



Meeting Minutes

Napa County Board of Supervisors

Joelle Gallagher, District 1
Liz Alessio, District 2
Anne Cottrell, District 3
Amber Manfree, District 4
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

<https://www.napacounty.gov/>

Tuesday, July 28, 2026

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Vice-Chair Liz Alessio, Supervisors Anne Cottrell, Joelle Gallagher, and Belia Ramos. Chair Amber Manfree was excused. The meeting was called to order by Vice-Chair Liz Alessio.

2. PLEDGE OF ALLEGIANCE

Director of Public Works Steven Lederer led the assembly in the Pledge of Allegiance.

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[26-67](#)

Animal Shelter Manager Megan Scoullar introduced the Pet of the Week (Sofie).

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

None

5. CONSENT CALENDAR

Motion Text: Approve the Consent Calendar as amended.

Voting Yes: Ramos, Cottrell, Gallagher, and Alessio

Voting No: None

Recusals: None

Excused: Manfree

Result: Passed

Auditor-Controller

- A. Accept and file the report summarizing the results of the review of Napa County's contracts with Napa Communities Firewise Foundation (NCFF). (No Fiscal Impact) [26-1409](#)
- B. Approve and instruct the Clerk of the Board of Supervisors to file the Internal Audit Plan for Fiscal Year 2026-27 and accept the results of the Fiscal Year 2025-26 Internal Audit Plan. (No Fiscal Impact) [26-1420](#)

Clerk of the Board

- C. Approval of minutes from the June 23, 2026 regular meeting. (No Fiscal Impact) [26-106](#)
- D. Reappoint Neil Watter to a third term as a Napa County Representative on the Napa/Solano Agency on Aging Advisory Council. Appoint Marc C. Frankenstein and Michael O'Connell as Napa County Representatives and appoint Gigi Gonzales as Napa County Alternate 1 Representative on the Napa/Solano Agency on Aging Advisory Council. The terms of office shall commence immediately and expire on June 30, 2028. (No Fiscal Impact) [26-1379](#)
- E. Reappoint George Goeggel to a fourth term, representing Auberge du Soleil/Top 5 Revenue, and Edward P. Costa to a second term, representing Carneros Resort and Spa/Top 5 Revenue, to the Unincorporated Napa Valley Tourism Improvement District Governing Committee. The terms of office shall commence immediately and expire on June 30, 2030. (No Fiscal Impact) [26-1380](#)

County Counsel

- F. Adopt a Resolution consolidating the municipal elections for the Cities of Napa, Calistoga, American Canyon St. Helena, and Town of Yountville, and district elections for the Napa County Regional Park and Open Space District, Napa Valley Community College District, Napa Valley Unified School District, Calistoga Joint Unified School District, St. Helena Unified School District, and Pope Union Elementary School District, all to be held on November 3, 2026, and authorize and direct the County Elections Official to provide election-related services with full reimbursement of any costs incurred by the County. (No Fiscal Impact) [26-1318](#)

Enactment No: R-2026-77

County Executive Office

- G. Adopt a Resolution updating Section 31A of the Napa County Policy Manual pertaining to technology use and security. (No Fiscal Impact; Discretionary) [26-1101](#)

Enactment No: R-2026-78

- H. Adopt a Resolution authorizing the Napa Valley Unified School District to issue general obligation bonds for School Facilities Improvement District No. 1 without further approval of the Board of Supervisors or officers of Napa County. (No Fiscal Impact) [26-1360](#)

Enactment No: R-2026-79

- I. Adopt a Resolution renewing Napa County's list of authorized representatives for submission to the state and federal agencies responsible for emergency services funding. (No Fiscal Impact) [26-1408](#)

Enactment No: R-2026-80

County Fire Department

- J. Approve and authorize Agreement No. 270082B with Napa Communities Firewise Foundation for the term through June 30, 2027, for community outreach, defensible space consulting, wildfire mitigation, and fuel reduction and preparation for wildfires; and approve a waiver of competitive bidding requirements and a single source award. (Fiscal Impact: \$3,200,000 Expense; Fire Fund; Budgeted; Discretionary) [26-1363](#)

Item removed from the agenda.

