

RESOLUTION NO. 2025-

A RESOLUTION OF THE NAPA COUNTY BOARD, STATE OF CALIFORNIA, ESTABLISHING, INCREASING, DECREASING, AND DELETING FEES COLLECTED BY THE BUILDING DIVISION OF THE DEPARTMENT OF PLANNING BUILDING AND ENVIRONMENTAL SERVICES

WHEREAS, there is a need to establish, increase, decrease and/or delete the fees charged by Napa County to recover the costs of services provided by the Building Division of the Department of Planning Building and Environmental Services; and

WHEREAS, Government Code section 66016 authorizes Napa County to establish fees to recover the cost of providing a service relating to development projects by resolution; and

WHEREAS, Napa County conducted a comprehensive fee study in 2024 and an addendum to the study in 2025 that included the Building Division of the Department of Planning, Building and Environmental Services, and as a result of that fee study concluded that it is appropriate to establish, increase, decrease and/or delete specific County fees; and

WHEREAS, fee revisions reflect changes in operating efficiencies or service, but otherwise are based on (or consistent with) the cost of service projections made for Fiscal Years 2023-2024 and 2024-2025 with a consistent methodology established through a comprehensive fee study; and

WHEREAS, adjustments to fees on an annual basis are necessary to ensure cost recovery is maintained and shall be indexed to established public sources, unless otherwise governed by statute; and

WHEREAS, pursuant to Government Code section 66016, at least ten days prior to the date this resolution is to be considered, data was made available to the public indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including general fund revenues; and

WHEREAS, notice of the hearing of the proposed fee was published twice in the manner set forth in Government Code section 6062a, as required by Government Code section 66018 (a).

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board of Supervisors ("Board") establishes, increases, decreases and repeals those fees shown as recommended fees on pages 13 through 19 in Appendix A to the 2025 Addendum to the User Fee Study by MGT, which is incorporated by this reference, except as amended in Exhibit A attached hereto and incorporated by this reference.
2. The Board hereby directs the County Executive Officer or designee to integrate the changes approved above into one or more documents or matrices memorializing all County fees approved by the Board.

3. The applicable fees approved above shall be increased by 3.5% on July 1, 2026, to reflect the PSE/PSES Memorandum of Understanding; and by the annual Consumer Price Index, San Francisco Area as reported by the Bureau of Labor Statistics on July 1 of each successive year for the previous calendar year; and
4. The Board finds this Resolution is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines sections 15273(a)(1) as fees necessary to meet operating expense, including employee wage rates and fringe benefits, and 15273 (a)(2) as fees for the purchase or leasing of supplies, equipment, or materials.
5. These changes to the fees shall become effective 60 days after the date the Board approves this Resolution pursuant to Government Code section 66019(b).

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board held on the 6th day of May, 2025, by the following vote:

AYES:	SUPERVISORS	_____

NOES:	SUPERVISORS	_____
ABSTAIN:	SUPERVISORS	_____
ABSENT:	SUPERVISORS	_____

NAPA COUNTY, a political subdivision of
the State of California

By: _____
ANNE COTTRELL, Chair of the
Board of Supervisors

APPROVED AS TO FORM Office of County Counsel By: <u>Jason M. Dooley</u> Chief Deputy County Counsel Date: <u>April 28, 2025</u>	APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS Date: Processed By: _____ Deputy Clerk of the Board	ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors By: _____
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EXHIBIT A

The Building Division makes the following changes to the Recommended Fees identified in Appendix A to the User Fee Study Report of Findings Addendum:

- Item 26 – “Permit Renewal Reinstatement” shall be re-named as “Permit Reinstatement.”
- Item 27 – “Renewal Reinstatement Request Fee” shall be re-named as “Permit Extension” and shall not be removed as recommended. The fee for Permit Extension shall be \$124.
- Items 149, 150, and 151 – The fees for “Mechanical Inspection,” “Electrical Inspection,” and “Plumbing Inspection” shall be \$124 or \$0.69 per \$100.00 or fraction thereof of the verified contract prices for such work.