

CAROLYN PARR NATURE CENTER

3107 Browns Valley Road, Napa, CA 94558 | (707) 255-6465 | cpnaturecenter@gmail.com

REIMBURSEMENT REQUEST

Napa County Agreement No. 260089D

Wildlife Conservation Commission Grant — Cycle 56 / 2025–2026

Grantee:	Carolyn Parr Nature Center	Agreement No.:	260089D
Agreement Term:	Sept 2025 – June 30, 2026	Date of Request:	June 15, 2026
Maximum Grant Amount:	\$4,841.00	Total Reimbursement Requested:	\$4,841.00

REVISED EXPENDITURE TABLE — ACTUAL SPENDING vs. PROPOSED BUDGET

Project Component	Budgeted	Actual Spent	Claimed	Variance
Native Plant Specimens (CA Native Plant Society)	\$1,000.00	\$338.60	\$338.60	-\$661.40
Outdoor Exhibit Signage (Nameplate & Panel Technology)	\$300.00	\$3,288.40	\$3,288.40	+\$2,988.40
Landscaping (Ismael Guardian — labor & materials)	\$2,500.00	\$1,369.00	\$1,214.00*	-\$1,286.00
TOTALS	\$10,300.00	\$4,996.00	\$4,841.00	—

* Total actual expenditures (\$4,996.00) exceed the maximum grant amount. The \$155.00 difference is absorbed by Carolyn Parr Nature Center. Landscaping claimed amount reduced accordingly.

SUPPORTING RECEIPTS — DETAIL

1. Native Plant Specimens — \$338.60

Vendor: California Native Plant Society | Date: October 18, 2025 | Method: Cash Reserves | Doc: EXP-2026-0601

Item (Price Tier)	Qty	Unit Price	Amount
Plant Tag — Blue	29	\$6.44	\$186.86
Plant Tag — Yellow	4	\$12.28	\$49.12
Plant Tag — Green	6	\$9.65	\$57.89
Plant Tag — Red	6	\$7.46	\$44.73
Subtotal:			\$338.60

2. Outdoor Exhibit Signage — \$3,288.40

Vendor: Nameplate & Panel Technology, Carol Stream, IL | Date: June 15, 2026 | Method: VISA

Description	Amount
Outdoor interpretive exhibit signage and panels	\$3,288.40
Ref: R666282363490 Auth: 615183 Card: VISA ending 6432 (Nancy Lafortune) PO: Alex Lyman	\$3,288.40

3. Landscaping — \$1,369.00 actual (\$1,214.00 claimed)

Payee: Ismael Guardian | Account: Napa Valley Naturalists, Westamerica Bank #1855 | Method: Check

Receipt / Doc	Date	Payee	Description	Amount
Check #2841	Jul 26, 2025	Ismael Guardian	Yardwork – 4.5 hrs	\$112.50
Check #2843	Aug 11, 2025	Ismael Guardian	Yardwork – 3.5 hrs	\$87.50
Check #2845	Sep 17, 2025	Ismael Guardian	Yardwork – 4 hrs 30 min	\$138.00
Check #2850	Oct 11, 2025	Ismael Guardian	Yardwork – 4 hrs	\$100.00
Check #2851	Oct 11, 2025	Ismael Guardian	Yardwork – 1 hr	\$25.00
Check #2852	Nov 5, 2025	Ismael Guardian	Yardwork – Oct 21, Nov 1 & 2	\$275.00
Check #2857	Dec 22, 2025	Ismael Guardian	Trees	\$30.00
Check #2862	Feb 12, 2026	Ismael Guardian	Yardwork	\$75.00
Check #2863	Mar 7, 2026	Ismael Guardian	Yardwork	\$88.00
Check #2864	Mar 17, 2026	Ismael Guardian	Yardwork	\$88.00
Check #2866	Apr 26, 2026	Ismael Guardian	Orco Chips / Landscaping Material	\$150.00
Check #2871	Jun 6, 2026	Ismael Guardian	Yardwork	\$200.00
Subtotal — actual:				\$1,369.00
Claimed (after grant cap adjustment):				\$1,214.00

TOTAL REIMBURSEMENT REQUESTED	\$4,841.00
Maximum grant amount per Agreement No. 260089D, §3(b)	\$4,841.00

Submitted by:

Alexander Lyman, Executive Director

Carolyn Parr Nature Center

lymanshermanalexander@gmail.com | 707-738-1916

June 15, 2026