2. ROLL CALL

Commission Members Present

- Charles Burton (Chair)
- Alex Pader (Vice-Chair)
- Kimberly Richard
- Molly Moran Williams
- Leslie Lew
- Greg Matsumoto
- Xuexin (Allen) Xie

Commission Members Absent

- Ina Pisani

Staff Present

- Dana Morrison, Supervising Planner (Secretary to the Commission)
- Pam Arifian, Planner III
- Daniel Zador, Planner II
- Aime Ramos, Meeting Clerk

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

No public comments were received.

5. APPROVAL OF MINUTES

5A. Review and approve Meeting Minutes from the April 27, 2026, meeting

The Clerk of the Committee requests approval of minutes from April 27, 2026, regular meeting.

Chair Burton opened public comment; no public comments were received.

Motion by Commissioner Richard to approve the minutes as presented, seconded by Commissioner Moran Williams

Result: Motion Carried (7 – 0)

6. AGENDA REVIEW

Pam Arifian provided an overview of the meeting agenda.

7. CONSIDERATION AND ACTION ON AGENDA ITEMS

7A. Commissioners report on the progress of their assigned grant projects for the 2025-2026 Grant Cycle.

Pam Arifian, Chair Burton, Commissioners Moran Williams and Richard reported on the item.
No action was taken.

7B. Review and discuss proposed ideas for process improvements and provide direction to Staff on items to include in a revised improvements approach for discussion and potential action at a future meeting date yet to be determined.

Pam Arifian presented updates to the historic information requested at the previous meeting, followed by a presentation on the Mendocino County Fish and Game Commission grant award criteria and evaluation tool, as well as the proposal previously introduced by Commissioner Xie for criteria and ranking tool and Solano County Fish and Game Commission criteria.

Chair Burton made a motion to break down the conversation into two or more discussions, including evaluation criteria and funding strategies. Evaluate selection criteria and then move to funding conversation; Seconded by Commissioner Lew.

Result: Motion Carried (5-2).

Ayes: Xie, Matsumoto, Lew, Burton, Moran Williams

Nays: Richard, Pader

Commissioner Richard made a motion to adopt Mendocino County criteria; seconded by Commissioner Pader.

Result: Motion Carried (7-0).

Commissioner Pader made a motion to amend that motion to add matching funds to Category 6 in “ways to measure it”; seconded by Commissioner Moran Williams.

Result: Motion Carried (7-0).

Commissioner Lew made a motion to add longevity to Category 6 criterion (e.g., from Solano criteria) be sustained over time and provide benefit beyond the immediate project; Commissioner Matsumoto seconded.

Result: Motion failed (2-5)

Ayes: Matsumoto, Xie

Nays: Lew, Burton, Pader, Richard, Moran Williams

Commissioner Lew made a motion to adopt Mendocino Criterion #1 and replace ranking wording for #4 that the proposal meets multiple criteria in the Fish and Game Code; seconded by Moran Williams.

Result: Motion Carried (7-0).

Commissioner Lew made a motion to add verbiage under Criteria #4 regarding equity and serving community verbiage; Commissioner Moran Williams seconded.

Result: Motion Carried (7-0).

Commissioner Lew made a motion to accept Mendocino County criteria with the amendment already approved with additional amendment that #5 be removed; seconded by Moran Williams.
Result: Motion Carried (7-0).

8. DIRECTOR OR DESIGNEE REPORT

Dana Morrison reported that a new youth rep for the Commission will be appointed during the Board of Supervisors meeting on May 19th, 2026.

Dana Morrison announced that the Baseline Date Report (BDR) comment period has been closed.

9. COMMISSIONER COMMENTS/REPORTS

Commission members expressed their appreciation for Commissioner Xie's service on the commission and extended their best wishes.

10. FUTURE AGENDA ITEMS

Dana Morrison announced that the WCC Grant Award meeting will be held on August 24th, 2026, at 2:00pm for this grant cycle.

11. ADJOURNMENT

Meeting adjourned at 4:16 PM

Aime Ramos, Meeting Clerk