

**MINUTES OF THE
NAPA COUNTY HOUSING COMMISSION**

October 23, 2024

Draft Summary of the Proceedings

1. Call to Order/Roll Call

Present: Commissioners Judith Myers, Jennifer Putnam, Manny Rios, Arnulfo Solorio
Absent: Commissioner Keri Akemi-Hernandez and Michael Silacci
Meeting was called to order by: Judith Myers (Chair Pro Tem)

2. Public Comment

None.

3. Approval of Minutes

- A.** Director of Housing and Homeless Services requests approval of minutes for the meeting of August 28, 2024 and September 23, 2024.

Motion text: Approve the minutes.
Voting Yes: Commissioners Judith Myers, Jennifer Putnam, Manny Rios, Arnulfo Solorio
Voting No: None
Result: Passed

4. Set Matters or Public Hearing Items

None.

5. Consent

- A.** Recommend acceptance of the quarterly monitoring report to the Napa County Housing Authority for the quarter ended September 30, 2024.

Motion text: Approve the minutes.
Voting Yes: Commissioners Judith Myers, Jennifer Putnam, Manny Rios, Arnulfo Solorio
Voting No: None
Result: Passed

6. Monthly Reports

- A. Monthly Report from California Human Development Corporation (CHDC).**

Presentation made by Santino Garcia, CHDC Chief Operations Officer. Current occupancy Mondavi-40, Calistoga-55, River Ranch-60. Mondavi closes November 16th and reopens December 20th; Calistoga closes November 23rd and reopens December 29th; River Ranch closes December 28th, reopens February 2nd.

No public comment.

Discussion held.

B. Monthly Report on Capital Improvement Projects.

Presentation by Alex Carrasco, Project Manager. Mondavi Center dorm unit HVAC units and walk in refrigerator repairs have risen to high priority needs. The Farmworker Committee has committed donation toward both projects.

No Public Comment.

Discussion held.

C. Monthly Report from Housing Authority Staff on community engagement regarding the 2024 Napa County Farmworker Housing Needs & Impacts Assessment. Requested action is additional recommendations for community engagement.

Presentation by Alex Carrasco, Project Manager.

No Public Comment.

Discussion held.

7. Administrative Items

A. Presentation by Burbank Housing on Heritage House Farmworker Housing Units. No action required.

Presentation by Nancy Trejo, Burbank Housing Resident Services Coordinator. Discussed outreach efforts and challenges to leasing farmworker specific units at Valle Verde and Heritage House.

No public comment.

Discussion held.

B. Presentation by Planning, Building, & Environmental Services on Amendments to Napa County Code Related to Farmworker Housing.

Presentation by Trevor Hawkes, Supervising Planner. Further division within any parcel created and maintained for farmworker centers is allowed to facilitate individual home ownership for farmworkers. The minimal parcel size for individual farmworker homes allowed under Section 18.104.010 shall be 1,200 square feet.

No public comment.

Discussion held.

8. Executive Director Report

Presentation by Alex Carrasco, Project Manager. Congressman Mike Thompson will be hosting an informational session regarding USDA funding. Staff plan on attending to learn

about funding options and potential opportunities for the centers.

9. Commissioner Comments and Direction to Staff

Commissioner Myers requests an update at a future meeting regarding Director Palmer’s presentation at the Generation Housing Forum.

10. Future Agenda Items

None.

11. Adjourn

Meeting adjourned to the next regular meeting on Thursday, November 19, 2024, at 3:00 pm.

Judith Myers, Chair Pro Tem

ATTEST:

Jennifer Palmer, Secretary of the Commission