

**THIS IS NOT AN INVOICE**Order Form  
Prepared for  
Napa County CA

## Granicus Proposal for Napa County CA

### ORDER DETAILS

**Prepared By:** Pedro Arguedas  
**Phone:**  
**Email:** pedro.arguedas@granicus.com  
**Order #:** Q-431016  
**Prepared On:** 24 Mar 2025  
**Expires On:** 30 Jun 2025

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)  
**Current Subscription End Date:** 30 Jun 2025  
**Initial Order Term End Date:** 30 Jun 2028  
**Period of Performance:** 01 Jul 2025 - 30 Jun 2026

## PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
DisclosureDocs Subscription	Annual	1 Each	\$5,919.56
eDisclosure Filer Module Subscription	Annual	1 Each	\$4,875.50
eDisclosure Contact Person Subscription	Annual	1 Each	\$2,959.78
DisclosureDocs Conflict of Interest Subscription	Annual	1 Each	\$2,071.85
DisclosureDocs Public Kiosk Subscription	Annual	1 Each	\$1,183.91
System Hosting	Annual	1 Each	\$0.00
DisclosureDocs Full Review Subscription	Annual	1 Each	\$0.00
DisclosureDocs Web Redaction Subscription	Annual	1 Each	\$0.00
DisclosureDocs Web Publishing Subscription	Annual	1 Each	\$0.00
SUBTOTAL:			\$17,010.60

Number of Filers:
900
Communications Cloud Tier:
0

## FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	01 Jul 2026 - 30 Jun 2027	01 Jul 2027 - 30 Jun 2028
DisclosureDocs Subscription	\$6,511.52	\$7,162.67
eDisclosure Filer Module Subscription	\$5,363.05	\$5,899.36
eDisclosure Contact Person Subscription	\$3,255.76	\$3,581.33
DisclosureDocs Conflict of Interest Subscription	\$2,279.04	\$2,506.94
DisclosureDocs Public Kiosk Subscription	\$1,302.30	\$1,432.53
System Hosting	\$0.00	\$0.00
DisclosureDocs Full Review Subscription	\$0.00	\$0.00
DisclosureDocs Web Redaction Subscription	\$0.00	\$0.00
DisclosureDocs Web Publishing Subscription	\$0.00	\$0.00
<b>SUBTOTAL:</b>	<b>\$18,711.67</b>	<b>\$20,582.83</b>

## PRODUCT UPDATES

FOR INFORMATION ON RECENT AND UPCOMING PRODUCT ENHANCEMENTS ACROSS THE GRANICUS PORTFOLIO, PLEASE REFER TO THE SEMIANNUAL UPDATE INFORMATION ON THIS WEBPAGE:  
: [HTTPS://GRANICUS.COM/SEMIANNUAL-UPDATES/](https://granicus.com/semiannual-updates/)

## PRODUCT DESCRIPTIONS

Solution	Description
DisclosureDocs Subscription	DisclosureDocs™ is your robust desktop application that provides numerous features to help you manage your Filers, Conflict of Interest Code changes, Full and Facial Reviews, generate Letters, Emails, business process Reports and manage your corresponding Public Access and Electronic Filing components.
eDisclosure Filer Module Subscription	eDisclosure™ application allows your Filers to login and file for all positions that he/she is holding as well as submit the filing to their Filing Officer(s).
eDisclosure Contact Person Subscription	eDisclosure™ Contact module is a web based system that engages your Filing Officials or Contact Persons at the Department Level and provides tools for them to perform their responsibilities of managing their Department.
DisclosureDocs Conflict of Interest Subscription	Conflict of Interest Code Module - allows your departments to simplify and automate the creation and collaboration of the Biennial Reviews and the Code Amendments (Exhibit A and B). This process streamlines the acceptance of the Code and drastically improves the productivity of the entire organization.
DisclosureDocs Public Kiosk Subscription	Public Kiosk – The Public is able to search for filings in your office without the need of taking staff's time to pull the original records using your Public Kiosk.
System Hosting	System Hosting
DisclosureDocs Full Review Subscription	Filer Review – allows the Filing Officer to perform the required tasks of verifying the accuracy of forms and if needed requesting necessary Amendments. 20% on time and 100 % late filings. 10 % needs to be picked at random.
DisclosureDocs Web Redaction Subscription	Allows redacting and publishing the filed forms to your website. You are able to publish both – the Electronic as well as the Paper Filings. Public is given a robust Online eRetrieval System that helps them find the information they are searching for.

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## TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-431016 dated 24 Mar 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Napa County CA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

## BILLING INFORMATION

Billing Contact:	<b>JON CRETAROLO</b>	Purchase Order Required?	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
Billing Address:	<b>1127 1ST ST STE 3 NAPA CA 94559</b>	PO Number: <i>If PO required</i>	<b>NO</b>
Billing Email:	<b>jon.cretarolo@countyofnapa.org</b>	Billing Phone:	<b>707-253-4455</b>

**If submitting a Purchase Order, please include the following language:**

*The pricing, terms, and conditions of quote Q-431016 dated 24 Mar 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.*

## AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Napa County CA	
Signature:	
Name:	ANNE COTTRELL
Title:	CHAIR, NAPA COUNTY BOARD OF SUPERVISORS
Date:	

*Approved as to Form-Napa County Counsel's Office: S. Darbinian*