- K. Approve and authorize Agreement No. 270082B with the California Department of Veteran's Affairs - Yountville Veteran's Home, for the term through September 30, 2026, for fire protection services. (Fiscal Impact: \$538,623 Revenue; Fire Fund; Budgeted; Discretionary) [26-1364](#)

Enactment No: A-270082B

Health and Human Services Agency

- L. Approve and authorize Amendment No. 2 to Agreement No. 220354B with Napa County Office of Education, to extend the term of the Agreement for one additional year through December 31, 2027, for the provision of mental health services for children and youth in Napa County schools. (No Fiscal Impact) [26-1229](#)

Enactment No: A-220354B Amend. 2

- M. Approve and authorize Amendment No. 1 to Revenue Agreement No. 240123B with Department of State Hospitals, to extend the term of the agreement for one additional year through June 30, 2027 and increase the contract maximum by \$509,609 for a new contract maximum of \$2,038,433 for Fiscal Year 2026-2027, for the continued Forensic Conditional Release Program in Napa County. (Fiscal Impact: \$509,609 Additional Revenue; Health and Human Services Agency Fund; Budgeted; Mandatory) [26-1393](#)

Enactment No: A-240123B Amend. 1

- N. Approve and authorize Agreement No. 270086B with Department of Health Care Services for the term of July 1, 2026 through June 30, 2029 for a State mandated agreement pertaining to the ongoing operation and funding of community behavioral health services in Napa County. (No Fiscal Impact; Mandatory) [26-1394](#)

Enactment No: A-270086B

Human Resources – Division of CEO’s Office

- O. Approve and authorize Agreement No. 270087B with GovInvest, Inc., dba TrueComp for the term of July 1, 2026, through June 30, 2029, to provide labor costing software services. (Fiscal Impact: \$90,000 annually; Budgeted; Discretionary) [26-1410](#)

Enactment No: A-270087B

- P. Adopt a Resolution to rescind and replace Resolution No. 2026-75, adopted June 23, 2026, to correct Exhibit “A,” which deleted the incorrect classification of Mental Health Worker Aide. (No Fiscal Impact; Discretionary) [26-1425](#)

Enactment No: R-2026-81

Napa County Housing Authority

- Q. Approve and authorize Agreement No. 270072B (NCHA) with California Human Development Corporation for a maximum amount of \$1,210,913 for the term July 1, 2026, through June 30, 2027, for day-to-day operational onsite management of the three Napa County farmworker centers known as the River Ranch, Mondavi, and Calistoga Centers. (Fiscal Impact: \$1,210,913 expense; Napa County Housing Authority Fund, Budgeted, Discretionary) [26-1344](#)

Enactment No: A-270072B (NCHA)

- R. Approve and authorize Low-Income Weatherization Program Intent to Proceed Form. (No Fiscal Impact; Discretionary) [26-1417](#)

Planning, Building and Environmental Services (PBES)

- S. Approve and authorize Agreement No. 260347B with FCS International, Inc. dba FirstCarbon Solutions for a maximum compensation of \$159,460 and a term through June 30, 2027 to conduct an Environmental Impact Report, in accordance with the California Environmental Quality Act, for the proposed E & P Technology Way - Buildings A & B. (Fiscal Impact: \$159,460; General Fund; Budgeted; Discretionary) [26-1354](#)

Enactment No: A-260347B

- T. Adopt a Resolution authorizing the acceptance of a Sea Level Rise Adaptation Planning Grant from the California Ocean Protection Council and authorize the Director of Planning, Building, and Environmental Services to execute all necessary grant documents. (Fiscal Impact: \$522,743 Revenue; General Fund; Budgeted; Discretionary) [26-1426](#)

