

**RESOLUTION NO. 2024-**

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE DEPARTMENTAL ALLOCATION LIST FOR PUBLIC WORKS, EFFECTIVE FEBRUARY 17, 2024.**

**WHEREAS**, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS**, Napa County Code section 2.100.280 provides that the Board of Supervisors establishes the number of positions and classifications in the Departmental Allocation List by resolution; and

**WHEREAS**, the Director of Human Resources recommends that the proposed changes to the Departmental Allocation List for Public Works, be implemented as set forth in Exhibit "A."

**NOW, THEREFORE, BE IT RESOLVED**, that effective February 17, 2024, the Napa County Board of Supervisors hereby approves the changes to the Departmental Allocation List for Public Works, as set forth in Exhibit "A."

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED**  
 by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board  
 held on the 6<sup>th</sup> day of February 2024, by the following vote:

AYES: SUPERVISORS \_\_\_\_\_

NOES: SUPERVISORS \_\_\_\_\_

ABSTAIN: SUPERVISORS \_\_\_\_\_

ABSENT: SUPERVISORS \_\_\_\_\_

NAPA COUNTY, a political subdivision of  
 the State of California

By: \_\_\_\_\_  
 JOELLE GALLAGHER, Chair of the  
 Board of Supervisors

<p>APPROVED AS TO FORM          Office of County Counsel</p> <p>By: <i>Susan B. Altman</i>, Deputy</p> <p>Date: January 16, 2024</p>	<p>APPROVED BY THE NAPA          COUNTY          BOARD OF SUPERVISORS</p> <p>Date:</p> <p>Processed By:          _____          Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS          Clerk of the Board of Supervisors</p> <p>By: _____</p>
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**EXHIBIT A**

Director of Human Resources requests approval of the following actions, effective February 17, 2024:

1. Amend the Departmental Allocation List as follows:

<b>Department</b>	<b>Budget Unit</b>	<b>Position Control #</b>	<b>Class Title</b>	<b>Effective Date</b>	<b>Change</b>
Public Works	12200-00	NEW	Administrative Office Assistant	2/17/24	+1.0
Public Works	12200-00	TBD*	Administrative Secretary II	2/17/24*	-1.0

\*Delete selected Position Control Number upon subsequent vacancy after recruitment.