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## Application Packet

Lamoreaux Family Cemetery Use Permit  
P24-00327-UP  
Planning Commission Hearing – April 16, 2025

## **PROJECT DESCRIPTION:**

### **Use Permit Request for Lamoreaux Family Private Cemetery**

#### **Narrative description of the proposed use:**

The Lamoreaux Family wishes to establish a small, family private cemetery less than 2400 square feet (0.055 acre) in size, with a maximum of 10 burial plots on a 40 acre parcel (APN 034-190-018) where there is an existing home. The site is located on flat land on the southern portion of the parcel. The home on the parcel was established in the 1870's and the property is part of the historical foundation of the Oak Knoll District of Napa Valley and owned by the Lamoreaux Family since 1949.

#### **Roads and Access:**

Access to the site is via West Oak Knoll Ave. and more than ½ mile from the property entrance to the cemetery site. The access is paved roads approximately 10 feet in width and suitable for all types of vehicles (cars, trucks, trailers, ag vehicles, etc.). There are no changes necessary to the existing access conditions to accommodate the cemetery. As family members visit the site there is parking along the roads and in the main house parking lot.

#### **Improvements:**

This cemetery will have NO buildings, NO electricity, NO landscaping, and NO water usage. While the cemetery site is surrounded by many mature trees, NO trees will be removed for the actual site. The property supports many bird and owl species and populations. NO habitat will be disturbed and there are 2 owl boxes within the vicinity.

Landscaping over the interred family members will remain the natural meadow grasses that ebb and flow with the winter rains, spring emergence, and summer and fall heat. Interment will be by green burial or standard burial and marked by simple head stones. No buildings, structures, or mausoleums will be constructed on the cemetery site. The cemetery site is in a natural setting surrounded by mature trees and native landscaping. Land disturbance will only take place upon the death of a family member and is anticipated to be years apart from each other – therefore, minimal land disturbance.

#### **State Requirements:**

The State of California Cemetery and Funeral Bureau requires us to obtain a Certificate of Authority to operate the family cemetery. We are in process with that application. They required that we have County approval before they can complete their application.

#### **Precedence:**

There have been at least 2 other family cemetery sites approved in Napa County over the past 10 years. One is the Krupp Family Private Cemetery #P10-00137 UP and the other is Rudd Family Private Cemetery #P12-00266-UP. The County has access to these files for reference.



November 20, 2024

**OAK KNOLL RANCH**  
LAMOREAUX VINEYARDS

Ms. Angie Ramirez Vega  
Administrative Secretary I  
Planning, Building, & Environmental Services - Napa County  
1195 Third Street  
Napa, CA 94559

Dear Ms. Vega:

We are entering an application for a Use Permit for the Lamoreaux Family Cemetery and have reviewed the County application to the best of our ability. This property and land use request does not lend itself to many of the items listed in the Checklist.

1. We did have a pre-application review meeting with Planning Division Staff.
2. Enclosed is the User Permit Application – it is signed by the owner and authorized agent.
3. Application fee will be determined after submittal of materials.
4. To-Scale Plans Items 1 – 7: Below is a list of the documents we are submitting with the plans. Hard copies are available for us to deliver if needed. These were prepared by PPI Engineering and meet the County Requirements for information.
  - a. Sub 1 – County Application
  - b. Sub 1 – County Application Signature page
  - c. Sub 1 – SITE PLANS (this document includes 5 distinct site plan documents)
    - i. Site Plan
    - ii. Site Plan with Photo
    - iii. Site Plan with No Photo
    - iv. Site Plan Vicinity
    - v. Site Plan Cemetery area calculated
5. To-Scale Plans Item 8 – 16:  
Item 8: There is no drainage and there are no drainage improvements  
Item 9: Site Plan Vicinity document depicts Flood area of Dry Creek – cemetery is well outside those boundaries  
Item 10: Not applicable – the Family plot will have no buildings, structures, public access, etc.  
Item 11: There will be no modification to the County's Road and Street Standards

2200 West Oak Knoll, Napa, California 94558  
Phone (707) 226-6515

Item 12: There will be no solid waste and recycling storage areas

Item 13: There are no easements

Item 14: There will be no landscaping and no irrigation. The Plot will be in its natural setting in the meadow.

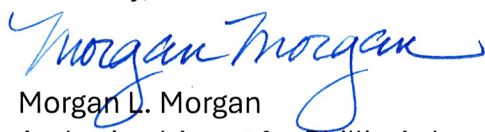
Item 15: No trees will be removed or disturbed.

Item 16: There is no grading and therefore no grading spoils.

6. Notification of Neighboring Parcels – We are working with First American Title to secure the appropriate notification and mailing labels for this project. It takes approximate 5 to 7 business days to complete. We expect completion shortly after Thanksgiving.
7. State Certificate of Authority – We are actively engaged with the State Cemetery and Funeral Bureau, Ms. Lita McFadden, and their application for a private family cemetery. To finalize the State application they need the final authorization from the County. We are working on both applications simultaneously and will answer any questions that we can during the process.

If you have any other questions or needs regarding this application, do not hesitate to contact me. Cell phone: (415) 640-6535 Email: [m2morgan@hotmail.com](mailto:m2morgan@hotmail.com)

Sincerely,



Morgan L. Morgan

Authorized Agent for Phillip A. Lamoreaux



# NAPA COUNTY

**Planning, Building and Environmental Services**



A Tradition of Stewardship  
A Commitment to Service

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**USE PERMIT/MAJOR MODIFICATION APPLICATION  
NON-RESIDENTIAL & RESIDENTIAL USES**

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***Before you file an application...***

Before you submit your application materials, and generally as early in the process as possible, you may want to schedule a Pre-Application Review Meeting (or Pre-App) with a member of the Planning Department Staff.

**Pre-Application Meetings**

Pre-application meetings are an opportunity to meet with staff from all Divisions and receive valuable feedback on your project. In particular, staff can identify the type of application and related permits that may be necessary, permit processing steps and timelines, and pertinent information and technical studies that will be required to submit a complete application.

*To schedule a pre-application meeting, please complete the pre-application meeting form and submit with payment to the Planning Division at 1195 Third Street, Suite 210, Napa, CA 94559.*

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**Contents**

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- ☒ General Application Form
  - ☒ Use Permit/Major Modification Checklist of Required Application Materials
  - ☒ **Signed** Indemnification Form
  - ☒ **Signed** Hourly Fee Agreement
  - ☒ Voluntary Best Management Practices Checklist for Development Projects
  - ☒ Adjoining Property Owner List Requirements
-



A Tradition of Stewardship  
A Commitment to Service

Clear Form

Planning, Building, & Environmental Services  
1195 Third Street, Suite 210  
Napa, CA 94559  
Main: (707) 253-4417  
Fax: (707) 253-4336

PLANNING APPLICATION FORM

Applicant Information

|   |  |
|---|--|
| <b>Applicant Contact</b><br>Name: Morgan Morgan<br>Mailing Address: 2200 West Oak Knoll Ave<br>City: Napa State: CA Zip: 94558<br>Phone: (415) 640-6535<br>E-Mail Address: m2morgan@hotmail.com | <b>Property Owner Contact</b><br>Name: Phillip A. Lamoreaux<br>Mailing Address: 2200 West Oak Knoll Ave.<br>City: Napa State: CA Zip: 94558<br>Phone: (707) 226-6515<br>E-Mail Address: pal@lamoreauxp.com |
|---|--|

|   |   |
|---|---|
| <b>Agent Contact</b><br>Name:<br>Mailing Address:<br>City: State: Zip:<br>Phone:<br>E-Mail Address: | <b>Other Representative Contact</b><br><input checked="" type="checkbox"/> Engineer <input type="checkbox"/> Architect <input type="checkbox"/> Agent<br>Name: James Bushey, PPI Engineering<br>Mailing Address: 2800 Jefferson St.<br>City: Napa State: CA Zip: 94558<br>Phone: (707) 253-1806<br>E-Mail Address: jbushey@ppiengineering.com |
|---|---|

**Property Information**  
Project Name: Lamoreaux Family Private Cemetery  
Project Address: 2200 West Oak Knoll Ave, Napa CA 94558  
Assessor's Parcel Number(s): 034-190-018  
Size of site (acreage and/or square footage): The parcel is 40 acres - the Lamoreaux Family Cemetery is about 2400 sq. ft.  
General Plan Designation: Zoning: Ag Preserve ?

