

**Adopted March 28, 2023; Resolution No. 2023-xx**

**NAPA COUNTY BOARD OF SUPERVISORS  
SELF-INSURED RETENTION POLICY**

**SECTION 1. POLICY**

The Board of Supervisors sets the Self-Insured Retention levels for insurance coverages.

**SECTION 2. BACKGROUND**

The County manages its exposure to risk by annually purchasing general liability, worker's compensation, and other insurance policies. The County is a member of PRISM, a joint powers authority insurance pool. Pool membership allows the County to share risk with similar local governments and to cumulatively access excess coverage. To reduce premiums, members retain the first-dollar expense or have a deductible per claim. The amount of first-dollar exposure per claim is known as Self-Insured Retention (SIR).

**SECTION 3. PERIODIC REVIEW**

Napa County has been self-insured since the mid-1980's when it is believed the SIR for General Liability was set at \$300,000. The County will periodically conduct an actuarial study to review the SIR amounts and determine if any changes are recommended.

**SECTION 4. CASH RESERVES**

To ensure funds are available for retained claims activity, the County maintains a minimum cash reserve. The County will maintain cash reserves at the 75% confidence level.

**SECTION 5. SELF-INSURED RETENTION LEVELS PER CLAIM**

The County's SIR will be set at the following amounts:

- |    |                      |           |
|----|----------------------|-----------|
| A. | Workers Compensation | \$350,000 |
| B. | General Liability    | \$500,000 |
| C. | Pollution            | \$250,000 |
| D. | Cyber Crime          | \$100,000 |

**SECTION 6. POLICY REVISIONS**

SIR levels may be modified by revising this Policy by resolution of the Board of Supervisors.