



February 10, 2020

Upper Valley Waste Management Agency Programs: Notice of Funding Availability (NOFA)

The Upper Valley Waste Management Agency (UVA) will soon be accepting applications for waste management related funds to support projects to be performed by UVA's member jurisdictions (Napa County, Town of Yountville, Cities of St. Helena and Calistoga). These funds were generated as a result of higher than expected waste volumes from the 2017 Napa and Sonoma fires. A one-time pool of funds of approximately \$400,000 total is available. Since funds were generated through rate payers of the agency, proposed projects must be conducted within the Agency's boundaries and must relate to the Agency's mission. The Board retains the absolute right to fully, partially, or to not fund any submitted project at its discretion.

Application Information and Deadlines:

Applications must be received electronically by 4:00 PM April 1, 2020. Awards will likely be approved at the UVA's Board meeting in May or June, 2020. Applications will only be accepted from member jurisdictions, though jurisdictions are welcome to partner with others, such as non-profit organizations or citizen groups.

Requirements for Applications:

The project application must include:

- A detailed description of the proposed project, including a well defined scope, a purpose (what do you hope to achieve), and specific end point (what will success look like).
- The names, positions, and organizations who will be involved in the project
- The amount of funds requested and a cost estimate supporting that request (keep in mind the Agency may choose to only partially fund a proposed project)
- Project schedule and location (the application should include a map at sufficient enough scale to clearly identify the location of the project, if the project is location specific)
- Projects must be related to the Agency mission of waste management. Typical projects could relate to
 - Clean up and restoration of an area
 - Programs to maximize re-use and recycling/composting
 - Minimizing litter or illegal dumping
 - Educational programs related to waste management, including climate change as it relates to waste management and recycling

- Other projects, such as road repairs, can be proposed so long as a study showing a nexus between the proposed project and the agency (e.g. waste collection results in road damage, the proposed project mitigates that damage) is provided

Selection Process:

Each application will be evaluated by a team of Agency experts in their related fields. Projects will be evaluated for compliance with the “Requirements for Applications” listed previously. This scoring will be advisory only, and all submitted projects will be provided to the Board for their consideration. The Board retains the absolute right to fully, partially, or to not fund any submitted project at its discretion.

The Board may choose to award the entire \$400,000 in this round of proposals, or retain funds for a future NOFA. The Board may choose to only partially fund a project, in which case the submitting jurisdiction would need to determine if they have sufficient funds to make the project viable. The Board has chosen not to define a specific percentage of money of each jurisdiction. While there is a general desire to spread the money amongst the jurisdictions, ultimately projects will be awarded at the discretion of the Board.

Once a project is awarded, the submitting jurisdiction must confirm, in writing, within 60 days of the Board action that they intend to move forward with their project. All projects must be completed within one year of this confirmation. Funds will be provided on a reimbursement basis (i.e. jurisdictions will provide evidence of funds spent, and will then be reimbursed). Jurisdictions are required to provide a close out report of their project to the Board in order to be eligible for future funds should they become available.

Contact Information:

<u>Contact</u>	<u>Telephone</u>	<u>Email Address</u>
Steve Lederer	707-253-4351	steven.lederer@countyofnapa.org

If the Agency Manager listed above is unavailable, applicants may contact Amanda Griffis at Amanda.giffis@countyofnapa.org.

Sincerely,

Steven Lederer, Agency Manager