

**MINUTES OF THE  
NAPA COUNTY HOUSING COMMISSION**

**July 25, 2025**

**Draft Summary of the Proceedings**

**1. Call to Order/Roll Call**

Present: Commissioners Keri Akemi-Hernandez, Judith Myers, Manuel Rios, Michael Silacci, Arnulfo Solorio, and Mike Swanton

Absent: Jennifer Putnam,

Meeting was called to order by: Chair Akemi-Hernandez

**2. Public Comment**

None.

**3. Approval of Minutes**

Executive Director requests approval of minutes for the meeting of June 25, 2025.

Motion Text: Approve the minutes

Voting Yes: Commissioners Myers, Solorio, Swanton

Voting No: None

Abstain: Commissioners Akemi-Hernandez, Rios, Silacci

Result: Passed

**4. Set Matters or Public Hearing Items**

None.

**5. Consent**

None.

**6. Monthly Reports**

**A. Monthly from California Human Development Corporation (CHDC)**

Gaby Valencia, CHDC Housing Director, reported 60 lodgers at Calistoga, 58 lodgers at River Ranch, and 60 lodgers at Mondavi. Health and Human Services will be hosting a workshop regarding changes to Medi-Cal.

No public comment. Discussion held.

**B. Monthly Report on Capital Improvement Projects (CIP).**

Report by Alex Carrasco, Project Manager. No updates to CIP list. CIP ad-hoc subcommittee is set to meet and will return with additional recommendations.

One public comment. Discussion held.

## **7. Administrative Items**

### **A. Napa Valley Farmworker Foundation presentation on updates to programming.**

Presentation by Jill Durfee, Program Director with the Napa Valley Farmworker Foundation. Programs pillars include viticulture and safety, adult literacy, leadership and management, mentorship, and community. Two adult literacy courses held at the county farmworker centers. Recommendation for dedicated space for adult literacy courses.

One public comment. Discussion held.

### **B. Discussion on meal service coordination with Abode Services. No action needed.**

Presentation by Emma Moyer, Staff Service Manager. Staff is exploring possibility of CHDC preparing meals for the shelter. Mondavi Center completed a test run. Next steps include reviewing proposals for kitchen upgrades and CHDC staffing requirements.

No public comment. Discussion held.

### **C. Presentation on the Low-Income Weatherization Program (LIWP). For discussion only, no action needed.**

Presentation by Alex Carrasco, Project Manager. Staff are interested in applying for LIWP to explore energy efficient upgrades and assessing solar options. Next steps include receiving Board (Housing Authority) approved covenants and scheduling technical assistance.

One public comment. Discussion held.

## **8. Executive Director Report**

Presentation by Jennifer Palmer, Executive Director. Initial meeting with county legislative and policy analyst held regarding Joe Serna funding.

## **9. Commissioner Comments and Direction to Staff**

Commissioner Akemi-Hernandez resigned as chair and commissioner.

## **10. Future Agenda Items**

None.

## **11. Adjourn**

Meeting adjourned to the next regular meeting on Wednesday, August 27, 2025, at 3:00 pm.

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Keri Akemi-Hernandez, Chair

ATTEST: Jennifer Palmer, Secretary of the Commission