Application Type<sup>1</sup> File No(s)

| Administrative  | Planning Commission/ALUC/BOS  | Zoning Administrator  |
|---|---|---|
| <b>Erosion Control Plan:</b><br><input type="checkbox"/> Track I <input type="checkbox"/> Track II<br><br><input type="checkbox"/> Admin Viewshed<br><input type="checkbox"/> Fence Entry Structure Permit<br><input type="checkbox"/> Land Division/Mergers<br><input type="checkbox"/> Site Plan Approval/Modification<br><input type="checkbox"/> Winery Administrative Permit<br><input type="checkbox"/> Other Very Minor Modification<br><input type="checkbox"/> Addressing<br><input type="checkbox"/> Signs<br><br><b>Temporary Event:</b><br><input type="checkbox"/> 51-400 <input type="checkbox"/> 401+<br><input type="checkbox"/> Late Application Submittal<br><input type="checkbox"/> Application Entitled to Fee Waiver<br><input type="checkbox"/> Other: | <b>Major Modification:</b><br><input type="checkbox"/> Winery <input type="checkbox"/> Other<br><br><b>Use Permit:</b><br><input type="checkbox"/> Winery <input checked="" type="checkbox"/> Other<br><br><input type="checkbox"/> Viewshed<br><input type="checkbox"/> AG Preserve Contract<br><input type="checkbox"/> Development Agreement<br><input type="checkbox"/> Airport Land Use Consistency Determination<br><input type="checkbox"/> General, Specific or Airport Land Use Plan Amendment<br><input type="checkbox"/> Variance<br><input type="checkbox"/> Zoning Map/Text Amendment<br><input type="checkbox"/> Road Exception<br><input type="checkbox"/> Con. Reg. Exception<br><input checked="" type="checkbox"/> Other: Family Private Cemetery | <input type="checkbox"/> Certificate of Legal Non Conformity<br><input type="checkbox"/> Other Minor Modification<br><input type="checkbox"/> Road Exception<br><input type="checkbox"/> Small Winery Exemption<br><input type="checkbox"/> Winery Minor Modification<br><input type="checkbox"/> Variance<br><input type="checkbox"/> Viewshed<br><input checked="" type="checkbox"/> Other: Family Cemetery<br><br><b>Misc. Services</b><br><input checked="" type="checkbox"/> Use Determination<br><input type="checkbox"/> Status Determination<br><input type="checkbox"/> Other: |

<sup>1</sup>: Include corresponding submittal requirements for each application type.



**Detailed Project Description (required):** A typed, detailed project description is required that describes the proposed development or use(s); the existing site conditions/uses; the number, size, type and nature of any proposed residential dwelling units or total amount of new non-residential square-footage by type of use. Please refer to specific Supplemental Application submittal handouts for details to describe the project and required special studies.

**Conditions of Application**

- 1. All materials (plans, studies, documents, etc.) and representations submitted in conjunction with this form shall be considered a part of this application and publicly available for review and use, including reproduction.
- 2. The owner shall inform the Planning Division in writing of any changes.
- 3. Agent authorization: The property owner authorizes the listed agent(s) and/or other representative(s) to appear before staff, the Director, the Zoning Administrator, and Planning Commission to represent the owner’s interests and to file applications, plans and other information on the owner’s behalf.
- 4. Certification and Indemnification Form: Refer to attached form for notifications and required signature.
- 5. Fees: The applicant agrees to pay the County any and all processing fees imposed by the Board of Supervisor’s current Fee Resolution including the establishment of an hourly fee application agreement and initial deposit. Applicant understands that fees include, but not limited to: Planning, Engineering, Public Works, and County Counsel staff time billed at an hourly rate; required Consultant service billed rates; production or reproduction of materials and exhibits; public notice advertisements; and postage. In the event the property owner is different than the applicant, the property owner must sign to indicate consent to the filing and agreement to pay fees in the event of the applicant’s failure to pay said fees. Failure to pay all accumulated fees by the time of public hearing will result in a continuance.
- 6. This form, together with the corresponding application forms for specific permits, will become the Permit Document.

I have read and agree with all of the above. The above information and attached documents are true and correct to the best of my knowledge. All property owners holding a title interest must sign the application form. If there are more than two property owners, list their names, mailing addresses, phone numbers and signatures on a separate sheet of paper.

If you wish notice of meetings/correspondence to be sent to parties other than those listed on Page 1, please list them on a separate piece of paper.

Shelly G. Lawrence 11/22/2024  
Property Owner’s Signature and Date

\_\_\_\_\_  
Property Owner’s Signature and Date

**Applicant/Agent Statement**

I am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application.

Morgan Morgan 11/21/24  
Applicant’s Signature and Date

|  |                  |    |
|--|------------------|----|
| <div>Date Received: _____</div> <div>Received by: _____</div> <div>Receipt No. _____</div> <div>File No. _____</div> | Application Fees |    |
|  | Deposit Amount   | \$ |
|  | Flat Fee Due     | \$ |
|  | Total            | \$ |
|  | Check No         |    |

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## Checklist of Required Application Materials

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*Please make sure that the following documents are complete and legible. Consistent with the State Permit Streamlining Act and Departmental policy, the Planning, Building and Environmental Services (PBES) Department will make an application completeness determination within thirty days of application submittal and the payment of all required initial fees.*

- ☒ **General Application Form:** The attached General Application Form must be completed in full and signed by the property owner or their authorized agent. Corporations, partnership, and the like have special signature requirements as noted on the Form.
- ☒ **Application Fee:**
  - Use Permit/Major Modification (All Uses):** Total Fees are based on actual time and materials and flat fees. A deposit in the amount of \$10,000. Check made payable to County of Napa.
  - Small Winery Exemption (Winery Uses):** Total fees are based on actual time and materials and flat fees. A deposit in the amount of \$5,000. Check made payable to County of Napa.
  - Minor Modification (Winery Uses):** Total fees are based upon flat rates with exception to Engineering Services which are based on actual time and materials over 3 hours for Roads & Street Standards evaluation. All County Counsel fees are based on actual time and materials. Check made payable to County of Napa.
  - Administrative Permit (Winery Uses):** Total Fees are based on actual time and materials and flat fees. A deposit in the amount of \$1,500. Check made payable to County of Napa.
  - Minor Modification (Non-Residential & Residential Uses):** Total fees are based upon flat rates. All County Counsel fees are based on actual time and materials. Check made payable to County of Napa.
  - Very Minor Modification (Non-Residential & Residential Uses):** Total fees are based upon flat rates. All County Counsel fees are based on actual time and materials. Check made payable to County of Napa.
- ☒ **Read and Sign the Hourly Fee Agreement**
- ☒ **Detailed Project Description:** The Project Description should address all of the applicable items listed below:
  1. Existing site conditions and uses.
  2. Proposed type of development and size, proposed uses/business, development phases, changes or alterations to the property or building including new/modified improvements and off-site improvements.
  3. Days of the week and hours of operation.
  4. Maximum number of employees per shift and hours of shifts.
  5. Are there additional licenses and/or approvals from outside agencies needed from a Special District, Regional, State, Federal?
  6. What is your water supply? How/where is liquid/solid waste disposed?
- ☒ **To-Scale Site Development Plans (ALL plans must be to an identified architect's or engineer's scale and shall be legible):**

Submit **three (3) 24" X 36"** and **one 11" x 17"** copies of plans consistent with information contained in the *Building Division – Design Information - Sample Site Plan Handout*: <https://www.countyofnapa.org/1890/Building-Documents> .
- ☐ **To-Scale Floor Plans (ALL plans must be to an identified architect's or engineer's scale, shall show the existing and proposed conditions of the building and shall be legible):**

Submit **three (3) 24" X 36"** and **one 11" x 17"** copies of plans with the following information and details:

  1. Dimensions and area of all rooms, hallways and covered or partially enclosed outdoor areas.
  2. Use of each area within each structure/building.
  3. Location of emergency exists.
- ☐ **To-Scale Building Elevations (ALL plans must be to an identified architect's or engineer's scale, shall show the existing and proposed conditions of the building and shall be legible):**

Submit **three (3) 24" X 36"** and **one 11" x 17"** copies of plans with the following information and details:

  1. All relevant dimensions.
  2. Exterior materials.
  3. Exterior colors.
  4. Existing grade.
  5. Finished grade.
  6. Finished floor level.
  7. Building height consistent with Figure 209-1 of the 1997 UBC Handbook.



☐ **Technical Information and Reports**

The following technical information and studies are generally required unless waived by County Planning Staff at or following a Pre-Application Review Meeting. Please see County Planning Staff for a list of pre-qualified consultants.