Enactment No: R-2026-82

Probation

- U. Approve and authorize Agreement No. 270019B with University of Cincinnati Research Institute with a contract maximum of \$124,000 over the two-year term July 1, 2026 through June 30, 2028 to provide training and technical assistance of evidence-based practices. (Fiscal Impact: \$124,000 Expense; General Fund; Budgeted; Discretionary) [26-1045](#)

Enactment No: A-270019B

- V. Approve and authorize Agreement No. 270056B with Buddi US, LLC for the term through June 30, 2029, with a contract maximum of \$105,000, to provide juvenile and adult electric monitoring for the Probation and Corrections department. (Fiscal Impact: \$105,000; General Fund; Budgeted; Discretionary) [26-1252](#)

Enactment No: A-270056B

- W. Approve and authorize Agreement No. 270073B with Aldea Children and Family Services with a maximum compensation of \$296,856, for a term through June 30, 2027, to provide therapeutic school-based services to at-risk youth and minors on probation. (Fiscal Impact: \$296,856 Expense; General Fund; Budgeted; Discretionary) [26-1281](#)

Enactment No: A-270073B

Public Defender

- X. Approve and authorize Agreement No. 270108B with Axon Enterprise, Inc., for a cloud based Digital Evidence System for a ten-year term with annual price escalators; and approval of a waiver of competitive bidding requirements and sole source award. (Fiscal Impact: \$52,558 Expense; General Fund; Budgeted; Discretionary) [26-1479](#)

Enactment No: A-270108B

Public Works

- Y. Adopt a Resolution to approve and authorize an amendment, substantially in the form of Amendment No. 1 to Cooperation Agreement No. 240371B with Caltrans to review the Plans, Specifications and Estimate (PS&E) for the Napa Valley Vine Trail (NVVT) - Yountville through St. Helena Gap Closure Project. (No Fiscal Impact) [26-1257](#)
- Enactment No: R-2026-83; A-240371B Amend. 1**
- Z. Approve and authorize Amendment No. 5 to Franchise Agreement No. 180215B with Napa County Recycling and Waste Services (NCRWS); and adopt a Resolution defining modified boundaries of the Garbage Zone One franchise zone. (Fiscal Impact: \$4,800 Revenue; Garbage Zone One budget; Budgeted; Discretionary) [26-1303](#)
- Enactment No: A-180215B Amend. 5; R-2026-84**
- AA. Accept and file a report on Space License and Lease Agreements executed by the Chief Executive Officer during the period of January 1, 2026, through June 30, 2026, pursuant to Resolution No. 2018-36. (No Fiscal Impact; Discretionary) [26-1356](#)
- AB. Award of Construction Contract to Rege Construction, of Cloverdale, CA in the amount of \$602,598 for the “White Sulphur Spring Rd Slide Repair”, RDS 26-37 (Project 26027); and approve and authorize Amendment No. 1 to Agreement No. 260300B with ADKO Engineering, Inc. increasing the contract maximum from \$366,922 to \$423,176 to provide additional biological monitoring and preconstruction survey services for the Project. (Fiscal Impact: \$955,000 Expense for the construction contract and other project costs; General Fund; Reallocation of Budget; Discretionary) [26-1378](#)
- Enactment No: A-260300B Amend. 1**
- AC. Award of Construction Contract to North Bay Excavation, Inc. of Valley Ford, California in the amount of \$567,058 for the “550 Wall Road Landslide Repairs Project”, RDS 26-38 (Project 26028); and approve and authorize Amendment No. 1 to Agreement No. 260302B with ADKO Engineering, Inc. increasing the contract maximum from \$319,389 to \$356,740 to provide additional engineering services for the Project. (Fiscal Impact: \$900,000 Expense for the construction contract and other project costs; General Fund, Reallocation of Budget; Discretionary) [26-1412](#)
- Enactment No: A-260302B Amend. 1**

