

RESOLUTION NO. 2024-129

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, APPROVING A PARTIAL LOAN FORGIVENESS FOR THE RELOCATION INCENTIVE LOAN PROVIDED TO THE COUNTY EXECUTIVE OFFICER AND DELAGATING CERTAIN AUTHORITY TO THE DIRECTOR OF HOUSING AND COMMUNITY SERVICES CONCERNING THE LOAN

WHEREAS, Napa County extended employment agreement no. 230460B, dated June 13, 2023, to Ryan John Alsop ("Employee") to serve as the Napa County Executive Officer; and

WHEREAS, the Employment Agreement included a relocation incentive loan; and

WHEREAS, Section 4.4.6 of the Employment Agreement provides that said loan shall be in the amount of Seventy-Five Thousand Dollars (\$75,000), and shall not bear any interest, and shall be forgivable each year in the amount of Fifteen Thousand Dollars (\$15,000) per year for each year that Employee is employed by the County commencing from the anniversary of the loan closing date; and

WHEREAS, to implement the terms of the Employment Agreement, Employee executed a Promissory Note dated August 28, 2023, memorializing the terms of the loan and also setting forth forgiveness of \$15,000 of the loan per year; and

WHEREAS, Employee has served as the Napa County Executive Officer continuously since August 7, 2023; and

WHEREAS, on November 12, 2024, the Board adopted Resolution No.2024-120, forgiving Fifteen Thousand Dollars (\$15,000) of the relocation loan, as required by the Employment Agreement relocation loan; and

WHEREAS, the County seeks to delegate authority to the Director of Housing and Community Services to subordinate the County's loan to facilitate refinancing of the primary loan; and

NOW, THEREFORE, BE IT RESOLVED that the Napa County Board of Supervisors hereby forgives Fifteen Thousand Dollars (\$15,000) of the relocation loan, as set forth and required by the Employment Agreement; and

BE IT FURTHER RESOLVED that the Board of Supervisors hereby delegates authority to the Director of Housing and Community Services to execute a subordination agreement, and any related documents, in a form approved by County Counsel's Office, subordinating the relocation loan to Alsop's primary home loan if needed to refinance the primary home loan provided such subordination does not materially decrease the County's

collateral interest that secures the relocation loan.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the
Board held on the 9th day of December 2025, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of the
State of California

ANNE COTTRELL, Chair of the
Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>Sheryl Bratton</u> County Counsel</p> <p>Date: <u>December 3, 2025</u></p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: December 9, 2025 Processed By: _____ Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>
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