1. FOR WINERY PROJECTS: Additional submittal information is necessary and should be included with the submittal packet consistent with the Winery Use Permit Supplemental Submittal Requirements.
2. Traffic Study consistent with Traffic Impact Study Preparation Requirements Please fill out the enclosed current Trip Generation Sheet for existing and proposed project to determine the need for the preparation of a Traffic Impact Study.
3. Archeological/Cultural Resources Study (consistent with *Guidelines for Preparing Cultural Resource Surveys* and State of California requirements)
4. Historic Resources Study (consistent with State Office of Historic Preservation requirements)
5. Biological Study – Includes Special Status Survey (consistent with *Guidelines for Preparing Biological Resources Reconnaissance Surveys* and *Guidelines for Preparing Special-Status Plant Studies*)
6. Water Availability/Groundwater Study (consistent with the WAA *Guidance Document* adopted by the Board 5/12/2015). Please refer to the following link: <https://www.countyofnapa.org/876/Water-Availability-Analysis>.
7. For projects located within Sensitive Domestic Water Supply Drainages and/or within the Agricultural Watershed (AW) zoning district, please provide vegetation coverage removal and retention information/analysis based on 1993 Vegetation totals and parcel configuration, including a map or figure that includes the following information:

**Tree canopy coverage:**

Tree canopy cover (1993): \_\_\_\_\_ acres

Tree canopy cover to be removed: \_\_\_\_\_ acres \_\_\_\_\_ %

Tree canopy cover to be retained: \_\_\_\_\_ acres \_\_\_\_\_ %

**Understory (i.e. brush, shrubs, grasses):**

Understory cover (1993): \_\_\_\_\_ acres

Understory to be removed: \_\_\_\_\_ acres \_\_\_\_\_ %

Understory to be retained: \_\_\_\_\_ acres \_\_\_\_\_ %

This information may be provided as part of the Biological Report if one is required for your project. Guidance on how to prepare vegetation removal and retention calculations can be found in the County's Water Quality & Tree Protection Ordinance Implementation Guide, located on our website:

<https://www.countyofnapa.org/DocumentCenter/View/12882/WQTPO-implementation-guide?bidId=>

8. Special Studies (The following may be required on a project-specific basis at the discretion of the PBES Director.)

- ☐ Noise Study (demonstrating consistency with Napa County Code Chapter 8.16).
- ☐ Aviation Compatibility Study (consistent with Airport Land Use Compatibility Plan requirements)
- ☐ Visual Impacts Study (Photographic simulations)
- ☐ Geological/Geotechnical Hazard Report – Alquist Priolo Act
- ☐ Hydraulic Analysis (flood impact) if within Floodplain and/or Floodway
- ☐ Stormwater Control Plan (consistent with Napa County BASMAA Post Construction Manual)
- ☐ Other: **There will be no trees or other**
- ☐ Other: **N/A**

☐ **Additional Information Required by the Environmental Health Department:**

1. Soil Evaluation Report if an on-site septic system is proposed.
2. Septic Feasibility Report for any new or upgraded septic systems or any expansion of use relying on an existing septic system.
3. Water System Feasibility Report if the water supply system will serve 25 or more people inclusive of employees, visitors, and residents or if kitchen is proposed. See enclosed handout provided by Environmental Services.
4. Water and/or Sewage Disposal Easement if an off-site spring, well, reservoir, storage tank, or individual sewage disposal system is proposed.
5. Completed Business Activities form, enclosed.
6. Solid Waste & Recycling Storage area location and size included on overall site plan. See guidelines at [www.countyofnapa.org/DEM/](http://www.countyofnapa.org/DEM/).
7. Cave setback plan if a cave is proposed. See handout provided by Environmental Services.

Please click on Other Information tab at <https://www.countyofnapa.org/1904/Environmental-Health-Division> for forms and handouts related to use permit application submittal.

☐ **Additional Information Required by the Engineering Services:**

2020 Napa County Road & Street Standards  
<https://www.countyofnapa.org/DocumentCenter/View/3787/Napa-County-Road-and-Street-Standards---2020-PDF>

Project Guidance for Stormwater Compliance  
<https://www.countyofnapa.org/DocumentCenter/View/3778/Project-Guidance-for-Stormwater-Quality-Compliance-PDF>

BASMAA Post-Construction Stormwater Management Manual  
<https://www.countyofnapa.org/DocumentCenter/View/3780/Bay-Area--Stormwater-Management-Agencies-Association-BASMAA-Post-Construction-Manual-PDF>

Napa Countywide Stormwater Pollution Prevention Program (NCSPPP) Erosion and Sediment Control Plan Guidance  
<https://www.countyofnapa.org/DocumentCenter/View/3780/Bay-Area--Stormwater-Management-Agencies-Association-BASMAA-Post-Construction-Manual-PDF>

- ☐ ***Please Note***  
While this checklist includes all information generally required to process a Use Permit/Major Modification or other Use Permit related application, it is primarily focused on winery uses. Additional information may be required at the discretion of the Deputy Planning Director, and in particular in those cases where non-winery commercial uses (such as restaurants) or residential use related projects are proposed. **The Planning Division will make every effort to identify any additional required information at or directly following the Pre-application Review Meeting.**
- ☐ **Plans and Studies provided electronically via file share (coordinated at intake).**



Certification and Indemnification

Applicant certifies that all the information contained in this application, including all information required in the Checklist of Required Application Materials and any supplemental submitted information including, but not limited to, the information sheet, water supply/waste disposal information sheet, site plan, floor plan, building elevations, water supply/waste disposal system site plan and toxic materials list, is complete and accurate to the best of his/her knowledge. Applicant and property owner hereby authorize such investigations including access to County Assessor's Records as are deemed necessary by the County Planning Division for preparation of reports related to this application, including the right of access to the property involved.

Pursuant to Chapter 1.30 of the Napa County Code, as part of the application for a discretionary land use project approval for the project identified below, Applicant agrees to defend, indemnify, release and hold harmless Napa County, its agents, officers, attorneys, employees, departments, boards and commissions (hereafter collectively "County") from any claim, action or proceeding (hereafter collectively "proceeding") brought against County, the purpose of which is to attack, set aside, void or annul the discretionary project approval of the County, or an action relating to this project required by any such proceeding to be taken to comply with the California Environmental Quality Act by County, or both. This indemnification shall include, but not be limited to damages awarded against the County, if any, and cost of suit, attorneys' fees, and other liabilities and expenses incurred in connection with such proceeding that relate to this discretionary approval or an action related to this project taken to comply with CEQA whether incurred by the Applicant, the County, and/or the parties initiating or bringing such proceeding. Applicant further agrees to indemnify the County for all of County's costs, attorneys' fees, and damages, which the County incurs in enforcing this indemnification agreement.

Applicant further agrees, as a condition of project approval, to defend, indemnify and hold harmless the County for all costs incurred in additional investigation of or study of, or for supplementing, redrafting, revising, or amending any document (such as an EIR, negative declaration, specific plan, or general plan amendment) if made necessary by said proceeding and if the Applicant desires to pursue securing approvals which are conditioned on the approval of such documents.

In the event any such proceeding is brought, County shall promptly notify the Applicant of the proceeding, and County shall cooperate fully in the defense. If County fails to promptly notify the Applicant of the proceeding, or if County fails to cooperate fully in the defense, the Applicant shall not thereafter be responsible to defend, indemnify, or hold harmless the County. The County shall retain the right to participate in the defense of the proceeding if it bears its own attorneys' fees and costs, and defends the action in good faith. The Applicant shall not be required to pay or perform any settlement unless the settlement is approved by the Applicant.

