

**MINUTES OF THE
NAPA COUNTY HOUSING COMMISSION**

March 25, 2026

Draft Summary of the Proceedings

1. Call to Order/Roll Call

Present: Commissioners Judy Myers, Jennifer Putnam, Manuel Rios, Michael Silacci, Arnulfo Solorio, and Mike Swanton

Absent: Commissioners Silacci

Meeting was called to order by: Vice-Chair Myers

2. Public Comment

None.

3. Approval of Minutes

A. Approval of minutes for the meeting of January 22, 2026.

Motion Text: Approval of Minutes

Voting Yes: Commissioners Myers, Putnam, Rios, Solorio, and Swanton

Abstain: None

Result: Passed

4. Set Matters or Public Hearing Items

None.

5. Consent

A. Adoption of the Housing Commission meeting schedule for calendar year 2026.

Motion Text: Recommend adoption of meeting schedule for calendar year 2026.

Voting Yes: Commissioners Myers, Putnam, Rios, Solorio, and Swanton

Abstain: None

Result: Passed

6. Monthly Reports

A. Monthly report on the renewal process for the Joe Serna, Jr. Farmworker Housing Grant Program (Serna Grant). No action needed.

Presentation by Jennifer Palmer, Executive Director. No public comment. Discussion held.

B. Update on meal service coordination between California Human Development and Abode Services. No action needed.

Presentation by Emma Moyer, Housing Programs manager. No public comment. Discussion held.

- C. Monthly from California Human Development Corporation (CHDC).

Report by Santino Garcia, CHDC Chief Operations Officer. Occupancy – Calistoga 60, Mondavi 57, River Ranch 30. No public comment. Discussion held.

- D. Report from Capital Improvement Projects (CIP). For discussion only, no action needed.

Presentation by Alex Carrasco, Project Manager. No public comment. Discussion held.

7. Administrative Items

- A. Presentation by California Human Development Corporation on a proposed contract budget to provide onsite property management services for fiscal year 2026-2027 at the county-owned farmworker centers, and recommendation from the Housing Commission to the Napa County Housing Authority to approve CHDC's contract budget for new agreement.

Motion Text: Recommend Napa County Housing Authority approve CHDC's contract for a new agreement.

Voting Yes: Commissioners Myers, Putnam, Rios, Solorio, and Swanton

Abstain: None

Result: Passed

- B. Submit the proposed Napa County Housing Authority Farmworker Centers operating budget for fiscal year 2026-2027 to County Service Area No. 4 consultant for an Engineer's Report.

Motion Text: Recommend submitting Napa County Housing Authority Farmworker Center operating budget for fiscal year 2026-2027 to County Service Area No. 4 consultant for an Engineer's Report.

Voting Yes: Commissioners Myers, Putnam, Rios, Solorio, and Swanton

Abstain: None

Result: Passed

- C. Update on the work done by the Female Farmworker Subcommittee.

Presentation by Commissioner Putnam. No public comment. Discussion held.

- D. Recommend acceptance of the quarterly monitoring report to the Napa County Housing Authority (Authority) for the quarter ended December 31, 2025.

Motion Text: Recommend acceptance of the quarterly monitoring report to the Napa County Housing Authority (Authority) for the quarter ended December 31, 2025.

Voting Yes: Commissioners Myers, Rios, Solorio, and Swanton

Abstain: Commissioner Putnam left meeting prior to vote.

Result: Passed

8. Executive Director Report

Report by Jennifer Palmer, Executive Director. No public comment. Discussion held.

9. Commissioner Comments and Direction to Staff

None.

10. Future Agenda Items

None.

11. Adjourn

Meeting adjourned to the next regular meeting on April 22, 2026, at 3:00 pm.

Michael Silacci, Chair

ATTEST:

Jennifer Palmer, Secretary of the Commission