

**MINUTES OF THE  
NAPA COUNTY HOUSING COMMISSION**

**March 27, 2024**

**Draft Summary of the Proceedings**

**1. Call to Order/Roll Call**

Present: Commissioner Judith Myers, Commissioner Manuel Rios, Commissioner Michael Silacci, Commissioner Arnulfo Solorio, and Commissioner Mike Swanton.

Absent: Commissioner Keri Akemi-Hernandez.

Meeting was called to order by: Vice-Chair Mike Swanton.

**2. Public Comment**

None.

**3. Approval of Minutes**

- A. Director of Housing and Homeless Services requests approval of minutes for the meeting of February 28, 2024.

Motion text: Approve the minutes.

Voting Yes: Commissioners Rios, Silacci, Solorio, and Swanton

Voting No: None

Result: Passed

**4. Set Matters or Public Hearing Items**

None.

**5. Consent**

None.

**6. Monthly Reports**

- A. **Monthly Report from California Human Development Corporation (CHDC).**

Current occupancy Mondavi-60, Calistoga-60, River Ranch-46.

No public comment. Discussion held.

**7. Administrative Items**

- A. **An update on the Farmworker Housing Needs Assessment.**

Ongoing efforts to finalize 100 additional surveys for comparative data analysis. Project consultant also successfully collected approximately thirty (30) surveys with female farmworkers and is in the process of scheduling key informant interviews with farmworkers in place of focus group. Data presentation anticipated April – May.

No public comment. Discussion held.

**B. Update on the Bay Area Housing Finance Authority (BAHFA) bond initiative.  
No action needed.**

State of Housing Report for County is scheduled to be completed in May. Presentations to follow along with convening of City and Planning Managers to collectively assess allocation of funds in various jurisdictions.

No public comment. Discussion held.

**C. Update on capital improvement project planning and funding. For discussion only, no action needed.**

Radiant heat system repair for River Ranch dorms completed. Public Works visited the River Ranch Center to analyze the walkway repairs and will assist with designs and specifications. Board of Supervisors approved contract amendment with HCI for repairs to the ANSUL system and fire pump.

No public comment. Discussion held.

**8. Executive Director Report**

Housing Commission Budget Subcommittee has completed series of meetings. Staff are now preparing budget for review by engineer for County Service Area No. 4.

Discussion held.

**9. Commissioner Comments and Direction to Staff**

None.

**10. Future Agenda Items**

None.

**11. Adjourn**

Meeting adjourned to the next regular meeting on Wednesday, April 24, 2024 at 3:00 pm.

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Mike Swanton, Vice-Chair

ATTEST:

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Jennifer Palmer, Secretary of the Commission