Phillip A. Lamoreaux

Print Name of Property Owner

Morgan Morgan

Print Name Signature of Applicant (if different)

Phillip A. Lamoreaux

Signature of Property Owner

Date

Morgan Morgan

Signature of Applicant

11/21/24

Date

## Hourly Fee Agreement

PROJECT File: \_\_\_\_\_; request for Lamoreaux Family Private Cemetery  
\_\_\_\_\_. I, Phillip A. Lamoreaux

the undersigned, hereby authorize the County of Napa to process the above referenced permit request in accordance with the Napa County Code. I am providing \$ 10,000.00 as a deposit to pay for County staff review, coordination and processing costs related to my permit request based on actual staff time expended and other direct costs. **In making this deposit, I acknowledge and understand that the deposit may only cover a portion of the total processing costs. Actual costs for staff time are based on hourly rates adopted by the Board of Supervisors in the most current Napa County fee schedule. I also understand and agree that I am responsible for paying these costs even if the application is withdrawn or not approved.**

I understand and agree to the following terms and conditions of this Hourly Fee Agreement:

1. Time spent by Napa County staff in processing my application and any direct costs will be billed against the available deposit. "Staff time" includes, but is not limited to, time spent reviewing application materials, site visits, responding by phone or correspondence to inquiries from the applicant, the applicant's representatives, neighbors and/or interested parties, attendance and participation at meetings and public hearings, preparation of staff reports and other correspondence, or responding to any legal challenges related to the application during the processing of your application. "Staff" includes any employee of the Planning, Building and Environmental Services Department (PBES), the Office of the County Counsel, or other County staff necessary for complete processing of the application. "Direct costs" include any consultant costs for the peer review of materials submitted with the application, preparation of California Environmental Quality Act (CEQA) documents, expanded technical studies, project management, and/or other outside professional assistance required by the County and agreed to by the applicant. The cost to manage consultant contracts by staff will also be billed against the available deposit.
2. Staff will review the application for completeness and provide me with a good faith estimate of the full cost of processing the permit. Any requested additional deposit shall be submitted to PBES to allow continued processing of the project.
3. I understand that the County desires to avoid incurring permit processing costs without having sufficient funds on deposit. If staff determines that inadequate funds are on deposit for continued processing, staff shall notify me in writing and request an additional deposit amount estimated necessary to complete processing of my application. I agree to submit sufficient funds as requested by staff to process the project through the hearing process within 30 days of the request.
4. I understand that if the amount on deposit falls below zero, staff will notify me and stop work on the application until sufficient additional funds are provided
5. If the final cost is less than the amount remaining on deposit, the unused portion of the deposit will be refunded to me. If the final cost is more than the available deposit, I agree to pay the amount due within 30 days of billing.
6. If I fail to pay any invoices or requests for additional deposits within 30 days, the County may either stop processing my permit application, or after conducting a hearing, may deny my permit application. If I fail to pay any amount due after my application is approved, I understand that my permit may not be exercised, or may be subject to revocation. I further agree that no building, grading, sewage, or other project related permits will be issued if my account is in arrears.

7. I may file a written request for a further explanation or itemization of invoices, but such a request does not alter my obligation to pay any invoices in accordance with the terms of this agreement.

Name of Applicant responsible for payment of all County processing fees (Please Print):

Phillip A. Lamoreaux

Mailing Address of the Applicant responsible for paying processing fees:

2200 WEST OAK KNOLL AVE.  
NAPA CA 94558

Signature:\*

Phillip A. Lamoreaux

Email Address:

pal@lamoreauxp.com + mmorgan@hotmail.com

Date:

11/21/24

Phone Number:

(707) 226-6515 (415) 6406535 cell

\*ATTENTION - The applicant will be held responsible for all charges.





A Tradition of Stewardship  
A Commitment to Service

Planning, Building & Environmental Services - Hillary Gitelman, Director  
1195 Third Street, Napa, CA 94559 - (707) 253-4417 - [www.countyofnapa.org](http://www.countyofnapa.org)

Project name & APN: Lamoreaux Family Private Cemetery APN: 034-196  
Project number if known: \_\_\_\_\_  
Contact person: Morgan L. Morgan  
Contact email & phone number: m2morgan@hotmail.com (415) 640-6535  
Today's date: Nov. 21, 2024

Voluntary Best Management Practices Checklist for Development Projects

Napa County General Plan Policy CON-65 (e) and Policy CON-67 (d) requires the consideration of Greenhouse Gas (GHG) emissions in the review of discretionary projects and to promote and encourage "green building" design. The below Best Management Practices (BMPs) reduce GHG emissions through energy and water conservation, waste reduction, efficient transportation, and land conservation. The voluntary checklist included here should be consulted early in the project and be considered for inclusion in new development. It is not intended, and likely not possible for all projects to adhere to all of the BMPs. Rather, these BMPs provide a portfolio of options from which a project could choose, taking into consideration cost, co-benefits, schedule, and project specific requirements. Please check the box for all BMPs that your project proposes to include and include a separate narrative if your project has special circumstances.

Practices with Measurable GHG Reduction Potential

The following measures reduce GHG emissions and if needed can be calculated. They are placed in descending order based on the amount of emission reduction potential.

| Already<br>Doing         | Plan<br>To Do            | ID #  | BMP Name  |
|--------------------------|--------------------------|-------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | BMP-1 | <b>Generation of on-site renewable energy</b><br><i>If a project team designs with alternative energy in mind at the conceptual stage it can be integrated into the design. For instance, the roof can be oriented, sized, and engineered to accommodate photovoltaic (PV) panels. If you intend to do this BMP, please indicate the location of the proposed PV panels on the building elevations or the location of the ground mounted PV array on the site plan. Please indicate the total annual energy demand and the total annual kilowatt hours produced or purchased and the potential percentage reduction of electrical consumption. Please contact staff or refer to the handout to calculate how much electrical energy your project may need.</i><br><u>This project has no structures, buildings, or development. We will be using either</u><br><u>N/A</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | BMP-2 | <b>Preservation of developable open space in a conservation easement</b><br><i>Please indicate the amount and location of developable land (i.e.: under 30% slope and not in creek setbacks or environmentally sensitive areas for vineyards) conserved in a permanent easement to prohibit future development.</i><br><u>N/A</u>   |

As approved by the Planning Commission  
07/03/2013

Already    Plan  
Doing    To Do



**BMP-3    Habitat restoration or new vegetation (e.g. planting of additional trees over 1/2 acre)**

*Napa County is famous for its land stewardship and preservation. Restoring areas within the creek setback reduces erosion potential while planting areas that are currently hardscape (such as doing a bio-retention swale rather than underground storm drains) reduces storm water and helps the groundwater recharge. Planting trees can also increase the annual uptake of CO<sub>2</sub>e and add the County's carbon stock.*

There will be no trees or other vegetation disturbed as part of this project.

N/A



**BMP-4    Alternative fuel and electrical vehicles in fleet**

*The magnitude of GHG reductions achieved through implementation of this measure varies depending on the analysis year, equipment, and fuel type replaced.*

**Number of total vehicles**

N/A

**Typical annual fuel consumption or VMT**

**Number of alternative fuel vehicles**

**Type of fuel/vehicle(s)**

**Potential annual fuel or VMT savings**



**BMP-5    Exceed Title 24 energy efficiency standards: Build to CALGREEN Tier 2**

*The California Building Code update effective January 1, 2011 has new mandatory green building measures for all new construction and has been labeled CALGREEN. CALGREEN provides two voluntary higher levels labeled CALGREEN Tier I and CALGREEN Tier II. Each tier adds a further set of green building measures that go above and beyond the mandatory measures of the Code. In both tiers, buildings will use less energy than the current Title 24 California Energy Code. Tier I buildings achieve at least a 15% improvement and Tier 2 buildings are to achieve a 30% improvement. Both tiers require additional non-energy prerequisites, as well as a certain number of elective measures in each green building category (energy efficiency, water efficiency, resource conservation, indoor air quality and community).*

N/A



**BMP-6    Vehicle Miles Traveled (VMT) reduction plan**

*Selecting this BMP states that the business operations intend to implement a VMT reduction plan reducing annual VMTs by at least 15%.*

Tick box(es) for what your Transportation Demand Management Plan will/does include:



employee incentives



employee carpool or vanpool



priority parking for efficient transporation (hybrid vehicles, carpools, etc.)



bike riding incentives



bus transportation for large marketing events



Other:

N/A

**Estimated annual VMT**

**Potential annual VMT saved**

**% Change**

As approved by the Planning Commission  
07/03/2013

Already  
Doing

Plan  
To Do

☐☐

**BMP-7 Exceed Title 24 energy efficiency standards: Build to CALGREEN Tier 1**

*See description below under BMP-5.*

N/A

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☐☐

**BMP-8 Solar hot water heating**

*Solar water heating systems include storage tanks and solar collectors. There are two types of solar water heating systems: active, which have circulating pumps and controls, and passive, which don't. Both of them would still require additional heating to bring them to the temperature necessary for domestic purposes. They are commonly used to heat swimming pools.*

N/A

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☐☐

**BMP-9 Energy conserving lighting**

*Lighting is approximately 25% of typical electrical consumption. This BMP recommends installing or replacing existing light bulbs with energy-efficient compact fluorescent (CF) bulbs or Light Emitting Diode (LED) for your most-used lights. Although they cost more initially, they save money in the long run by using only 1/4 the energy of an ordinary incandescent bulb and lasting 8-12 times longer. Typical payback from the initial purchase is about 18 months.*

N/A There is no lighting or electrical as part of this project.

