

Results of the Internal Audit Plan for Fiscal Year 2023-24

	Completed	In Progress	Carry-Over to FY2024-25
For the Fiscal Year Ended June 30, 2023			
Treasurer's Statement of Assets and Cash Reporting	✓		
Countywide Donations Reporting	✓		
Napa County Housing Authority - Contract	✓		
Annual Countywide Cash Over/Short Reporting	✓		
Napa Vallejo Waste Management Authority - Contract	✓		
Countywide Procurement Card Program (1/1/23 - 6/30/23)	✓		
Countywide Gift Card and Cash Counts	✓		
For Quarters 1-3 Fiscal Year 2023-24			
Treasurer's Statement of Assets Review and Cash Reporting	✓		
Countywide Donations Reporting	✓		
Napa County Housing Authority - Contract	✓		
Napa Vallejo Waste Management Authority - Contract	✓		
For Quarter-Ended June 30, 2024			
Treasurer's Statement of Assets Review and Cash Reporting		✓	
Countywide Donations Reporting		✓	
Napa County Housing Authority - Contract		✓	
Napa Vallejo Waste Management Authority - Contract		✓	
Semi-Annual Audits for Fiscal Year 2023-24			
Countywide Procurement Card Program (7/1/23 - 12/31/23)	✓		
Countywide Procurement Card Program (1/1/24 - 6/30/24)		✓	
Annual Audits for Fiscal Year 2023-24			
H&HS Worker Proximity Housing Loans (1/1/23 - 12/31/23)	✓		
NV Tourism Improvement District Jurisdictional Review	✓		
For Fiscal Year 2022-23			
Year End Countywide Gift Card and Cash Counts		✓	
Other Engagements in Fiscal Year 2023-24			
Transfer of Accountability - Director of Child Support Services	✓		
Transfer of Accountability - County Executive Officer	✓		
External Peer Review of Internal Audit Division	✓		
Countywide Payroll Special Pay Review			✓
Treasurer-Tax Collector Escheatment process			✓
HHSA In-Home Support Services (IHSS) Program			✓
Transient Occupancy Tax (TOT) Audits			✓
Countywide Non-Operating Revenue Funds			✓
Compliance Review			
Countywide Capital Asset Certification Review			✓
Monitoring - Corrective Action Plans/Pending Implementation			
There are no outstanding Corrective Actions for fiscal year 2023-24.	✓		