

NAPA COUNTY AGREEMENT 170547B ADDENDUM 20

**Fiscal Year 2025/26 Addendum to Memorandum of Understanding
Department of Justice
Electronic Recording Delivery System
Costs for Regulation and Oversight**

Parties

This Addendum to the Memorandum of Understanding (Addendum) is between the California Department of Justice, hereinafter referred to as “DOJ” and the County of Napa, hereinafter referred to as “County.”

Incorporation by Reference of MOU

Both County and DOJ agree that the terms of the MOU, previously executed, continue to operate and are incorporated herein by reference.

Purpose

The purpose of this Addendum is to continue the agreement found in the MOU previously executed by the parties to comply with the Electronic Recording Delivery Act of 2004 (ERDA) (Gov. Code, §§ 27390-27399; “Act”). This Addendum shall operate to bind the parties to the final proportionate costs to the County for fiscal year 2025/26. These costs include the costs for regulation and oversight.

Agreement

DOJ and County hereby consent and agree that County will pay DOJ for the direct cost of regulation and oversight in support of the Act, as set forth in Article 6 (commencing with Section 27390) to Chapter 6 of Division 2 of Title 3. The final proportionate cost for fiscal year 2025/26 is attached and incorporated by reference. Upon receipt of payment, the County is authorized to participate in the Electronic Recording Delivery System (ERDS).

Term of Addendum

The term of this Addendum operates for fiscal year 2025/26.

Memorandum of Understanding Representatives during the term of this Addendum are:

- **Department of Justice**

Name: John Navarrete, Field Representative

Phone: (916) 210-3144

Fax: (916) 731-3622

E-Mail: John.Navarrete@doj.ca.gov

- **Napa County-MOU Addendum representative (please complete):**

Name/Title: John Tuteur, Assessor-Recorder-County Clerk _____

Address: 1127 1st ST STE A _____

City, State, Zip Code: NAPA, CA 94559-2952 _____

Phone: 707-253-4459 _____

Fax: 707-299-4440 _____

E-Mail: john.tuteur@countyofnapa.org _____

Agreed and Accepted

Certification of MOU Addendum Representatives

I certify that I have read and understand the aforementioned statements and agree to comply with the requirements contained herein:

County: Napa

Department of Justice

Name: _____

Name: _____

Signed: _____

Signed: _____

Dated: _____

Dated: _____

Please return the completed MOU Addendum to:

California Department of Justice
Electronic Recording Delivery System (ERDS)
PO Box 160968
Sacramento, CA 95816-0968

Dated _____, 2025.

ANNE COTTRELL, Chair
Napa County Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>Ryan Fitzgerald (e-sign)</u> Deputy County Counsel</p> <p>Date: <u>September 12, 2025</u></p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed By: _____</p> <p>_____ Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p> <p>Date: _____</p>
---	--	---

Attachments: Final Proportionate Costs: Exhibit A
 Expenditure Report: Exhibit B

**FINAL PROPORTIONATE COST
FOR COUNTY RECORDERS TO
FUND DOJ PROGRAM COSTS**

County	Recordings*	% of Recordings (Based on Letter of Intent)	Final County Cost FY 2025/2026
Total	4,886,047		386,518
Alameda	158,577	3.25%	\$ 12,544.47
Alpine	669	0.01%	\$ 52.92
Butte	33,309	0.68%	\$ 2,634.96
Calaveras	13,980	0.29%	\$ 1,105.91
Colusa	1,495	0.03%	\$ 118.26
Contra Costa	156,038	3.19%	\$ 12,343.62
Del Norte	4,401	0.09%	\$ 348.15
El Dorado	38,213	0.78%	\$ 3,022.90
Fresno	120,315	2.46%	\$ 9,517.70
Glenn	5,355	0.11%	\$ 423.62
Humboldt	23,397	0.48%	\$ 1,850.85
Imperial	20,779	0.43%	\$ 1,643.75
Inyo	4,697	0.10%	\$ 371.56
Kern	161,950	3.31%	\$ 12,811.30
Kings	21,390	0.44%	\$ 1,692.09
Lake	14,212	0.29%	\$ 1,124.26
Los Angeles	930,325	19.04%	\$ 73,594.74
Madera	30,656	0.63%	\$ 2,425.09
Marin	37,784	0.77%	\$ 2,988.96
Mendocino	13,512	0.28%	\$ 1,068.89
Merced	31,186	0.64%	\$ 2,467.01
Modoc	3,112	0.06%	\$ 246.18
Mono	3,715	0.08%	\$ 293.88
Monterey	50,191	1.03%	\$ 3,970.43
Napa	23,382	0.48%	\$ 1,849.67
Nevada	20,399	0.42%	\$ 1,613.69
Orange	340,299	6.96%	\$ 26,919.86
Placer	108,374	2.22%	\$ 8,573.09
Plumas	6,252	0.13%	\$ 494.57
Riverside	396,574	8.12%	\$ 31,371.57
Sacramento	250,178	5.12%	\$ 19,790.70
San Benito	5,451	0.11%	\$ 431.21
San Bernardino	345,613	7.07%	\$ 27,340.23
San Diego	412,190	8.44%	\$ 32,606.90
San Francisco	108,776	2.23%	\$ 8,604.89
San Joaquin	118,532	2.43%	\$ 9,376.65
San Luis Obispo	47,366	0.97%	\$ 3,746.96
San Mateo	79,358	1.62%	\$ 6,277.73
Santa Barbara	46,088	0.94%	\$ 3,645.86
Santa Clara	192,682	3.94%	\$ 15,242.40
Santa Cruz	29,755	0.61%	\$ 2,353.81
Shasta	32,833	0.67%	\$ 2,597.30
Sierra	1,538	0.03%	\$ 121.67
Siskiyou	9,886	0.20%	\$ 782.05
Solano	65,706	1.34%	\$ 5,197.77
Sonoma	64,061	1.31%	\$ 5,067.64
Stanislaus	62,876	1.29%	\$ 4,973.90
Sutter	12,946	0.26%	\$ 1,024.11
Tehama	13,369	0.27%	\$ 1,057.57
Tulare	64,840	1.33%	\$ 5,129.26
Tuolumne	11,649	0.24%	\$ 921.51
Ventura	96,327	1.97%	\$ 7,620.09
Yolo	23,411	0.48%	\$ 1,851.96
Yuba	16,078	0.33%	\$ 1,271.87
	4,886,047	100%	\$386,518.00

*Recordings are based on what the counties submitted to the Insurance Commissioner in 2024 per the L.O.I.

PROJECTIONS
ERDS Expenditure/Collections Report

COLLECTIONS

YTD Collections (November 2004 through June 2025)	6,352,114
Interest on Collections	57,515
Total Collections	6,409,629

EXPENDITURES

Summary of ERDS Program Expenditures (November 2004 through June 2025)	6,188,801
2025-26 ERDS Projected Expenditures	386,518
1/ Expenditure Credit Applied to (2025-26) for Subsequent Years (2024-25)	-
2025-26 Projected MOUs	386,518