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☐☐

**BMP-10 Energy Star Roof/Living Roof/Cool Roof**

*Most roofs are dark-colored. In the heat of the full sun, the surface of a black roof can reach temperatures of 158 to 194 °F. Cool roofs, on the other hand, offer both immediate and long-term benefits including reduced building heat-gain and savings of up to 15% the annual air-conditioning energy use of a single-story building. A cool roof and a green roof are different in that the green roof provides living material to act as a both heat sink and thermal mass on the roof which provides both winter warming and summer cooling. A green (living) roof also reduces storm water runoff.*

N/A There are no buildings or structures as part of this project.

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☐☐

**BMP-11 Bicycle Incentives**

*Napa County Zoning Ordinance requires 1 bicycle rack per 20 parking spaces (§18.110.040). Incentives that go beyond this requirement can include on-site lockers for employees, showers, and for visitor's items such as directional signs and information on biking in Napa. Be creative!*

N/A

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☐☐

**BMP-12 Bicycle route improvements**

*Refer to the Napa County Bicycle Plan (NCPTA, December 2011) and note on the site plan the nearest bike routes. Please note proximity, access, and connection to existing and proposed bike lanes (Class I: Completely separated right-of-way; Class II: Striped bike lane; Class III: Signed Bike Routes). Indicate bike accessibility to project and any proposed improvements as part of the project on the site plan or describe below.*

N/A

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Already   Plan  
Doing   To Do

☐☐

**BMP-13 Connection to recycled water**

*Recycled water has been further treated and disinfected to provide a non-potable (non-drinking water) water supply. Using recycled water for irrigation in place of potable or groundwater helps conserve water resources.*

N/A There will be no water use as part of this project.

☐☐

**BMP-14 Install Water Efficient fixtures**

*WaterSense, a partnership program by the U.S. Environmental Protection Agency administers the review of products and services that have earned the WaterSense label. Products have been certified to be at least 20 percent more efficient without sacrificing performance. By checking this box you intend to install water efficient fixtures or fixtures that conserve water by 20%.*

N/A

☐☐

**BMP-15 Low-impact development (LID)**

*LID is an approach to land development (or re-development) that works with nature to manage storm water as close to its source as possible. LID employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treat storm water as a resource rather than a waste product. There are many practices that have been used to adhere to these principles such as bioretention facilities, rain gardens, vegetated rooftops, rain barrels, and permeable pavements. By implementing LID principles and practices, water can be managed in a way that reduces the impact of built areas and promotes the natural movement of water within an ecosystem or watershed. Please indicate on the site or landscape plan how your project is designed in this way.*

This project is low/no impact development. We will mark the area where up to 16 small meadow and the grave sites will be covered with the natural landscaping.

☐☐

**BMP-16 Water efficient landscape**

*If your project is a residential development proposing in excess of 5,000 sq. ft. or a commercial development proposing in excess of 2,500 sq. ft. The project will be required to comply with the Water Efficient Landscape Ordinance (WELO).*

*Please check the box if you will be complying with WELO or If your project is smaller than the minimum requirement and you are still proposing drought tolerant, zeroscape, native plantings, zoned irrigation or other water efficient landscape.*

N/A

☐☐

**BMP-17 Recycle 75% of all waste**

*Did you know that the County of Napa will provide recycling collectors for the interior of your business at no additional charge? With single stream recycling it is really easy and convenient to meet this goal. To qualify for this BMP, your business will have to be aggressive, proactive and purchase with this goal in mind.*

N/A



Already    Plan  
Doing    To Do

☐☐

**BMP-18 Compost 75% food and garden material**

*The Napa County food composting program is for any business large or small that generates food scraps and compostable, including restaurants, hotels, wineries, assisted living facilities, grocery stores, schools, manufacturers, cafeterias, coffee shops, etc. All food scraps (including meat & dairy) as well as soiled paper and other compostable - see <http://www.naparecycling.com/foodcomposting> for more details.*

N/A

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☐☐

**BMP-19 Implement a sustainable purchasing and shipping programs**

*Environmentally Preferable Purchasing (EPP) or Sustainable Purchasing refers to the procurement of products and services that have a reduced effect on human health and the environment when compared with competing products or services that serve the same purpose. By selecting this BMP, you agree to have an EPP on file for your employees to abide by.*

N/A

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☐☐

**BMP-20 Planting of shade trees within 40 feet of the south side of the building elevation**

*Well-placed trees can help keep your building cool in summer. If you choose a deciduous tree after the leaves drop in autumn, sunlight will warm your building through south and west-facing windows during the colder months. Well-designed landscaping can reduce cooling costs by 20%. Trees deliver more than energy and cost savings; they are important carbon sinks. Select varieties that require minimal care and water, and can withstand local weather extremes. Fruit or nut trees that produce in your area are great choices, providing you with local food as well as shade. Please use the site or landscape plan to indicate where trees are proposed and which species you are using.*

N/A No buildings will be constructed and no trees will be removed as part of this

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☐☐

**BMP-21 Electrical Vehicle Charging Station(s)**

*As plug-in hybrid electric vehicles (EV) and battery electric vehicle ownership is expanding, there is a growing need for widely distributed accessible charging stations. Please indicate on the site plan where the station will be.*

N/A

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☐☐

**BMP-22 Public Transit Accessibility**

*Refer to <http://www.ridethevine.com/vine> and indicate on the site plan the closest bus stop/route. Please indicate if the site is accessed by transit or by a local shuttle. Provide an explanation of any incentives for visitors and employees to use public transit. Incentives can include bus passes, informational hand outs, construction of a bus shelter, transportation from bus stop, etc.*

N/A This project will not be open to the public.

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Already Plan

Doing To Do

☐ ☐

BMP-23

**Site Design that is oriented and designed to optimize conditions for natural heating, cooling, and day lighting of interior spaces, and to maximize winter sun exposure; such as a cave.**  
*The amount of energy a cave saves is dependent on the type of soil, the microclimate, and the user's request for temperature control. Inherently a cave or a building burned into the ground saves energy because the ground is a consistent temperature and it reduces the amount of heating and cooling required. On the same concept, a building that is oriented to have southern exposure for winter warmth and shading for summer cooling with an east-west cross breeze will naturally heat, cool, and ventilate the structure without using energy. Please check this box if your design includes a cave or exceptional site design that takes into consideration the natural topography and sitting. Be prepared to explain your approach and estimated energy savings.*

N/A

☐ ☐

BMP-24 Limit the amount of grading and tree removal

*Limiting the amount of earth disturbance reduces the amount of CO2 released from the soil and mechanical equipment. This BMP is for a project design that either proposes a project within an already disturbed area proposing development that follows the natural contours of the land, and that doesn't require substantial grading or tree removal.*

There will be no grading and no tree removal

☐ ☐

BMP-25 Will this project be designed and built so that it could qualify for LEED?

BMP-25 (a)

☐

LEED™ Silver (check box BMP-25 and this one)

BMP-25 (b)

☐

LEED™ Gold (check box BMP-25, BMP-25 (a), and this box)

BMP-25 (c)

☐

LEED™ Platinum (check all 4 boxes)

Practices with Un-Measured GHG Reduction Potential

☐ ☐

BMP-26 Are you, or do you intend to become a Certified Green Business or certified as a "Napa Green Winery"?

*As part of the Bay Area Green Business Program, the Napa County Green Business Program is a free, voluntary program that allows businesses to demonstrate the care for the environment by going above and beyond business as usual and implementing environmentally friendly business practices. For more information check out the Napa County Green Business and Winery Program at [www.countyofnapa.org](http://www.countyofnapa.org).*

☐ ☐

BMP-27 Are you, or do you intend to become a Certified "Napa Green Land"?