- AD. Award of Construction Contract to Titans Group Corporation of Escondido, California in the amount of \$532,261 for the “Napa County Animal Shelter Phase I Roof Repair,” PW 26-05A; and approve a Budget Amendment. (Fiscal Impact: \$745,508 expense for the construction contract and other project costs; Accumulated Capital Outlay; Budgeted (\$300,000 budget reallocation); Animal Shelter Fund; Not budgeted (\$445,508 budget increase); Discretionary) [4/5 vote required] [26-1414](#)
- AE. Approve and authorize the following agreements for County Unincorporated Measure A funding associated with Angwin area water projects: [26-1419](#)
- 1) Agreement No. 270074B with Howell Mountain Mutual Water Company, for a maximum reimbursement of \$45,672;
 - 2) Agreement No. 270075B with Pacific Union College, for a maximum reimbursement of \$45,000;
 - 3) Agreement No. 270076B with La Tierra Mutual Water Company, for a maximum reimbursement of \$80,000; and
 - 4) Agreement No. 270077B with La Tierra Mutual Water Company for a maximum reimbursement of \$18,984.
- (Fiscal Impact: \$189,656 Expense; Public Works Projects - Measure A Angwin Water Study; Budgeted; Discretionary)
- Enactment No: A-270074B; A-270075B; A-270076B; A-270077B**
- AF. Approve and authorize the Chair to sign Amendment No. 1 to Agreement No. 260303B with ADKO Engineering, Inc. increasing the contract maximum from \$19,507 to \$427,692 to provide additional engineering services for Diamond Road Slide Repair Project. (Fiscal Impact: \$400,000 Expense, additional funds requested for the project costs; General Fund; Reallocation of Budget; Discretionary) [26-1422](#)
- Enactment No: A-260303B Amend. 1**
- AG. Award a Construction Contract to Peters Excavating, Inc. of Sebastopol, California in the amount of \$199,738 for the “Pueblo Area Ditch Project, RDS 25-36”. (Fiscal Impact: \$349,999 Expense for the construction contract and other project costs; Accumulated Capital Outlay; Reallocation of Budget; Discretionary) [26-1424](#)
- AH. Award a Construction Contract to Piazza Construction of Penngrove, California, in the amount of \$1,268,000 for the “Mt Veeder Road MPM 4.3 and MPM 3.25 Project, RDS 26-24”. (Fiscal Impact: \$2,220,799 Expense for the construction contract and other project costs; General Fund, Reallocation of Budget; Discretionary) [26-1429](#)

Sheriff

- AI. Adopt a Resolution to participate in and accept the Fiscal Year 2025 Emergency Management Performance Grant, and to designate signing authority for support of emergency preparedness efforts; establish a capital asset; and approve a Budget Amendment. (Fiscal Impact: \$148,113 Revenue and Expense; General Fund; Not Budgeted; Discretionary). [26-1348](#)
[4/5 vote required]

Enactment No: R-2026-85

- AJ. Approve and authorize Amendment No. 1 of Agreement No. 250235B with the Napa Valley Community Organizations Active in Disaster to extend the term to June 30, 2027, to provide ancillary services to the community. (Fiscal Impact: \$50,000 Expense; General Fund; Budgeted; Discretionary) [26-1421](#)

Enactment No: A-250235B Amend. 1

- AK. Approve and authorize Agreement No. 170821B with Napa County Office of Education for a term through June 4, 2027, for a maximum compensation of \$130,416 to provide a School Resource Officer at Juvenile Court and Camille Creek Community School. (Fiscal Impact: \$130,416 Revenue; General Fund; Budgeted; Discretionary) [26-1439](#)

Enactment No: A-170821B

6. PUBLIC COMMENT

One (1) person spoke during public comment.

