

**RESOLUTION NO. 2025-**

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES AND THE DEPARTMENTAL ALLOCATION LIST FOR HEALTH AND HUMAN SERVICES AND AUTHORIZING THE DIRECTOR OF HUMAN RESOURCES TO CORRECT MINOR CLERICAL ERRORS IN THE TABLE AND INDEX OF CLASSES, EFFECTIVE MARCH 1, 2025**

**WHEREAS**, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS**, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

**WHEREAS**, Napa County Code section 2.100.280 provides that the Board of Supervisors establishes the number of positions and classifications in the Departmental Allocation List by resolution; and

**WHEREAS**, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes and the Departmental Allocation List for Health and Human Services, be implemented as set forth in Exhibit “A;” and

**WHEREAS**, from time to time the Table and Index of Classes contains minor clerical errors that require correction.

**THEREFORE, BE IT RESOLVED**, that effective March 1, 2025, the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes and the Departmental Allocation List for Health and Human Services, as set forth in Exhibit “A.”

**THEREFORE, BE IT FURTHER RESOLVED**, that effective March 1, 2025, that the Napa County Board of Supervisors Authorizes the Director of Human Resources, with CEO approval, to make clerical changes to the County’s Table and Index of Classes which will be ratified twice yearly by the Board of Supervisors.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED**  
 by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board  
 held on the 25<sup>th</sup> day of February 2025, by the following vote:

AYES: SUPERVISORS \_\_\_\_\_

NOES: SUPERVISORS \_\_\_\_\_

ABSTAIN: SUPERVISORS \_\_\_\_\_

ABSENT: SUPERVISORS \_\_\_\_\_

NAPA COUNTY, a political subdivision of  
 the State of California

By: \_\_\_\_\_  
 ANNE COTTRELL, Chair of the  
 Board of Supervisors

<p>APPROVED AS TO FORM          Office of County Counsel</p> <p>By: <i>Susan B. Altman</i>, Deputy</p> <p>Date: February 14, 2025</p>	<p>APPROVED BY THE NAPA          COUNTY          BOARD OF SUPERVISORS</p> <p>Date:</p> <p>Processed By:          _____          Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS          Clerk of the Board of Supervisors</p> <p>By: _____</p>
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**EXHIBIT A**

Director of Human Resources requests approval of the following actions, effective March 1, 2025:

1. Amend the Table and Index of Classes as follows:
  - a. Delete: Compliance and Privacy Officer (CNCO 376)  
\$76.76 - \$93.13 approximate hourly salary
  - b. Add: Deputy Director of HHSA – Quality Management (CNCO 376)  
\$76.76 - \$93.13 approximate hourly salary
2. Amend the Department Allocation List as follows:

<b>Department</b>	<b>Budget Unit</b>	<b>Position Control #</b>	<b>Class Title</b>	<b>Effective Date</b>	<b>Change</b>
HHSA – Agency Administration	20010000	1010463	Supervising Accounting Assistant	3/1/2025	-1.0
HHSA – Agency Administration	20010000	NEW	Staff Services Manager	3/1/2025	+1.0
HHSA – Agency Administration	20010000	1010421	Compliance and Privacy Officer	3/1/2025	-1.0
HHSA – Agency Administration	20010000	1010421	Deputy Director of HHSA – Quality Management	3/1/2025	+1.0