*Napa Green Land, fish friendly farming, is a voluntary, comprehensive, "best practices" program for vineyards. Napa Valley vintners and growers develop farm-specific plans tailored to protect and enhance the ecological quality of the region, or create production facility programs that reduce energy and water use, waste and pollution. By selecting this measure either you are certified or you are in the process of certification.*

Already Doing   Plan To Do

☐ ☐ **BMP-28 Use of recycled materials**  
*There are a lot of materials in the market that are made from recycled content. By ticking this box, you are committing to use post-consumer products in your construction and your ongoing operations.*

N/A

☐ ☐ **BMP-29 Local food production**  
*There are many intrinsic benefits of locally grown food, for instance reducing the transportation emissions, employing full time farm workers, and improving local access to fresh fruits and vegetables.*

N/A

☐ ☐ **BMP-30 Education to staff and visitors on sustainable practices**  
*This BMP can be performed in many ways. One way is to simply put up signs reminding employees to do simple things such as keeping the thermostat at a consistent temperature or turning the lights off after you leave a room. If the project proposes alternative energy or sustainable winegrowing, this BMP could include explaining those business practices to staff and visitors.*

N/A

☐ ☐ **BMP-31 Use 70-80% cover crop**  
*Cover crops reduce erosion and the amount of tilling which is required, which releases carbon into the environment.*

☐ ☐ **BMP-32 Retain biomass removed via pruning and thinning by chipping the material and reusing it rather than burning on-site**  
*By selecting this BMP, you agree not to burn the material pruned on site.*

☐ ☐ **BMP-33 Are you participating in any of the above BMPS at a 'Parent' or outside location?**

N/A

☐ ☐ **BMP-34 Are you doing anything that deserves acknowledgement that isn't listed above?**  
The Lamoreaux Family has owned this property for over 75 years. We are continuing to maintain and protect the historic nature of the property. We protect the Valley Oaks, the written history of the property, and the natural landscaping. We have received

**Comments and Suggestions on this form?**  
It is completely out of the scope of the project request/use permit we seek.  
There also doesn't appear to be a space for us to provide the general description without submitting a separate form/paper. Also unclear how to submit this after #

## **Sources:**

1. *Napa County Bicycle Plan*, NCTPA, December 2011
2. *California Air Pollution Control Officers Associate (CAPCOA). January 2008. CEQA and Climate Change*
3. *Napa County General Plan*, June 2008.
4. *California Office of the Attorney General. 2010. Addressing Climate Change at the Project Level* available at [http://ag.ca.gov/globalwarming/pdf/GW\\_mitigation\\_measures.pdf](http://ag.ca.gov/globalwarming/pdf/GW_mitigation_measures.pdf)
5. *U.S. Green Building Council (2009). LEED 2009 for New Construction and Major Renovations Rating System. Washington, DC: United States Green Building Council, Inc.*
6. *California Energy Commission (2008). Title 24, Part 6, of the California Code of Regulations: California's Energy Efficiency Standards for Residential and Nonresidential Buildings. Sacramento, CA: California Energy Commission.*
7. *U.S. Department of Energy (2010). Cool roof fact sheet.*
8. <http://www1.eere.energy.gov/buildings/ssl/ledlightingfacts.html>
9. *Compact Fluorescent Light Bulbs". Energy Star. Retrieved 2013-05-01.*
10. <http://energy.gov/energysaver/articles/solar-water-heaters>. Retrieved 2013-05-02.
11. <http://energy.gov/energysaver/articles/solar-water-heater>. Retrieved 2013-05-09
12. [http://www.bchydro.com/powersmart/residential/guides\\_tips/green-your-home/cooling\\_guide/shade\\_trees.html](http://www.bchydro.com/powersmart/residential/guides_tips/green-your-home/cooling_guide/shade_trees.html)
13. <http://www.napagreen.org/about>. Retrieved 2013-05-09
14. <http://www.countyofnapa.org/pages/departmentscontent.aspx?id=4294971612>
15. <http://www.napasan.com/Pages/ContentMenu.aspx?id=109>
16. <http://water.epa.gov/polwaste/green/index.cfm>

As approved by the Planning Commission  
07/03/2013



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## Adjoining Property Owner List Requirements

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All applications shall include a list of the current owners of all the properties whose outer perimeters are within **1,000 feet** of the property boundary of the project site. The list shall include the property owner's names, their addresses, and the assessor's parcel numbers of the property owned. The list may be expanded to include other affected property owners at the discretion of the Planning Director as well as individuals having a request for notice on file with the Commission Clerk.

Preparation, verification and submission of this list of property owners is the responsibility of the applicant. Lists of the property owners appearing on County tax rolls in the form required are available from all local title insurance companies. Each such list must be certified by a title insurance company as reflecting the most recent County tax roll information. While the mailing list is not necessarily required at initial project submittal, the project cannot be noticed for hearing without it.

### Instructions to the Title Company

Please prepare the property owners' list as follows:

1. Type the property owners' names, parcel numbers and mailing addresses on an 8½" by 11" sheet of Avery #5160 Laser Labels so that this information can be readily used in mailing by the Planning, Building & Environmental Services Department.
2. Submit a full page copy of the assessors' parcel book page(s) and a copy of the latest equalized assessment roll used to compile the property owners' list. Please indicate the location of all parcels listed, by check mark or colored parcel number circled on the pages.

If you have any questions, please contact the Planning, Building & Environmental Services Department at (707) 253-4417.



**APPLICATION FOR CERTIFICATE OF AUTHORITY**  
Application Fee \$750

COA NUMBER ISSUED

|  |                  |                              |  |   |                                     |
|--|------------------|------------------------------|--|---|-------------------------------------|
| <b>SECTION A: CEMETERY INFORMATION</b>   |                  |                              |  |   |                                     |
| NAME OF CEMETERY<br><b>Lamoreaux Family Cemetery</b>   |                  |                              |  | LICENSE NUMBER (if applicable)<br><b>COA</b>                    |                                     |
| NEW NAME OF CEMETERY (if different than above)   |                  |                              |  | FEIN NUMBER<br><b>86-2891874</b>                                |                                     |
| ADDRESS OF CEMETERY<br><b>2200 West Oak Knoll Ave.</b>   |                  | CITY<br><b>Napa</b>          |  | STATE<br><b>CA</b>  | ZIP CODE<br><b>94558</b>            |
| MAILING ADDRESS (if applicable)  |                  | CITY                         |  | STATE   | ZIP CODE                            |
| PHONE NUMBER<br><b>(415) 640-6535</b>  |                  |                              | FAX NUMBER   |   |                                     |
| DATE OF SALE (if applicable)   |                  |                              | EMAIL ADDRESS (not required)<br><b>m2morgan@hotmail.com</b>                            |   |                                     |
| <b>SECTION B: NAME OF APPLICANT</b> (Attach Corporate Resolution or Operating Agreement delegating authority to applicant)                                       |                  |                              |  |   |                                     |
| LAST NAME<br><b>Lamoreaux</b>  |                  | FIRST NAME<br><b>Phillip</b> |  | PHONE NUMBER (if different than above)<br><b>(707) 226-6515</b> |                                     |
| <b>SECTION C: NAME OF DESIGNATED CEMETERY MANAGER</b>  |                  |                              |  |   |                                     |
| LAST NAME<br><b>Bushey</b>   |                  | FIRST NAME<br><b>James</b>   |  | LICENSE NUMBER<br><b>CEM 394</b>                                | EXPIRATION DATE<br><b>2/28/2025</b> |
| <b>APPROVAL TO SHARE CEMETERY MANAGER</b> (If applicable, must be under common ownership and within 60 miles of main office)                                     |                  |                              |  |   |                                     |
| Designated cemetery manager is also managing the following licensed cemeteries:  |                  | COA                          | COA  | COA   | COA                                 |
| NAME OF CEMETERY DESIGNATED AS THE MAIN OFFICE (if applicable)   |                  |                              |  | LICENSE NUMBER (if applicable)<br><b>COA</b>                    |                                     |
| ADDRESS OF CEMETERY  |                  | CITY                         |  | STATE<br><b>CA</b>  | ZIP CODE                            |
| <b>SECTION D: CORPORATION / LIMITED LIABILITY COMPANY</b>  |                  |                              |  |   |                                     |
| NAME OF CORPORATION OR LIMITED LIABILITY COMPANY (as listed on the Articles of Incorporation or Articles of Organization)<br><b>Oak Knoll Ranch Preserve LLC</b> |                  |                              |  |   |                                     |
| ADDRESS OF PRINCIPAL OFFICE<br><b>2200 West Oak Knoll Ave</b>  |                  | CITY<br><b>Napa</b>          |  | STATE<br><b>CA</b>  | ZIP CODE<br><b>94558</b>            |
| INCORPORATED IN STATE OF (for Corporation)   |                  |                              | DATE INCORPORATED (for Corporation)  |   |                                     |
| STATE OR PLACE OF ORGANIZATION (for Limited Liability Company)<br><b>California</b>  |                  |                              | SECRETARY OF STATE FILE NUMBER (for Limited Liability Company)<br><b>BA20230344785</b> |   |                                     |
| <b>FOR BUREAU USE ONLY</b>   |                  |                              |  |   |                                     |
| DATE CASHIERED   | AMOUNT CASHIERED | ATS ID NUMBER                | RECEIPT NUMBER   | DATE COMPLETED  |                                     |