7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Pursuant to Government Code section 53232.3(d), the Board Members reported attending the following committee meetings:

Supervisor Belia Ramos:

- **6/24 Bay Area Housing Finance Authority Leadership Fund, Metropolitan Transportation Committee, Bay Area Toll Authority, Bay Area Housing Finance Authority, Seniors Against Financial Exploitation, Bay Area Infrastructure Financing Authority, Bay Area Headquarters Authority**
- **6/29 North Bay Water Reuse Authority Board meeting**
- **6/30 California Association of Councils of Government Board meeting**
- **6/30 Testified at CA Senate for SB 1195**
- **7/9 Pacific Gas & Electric Applied Technology Services Tour in San Ramon**
- **7/13-7/16 National Association of Latino Elected and Appointed Officials Conference**
- **7/24 Special Metropolitan Transportation Committee & Metropolitan Transportation Committee District meetings**

Supervisor Joelle Gallagher:

- **7/1 Bay Area Air District Board of Directors meeting**
- **7/6 Napa/Solano Area Agency on Aging Special Board meeting**
- **7/8 Bay Area Air District Community Equity, Health & Justice Committee meeting**
- **7/15 Napa Sanitation District Board meeting**

Supervisor Anne Cottrell:

- **7/17-7/20 National Association of Counties Annual Conference & Exposition**

Vice-Chair Liz Alessio:

- **7/17 Marin Clean Energy meeting**

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

None

9. ADMINISTRATIVE ITEMS

Human Resources – Division of CEO’s Office

- A. Accept an oral summary and adopt a Resolution appointing Alexander Alarcon as the Director of Corrections, effective July 28, 2026, to serve at the will of the Board of Supervisors. (No Fiscal Impact; Budgeted; Discretionary) [26-1395](#)

Chief Human Resources Officer Christine Briceño made presentation.

Discussion held.

Newly appointed Director of Corrections Alexander Alarcon made presentation.

Motion Text: Approve the requested actions.
Voting Yes: Cottrell, Gallagher, Ramos, and Alessio
Voting No: None
Recusals: None
Excused: Manfree
Result: Passed
Enactment No: R-2026-86

Agricultural Commissioner

- B. Receive a presentation of the Annual Crop Report for 2025. (No Fiscal Impact) [26-1366](#)

Assistant Agricultural Commissioner/Sealer of Weights and Measures Toosdi Malito made presentation.

Napa County Farm Bureau Chief Executive Officer Peter Rumble made presentation.

Discussion held.

Two (2) people spoke during public comment.

Direction provided to staff.

Elections

- C. Declare elected to offices under its jurisdiction those persons having the highest number of votes based on the June 2, 2026, Primary Election certified results. (No Fiscal Impact)

[26-1343](#)

Registrar of Voters John Tuteur made presentation.

Motion Text: Approve the requested actions.
Voting Yes: Ramos, Alessio, Cottrell, and Gallagher
Voting No: None
Recusals: None
Excused: Manfree
Result: Passed

County Executive Office

- D. Receive a presentation on an update to the Administrative Policy Manual and adopt a Resolution adopting a new administrative policy manual numbering framework and repealing outdated policy manual sections.

[26-1154](#)

Assistant Chief Executive Officer Jennifer Palmer made presentation.

Discussion held.

Motion Text: Adopt the Resolution.
Voting Yes: Ramos, Gallagher, Cottrell, and Alessio
Voting No: None
Recusals: None
Excused: Manfree
Result: Passed
Enactment No: R-2026-87

10. PUBLIC HEARINGS

County Executive Office

- A. Conduct a public hearing to adopt a Resolution pursuant to Revenue and Taxation Code 99.02 to Transfer Fire Protection Tax Revenues collected in the tax rate area within the City of Calistoga to the City of Calistoga. (Fiscal Impact: Reduction of revenues of approximately \$500,000; County Fire Fund, Fund 2100; Budgeted) [26-1376](#)

Vice-Chair Liz Alessio opened the public hearing.

Assistant Chief Executive Officer Jennifer Palmer made presentation.

Discussion held.

Vice-Chair Liz Alessio closed the public hearing.

Motion Text: Adopt the Resolution.

Voting Yes: Cottrell, Gallagher, Ramos, and Alessio

Voting No: None

Recusals: None

Excused: Manfree

Result: Passed

Enactment No: R-2026-88

11. CLOSED SESSION

None

12. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, AUGUST 11, 2026 AT 9:00 A.M.

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board