**SECTION E: CORPORATE OFFICERS / LIMITED LIABILITY COMPANY MEMBERS**

(List all corporate officers and limited liability company members. Attach additional pages if needed.)

| TITLE | LAST NAME   | FIRST NAME | MIDDLE INITIAL |
|-------|---|------------|----------------|
|       | Lamoreaux   | Phillip    | A              |
|       | Trustee of the Phillip A. Lamoreaux Revocable Trust dated December 28, 2005 |            |                |
|       |   |            |                |
|       |   |            |                |
|       |   |            |                |

**ALL CORPORATE OFFICERS AND LIMITED LIABILITY COMPANY MEMBERS ARE REQUIRED TO SUBMIT A CERTIFICATION AFFIDAVIT****SECTION F: TRUSTEES**

(List all trustees, only one trustee can be an officer or employee of the corporation. Attached additional pages if needed.)

| TITLE | LAST NAME  | FIRST NAME  | MIDDLE INITIAL |
|-------|--|---|----------------|
|       | Lamoreaux  | Brian   | B              |
|       | Phillip A. Lamoreaux and Brian Lamoreaux, Trustees                       |   |                |
|       | of the Brian Lamoreaux Irrevocable Trust of 2020 dated December 22, 2020 |   |                |
|       | Anderson   | Anne  | L              |
|       | Phillip A. Lamoreaux and Anne Lamoreaux Anderson, Trustees of the        | Anne Lamoreaux Anderson Irrevocable Trust of 2020 Dated December 22, 2020 |                |

**ALL TRUSTEES ARE REQUIRED TO SUBMIT A CERTIFICATION AFFIDAVIT****SECTION G: CERTIFICATION OF APPLICANT**

I certify under penalty of perjury, under the laws of the State of California, that all information provided on this form is true and correct.

SIGNATURE

PRINT NAME

*Phillip A. Lamoreaux*

Phillip A. Lamoreaux

DATE

TITLE

*12/26/2024**Trustee*

**Note:** The information solicited on this form is required pursuant to Business and Professions Code sections 7651.5 and 7652.8. All items on this form are mandatory; none are voluntary, unless indicated. Failure to provide any of the requested information will result in the application being considered incomplete (incomplete applications are subject to abandonment one year from the date the applicant is notified of deficiencies). All information provided will be used to determine qualification for licensure, per the Business and Professions Code that authorizes the collection of this information. Per California Civil Code section 1798.17 (Information Practice Act), the Bureau Chief of the Cemetery and Funeral Bureau is responsible for maintaining information on this form. This information may be transferred to other governmental and enforcement agencies. Individuals have the right to review the records maintained on them by the agencies, unless the records are exempt by section 1798.40 of the Civil Code. Requests for information may be addressed to the custodian of records: Bureau Chief, Cemetery and Funeral Bureau, 1625 North Market Blvd., Suite S-208, Sacramento, CA 95834, (916) 574-7870.

Effective July 1, 2012, the State Board of Equalization and the Franchise Tax Board may share taxpayer information with the Bureau. You are obligated to pay your state tax obligation and your license may be suspended if the state tax obligation is not paid per Business and Professions Code section 31(e).





**APPLICATION FOR CERTIFICATE OF AUTHORITY**

Application Fee \$750

COA NUMBER ISSUED

**SECTION A: CEMETERY INFORMATION**

|  |                     |   |                          |
|--|---------------------|---|--------------------------|
| NAME OF CEMETERY<br><b>Lamoreaux Family Cemetery</b>   |                     | LICENSE NUMBER (if applicable)<br><b>COA</b>                |                          |
| NEW NAME OF CEMETERY (if different than above)         |                     | FEIN NUMBER<br><b>86-2891874</b>                            |                          |
| ADDRESS OF CEMETERY<br><b>2200 West Oak Knoll Ave.</b> | CITY<br><b>Napa</b> | STATE<br><b>CA</b>  | ZIP CODE<br><b>94558</b> |
| MAILING ADDRESS (if applicable)                        | CITY                | STATE   | ZIP CODE                 |
| PHONE NUMBER<br><b>(415) 640-6535</b>                  |                     | FAX NUMBER  |                          |
| DATE OF SALE (if applicable)                           |                     | EMAIL ADDRESS (not required)<br><b>m2morgan@hotmail.com</b> |                          |

**SECTION B: NAME OF APPLICANT** (Attach Corporate Resolution or Operating Agreement delegating authority to applicant)

|                               |                              |   |
|-------------------------------|------------------------------|---|
| LAST NAME<br><b>Lamoreaux</b> | FIRST NAME<br><b>Phillip</b> | PHONE NUMBER (if different than above)<br><b>(707) 226-6515</b> |
|-------------------------------|------------------------------|---|

**SECTION C: NAME OF DESIGNATED CEMETERY MANAGER**

|                            |                            |                                  |                                     |
|----------------------------|----------------------------|----------------------------------|-------------------------------------|
| LAST NAME<br><b>Bushey</b> | FIRST NAME<br><b>James</b> | LICENSE NUMBER<br><b>CEM 394</b> | EXPIRATION DATE<br><b>2/28/2025</b> |
|----------------------------|----------------------------|----------------------------------|-------------------------------------|

**APPROVAL TO SHARE CEMETERY MANAGER** (If applicable, must be under common ownership and within 60 miles of main office)

|   |     |     |     |     |     |
|---|-----|-----|-----|-----|-----|
| Designated cemetery manager is also managing the following licensed cemeteries: | COA | COA | COA | COA | COA |
|---|-----|-----|-----|-----|-----|

|  |      |  |          |
|--|------|--|----------|
| NAME OF CEMETERY DESIGNATED AS THE MAIN OFFICE (if applicable) |      | LICENSE NUMBER (if applicable)<br><b>COA</b> |          |
| ADDRESS OF CEMETERY  | CITY | STATE<br><b>CA</b>                           | ZIP CODE |

**SECTION D: CORPORATION / LIMITED LIABILITY COMPANY**

NAME OF CORPORATION OR LIMITED LIABILITY COMPANY (as listed on the Articles of Incorporation or Articles of Organization)

**Oak Knoll Ranch Preserve LLC**

|   |                     |  |                          |
|---|---------------------|--|--------------------------|
| ADDRESS OF PRINCIPAL OFFICE<br><b>2200 West Oak Knoll Ave</b>                       | CITY<br><b>Napa</b> | STATE<br><b>CA</b>   | ZIP CODE<br><b>94558</b> |
| INCORPORATED IN STATE OF (for Corporation)  |                     | DATE INCORPORATED (for Corporation)  |                          |
| STATE OR PLACE OF ORGANIZATION (for Limited Liability Company)<br><b>California</b> |                     | SECRETARY OF STATE FILE NUMBER (for Limited Liability Company)<br><b>BA20230344785</b> |                          |

**FOR BUREAU USE ONLY**

|                |                  |               |                |                |
|----------------|------------------|---------------|----------------|----------------|
| DATE CASHIERED | AMOUNT CASHIERED | ATS ID NUMBER | RECEIPT NUMBER | DATE COMPLETED |
|----------------|------------------|---------------|----------------|----------------|

**SECTION E: CORPORATE OFFICERS / LIMITED LIABILITY COMPANY MEMBERS**

(List all corporate officers and limited liability company members. Attach additional pages if needed.)

| TITLE | LAST NAME   | FIRST NAME | MIDDLE INITIAL |
|-------|---|------------|----------------|
|       | Lamoreaux   | Phillip    | A              |
|       | Trustee of the Phillip A. Lamoreaux Revocable Trust dated December 28, 2005 |            |                |
|       |   |            |                |
|       |   |            |                |
|       |   |            |                |

**ALL CORPORATE OFFICERS AND LIMITED LIABILITY COMPANY MEMBERS ARE REQUIRED TO SUBMIT A CERTIFICATION AFFIDAVIT****SECTION F: TRUSTEES**

(List all trustees, only one trustee can be an officer or employee of the corporation. Attached additional pages if needed.)

| TITLE | LAST NAME  | FIRST NAME  | MIDDLE INITIAL |
|-------|--|---|----------------|
|       | Lamoreaux  | Brian   | B              |
|       | Phillip A. Lamoreaux and Brian Lamoreaux, Trustees                       |   |                |
|       | of the Brian Lamoreaux Irrevocable Trust of 2020 dated December 22, 2020 |   |                |
|       | Anderson   | Anne  | L              |
|       | Phillip A. Lamoreaux and Anne Lamoreaux Anderson, Trustees of the        | Anne Lamoreaux Anderson Irrevocable Trust of 2020 Dated December 22, 2020 |                |

**ALL TRUSTEES ARE REQUIRED TO SUBMIT A CERTIFICATION AFFIDAVIT****SECTION G: CERTIFICATION OF APPLICANT**

I certify under penalty of perjury, under the laws of the State of California, that all information provided on this form is true and correct.

Anne L. Anderson

SIGNATURE

Anne L. Anderson

PRINT NAME

DATE

12/1/24

TITLE

Trustee

**Note:** The information solicited on this form is required pursuant to Business and Professions Code sections 7651.5 and 7652.8. All items on this form are mandatory; none are voluntary, unless indicated. Failure to provide any of the requested information will result in the application being considered incomplete (incomplete applications are subject to abandonment one year from the date the applicant is notified of deficiencies). All information provided will be used to determine qualification for licensure, per the Business and Professions Code that authorizes the collection of this information. Per California Civil Code section 1798.17 (Information Practice Act), the Bureau Chief of the Cemetery and Funeral Bureau is responsible for maintaining information on this form. This information may be transferred to other governmental and enforcement agencies. Individuals have the right to review the records maintained on them by the agencies, unless the records are exempt by section 1798.40 of the Civil Code. Requests for information may be addressed to the custodian of records: Bureau Chief, Cemetery and Funeral Bureau, 1625 North Market Blvd., Suite S-208, Sacramento, CA 95834, (916) 574-7870.

Effective July 1, 2012, the State Board of Equalization and the Franchise Tax Board may share taxpayer information with the Bureau. You are obligated to pay your state tax obligation and your license may be suspended if the state tax obligation is not paid per Business and Professions Code section 31(e).





**APPLICATION FOR CERTIFICATE OF AUTHORITY**

Application Fee \$750

COA NUMBER ISSUED

|  |                  |                              |  |   |                                     |
|--|------------------|------------------------------|--|---|-------------------------------------|
| <b>SECTION A: CEMETERY INFORMATION</b>   |                  |                              |  |   |                                     |
| NAME OF CEMETERY<br><b>Lamoreaux Family Cemetery</b>   |                  |                              |  | LICENSE NUMBER (if applicable)<br><b>COA</b>                    |                                     |
| NEW NAME OF CEMETERY (if different than above)   |                  |                              |  | FEIN NUMBER<br><b>86-2891874</b>                                |                                     |
| ADDRESS OF CEMETERY<br><b>2200 West Oak Knoll Ave.</b>   |                  | CITY<br><b>Napa</b>          |  | STATE<br><b>CA</b>  | ZIP CODE<br><b>94558</b>            |
| MAILING ADDRESS (if applicable)  |                  | CITY                         |  | STATE   | ZIP CODE                            |
| PHONE NUMBER<br><b>(415) 640-6535</b>  |                  |                              | FAX NUMBER   |   |                                     |
| DATE OF SALE (if applicable)   |                  |                              | EMAIL ADDRESS (not required)<br><b>m2morgan@hotmail.com</b>                            |   |                                     |
| <b>SECTION B: NAME OF APPLICANT</b> (Attach Corporate Resolution or Operating Agreement delegating authority to applicant)                                       |                  |                              |  |   |                                     |
| LAST NAME<br><b>Lamoreaux</b>  |                  | FIRST NAME<br><b>Phillip</b> |  | PHONE NUMBER (if different than above)<br><b>(707) 226-6515</b> |                                     |
| <b>SECTION C: NAME OF DESIGNATED CEMETERY MANAGER</b>  |                  |                              |  |   |                                     |
| LAST NAME<br><b>Bushey</b>   |                  | FIRST NAME<br><b>James</b>   |  | LICENSE NUMBER<br><b>CEM 394</b>                                | EXPIRATION DATE<br><b>2/28/2025</b> |
| <b>APPROVAL TO SHARE CEMETERY MANAGER</b> (If applicable, must be under common ownership and within 60 miles of main office)                                     |                  |                              |  |   |                                     |
| Designated cemetery manager is also managing the following licensed cemeteries:  |                  | COA                          | COA  | COA   | COA                                 |
| NAME OF CEMETERY DESIGNATED AS THE MAIN OFFICE (if applicable)   |                  |                              |  | LICENSE NUMBER (if applicable)<br><b>COA</b>                    |                                     |
| ADDRESS OF CEMETERY  |                  | CITY                         |  | STATE<br><b>CA</b>  | ZIP CODE                            |
| <b>SECTION D: CORPORATION / LIMITED LIABILITY COMPANY</b>  |                  |                              |  |   |                                     |
| NAME OF CORPORATION OR LIMITED LIABILITY COMPANY (as listed on the Articles of Incorporation or Articles of Organization)<br><b>Oak Knoll Ranch Preserve LLC</b> |                  |                              |  |   |                                     |
| ADDRESS OF PRINCIPAL OFFICE<br><b>2200 West Oak Knoll Ave</b>  |                  | CITY<br><b>Napa</b>          |  | STATE<br><b>CA</b>  | ZIP CODE<br><b>94558</b>            |
| INCORPORATED IN STATE OF (for Corporation)   |                  |                              | DATE INCORPORATED (for Corporation)  |   |                                     |
| STATE OR PLACE OF ORGANIZATION (for Limited Liability Company)<br><b>California</b>  |                  |                              | SECRETARY OF STATE FILE NUMBER (for Limited Liability Company)<br><b>BA20230344785</b> |   |                                     |
| <b>FOR BUREAU USE ONLY</b>   |                  |                              |  |   |                                     |
| DATE CASHIERED   | AMOUNT CASHIERED | ATS ID NUMBER                | RECEIPT NUMBER   | DATE COMPLETED  |                                     |

**SECTION E: CORPORATE OFFICERS / LIMITED LIABILITY COMPANY MEMBERS**

(List all corporate officers and limited liability company members. Attach additional pages if needed.)

| TITLE | LAST NAME   | FIRST NAME | MIDDLE INITIAL |
|-------|---|------------|----------------|
|       | Lamoreaux   | Phillip    | A              |
|       | Trustee of the Phillip A. Lamoreaux Revocable Trust dated December 28, 2005 |            |                |
|       |   |            |                |
|       |   |            |                |
|       |   |            |                |

**ALL CORPORATE OFFICERS AND LIMITED LIABILITY COMPANY MEMBERS ARE REQUIRED TO SUBMIT A CERTIFICATION AFFIDAVIT****SECTION F: TRUSTEES**

(List all trustees, only one trustee can be an officer or employee of the corporation. Attached additional pages if needed.)

| TITLE | LAST NAME  | FIRST NAME  | MIDDLE INITIAL |
|-------|--|---|----------------|
|       | Lamoreaux  | Brian   | B              |
|       | Phillip A. Lamoreaux and Brian Lamoreaux, Trustees                       |   |                |
|       | of the Brian Lamoreaux Irrevocable Trust of 2020 dated December 22, 2020 |   |                |
|       | Anderson   | Anne  | L              |
|       | Phillip A. Lamoreaux and Anne Lamoreaux Anderson, Trustees of the        | Anne Lamoreaux Anderson Irrevocable Trust of 2020 Dated December 22, 2020 |                |

**ALL TRUSTEES ARE REQUIRED TO SUBMIT A CERTIFICATION AFFIDAVIT****SECTION G: CERTIFICATION OF APPLICANT**

I certify under penalty of perjury, under the laws of the State of California, that all information provided on this form is true and correct.

SIGNATURE



PRINT NAME

Brian Lamoreaux

DATE

12/02/2024

TITLE

Trustee

**Note:** The information solicited on this form is required pursuant to Business and Professions Code sections 7651.5 and 7652.8. All items on this form are mandatory; none are voluntary, unless indicated. Failure to provide any of the requested information will result in the application being considered incomplete (incomplete applications are subject to abandonment one year from the date the applicant is notified of deficiencies). All information provided will be used to determine qualification for licensure, per the Business and Professions Code that authorizes the collection of this information. Per California Civil Code section 1798.17 (Information Practice Act), the Bureau Chief of the Cemetery and Funeral Bureau is responsible for maintaining information on this form. This information may be transferred to other governmental and enforcement agencies. Individuals have the right to review the records maintained on them by the agencies, unless the records are exempt by section 1798.40 of the Civil Code. Requests for information may be addressed to the custodian of records: Bureau Chief, Cemetery and Funeral Bureau, 1625 North Market Blvd., Suite S-208, Sacramento, CA 95834, (916) 574-7870.

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