



## Meeting Minutes

### Napa County Board of Supervisors

Joelle Gallagher, District 1  
Liz Alessio, District 2  
Anne Cottrell, District 3  
Amber Manfree, District 4  
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

<https://www.napacounty.gov/>

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Tuesday, May 19, 2026

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

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1. CALL TO ORDER; ROLL CALL

**Present: Chair Amber Manfree, Vice-Chair Liz Alessio, Supervisors Anne Cottrell, and Joelle Gallagher. Supervisor Belia Ramos was excused. The meeting was called to order by Chair Amber Manfree.**

2. PLEDGE OF ALLEGIANCE

**Chair Amber Manfree led the assembly in the Pledge of Allegiance.**

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[26-63](#)

**Animal Shelter Supervisor Luis Ambriz presented the Pet of the Week (Butterball).**

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

**Motion Text: Approve the Proclamations and Commendations.**

**Voting Yes: Alessio, Cottrell, Gallagher, and Manfree**

**Voting No: None**

**Recusals: None**

**Excused: Ramos**

**Result: Passed**

- A. Presentation of a Proclamation recognizing May 2026 as “CalFresh Awareness Month” in Napa County. (No Fiscal Impact) [26-901](#)

**Supervisor Joelle Gallagher presented the proclamation.**

**Deputy Director of Health and Human Services Agency Self Sufficiency Services Lynn Perez accepted the proclamation and made presentation.**

- B. Presentation of a Proclamation recognizing May 2026 as “Water Awareness Month” in Napa County. (No Fiscal Impact) [26-1038](#)

**Correction memorandum provided.**

**Chair Amber Manfree presented the proclamation.**

**Director of Planning, Building and Environmental Services Brian Bordona received the proclamation and made presentation.**

**Planning, Building and Environmental Services Natural Resources Conservation Manager Jamison Crosby made presentation.**

**Deputy Director of Public Works Richard Thomasser made presentation.**

5. CONSENT CALENDAR

**Motion Text: Approve the Consent Calendar.**  
**Voting Yes: Alessio, Gallagher, Cottrell and Manfree**  
**Voting No: None**  
**Recusals: None**  
**Excused: Ramos**  
**Result: Passed**

Clerk of the Board

- A. Approval of minutes from the May 5, 2026 regular meeting and May 12, 2026 special meeting. (No Fiscal Impact) [26-96](#)
- B. Approval of a Proclamation recognizing May 17-23, 2026 as “EMS Week” in Napa County. (No Fiscal Impact) [26-902](#)
- C. Appoint Milton Gaines to represent the General Public category to the Napa County Airport Land Use Commission with term of office commencing immediately and ending on May 6, 2030. (No Fiscal Impact) [26-1092](#)
- D. Appoint Elizabeth Goff to represent the City of American Canyon on the Napa County Library Commission with terms of office commencing immediately and ending on January 31, 2029. (No Fiscal Impact) [26-1097](#)

- E. Reappoint Greg Clark and Patricia Sullivan, both for a second term representing Consumer; and appoint Gladys V. Lopez representing Family Member of a Consumer to the Napa County Behavioral Health Board with terms of office commencing immediately and expire on January 1, 2029. (No Fiscal Impact) [26-1167](#)

#### Corrections

- F. Approve and authorize Amendment No. 3 to Agreement No. 200191B with Status Electrical Corporation increasing the contract maximum amount from \$100,000 for the life of the agreement to \$100,000 per fiscal year to provide ongoing maintenance and support of the Napa County Department of Corrections' downtown jail security system. (Fiscal Impact: \$100,000 Expense; General Fund; Budgeted; Discretionary) [26-1071](#)
- Enactment No: A-200191B Amend. 3**

#### County Counsel

- G. Approve and authorize Amendment No. 2 to Agreement No. 220285B with Serviam by Wright, LLP for legal advice and litigation services related to code enforcement matters, extending the agreement for one year at the maximum annual payment of \$80,000 for fiscal year 2026-2027 . (Fiscal Impact: \$80,000 Expense; General Fund; Budgeted; Discretionary) [26-1117](#)
- [4/5 vote required]
- Enactment No: A-220285B Amend. 2**

- H. Adopt a Resolution changing the terms of the relocation incentive loan provided to Chief Executive Officer, Ryan Alsop, to be an unsecured loan and authorizing the Board Chair, or designee, to execute reconveyance documents, in a form acceptable to the County Counsel. (No Fiscal Impact) [26-1147](#)
- Enactment No: R-2026-47**

#### County Executive Office

- I. Approve and authorize allocation of Board of Supervisors' District 4 community grant funds to VOICES, ParentsCAN, Napa Valley Community Organizations Active in Disaster, and Puertas Abiertas to provide support and community benefit. (Fiscal Impact: \$3,500 Expense; Budgeted; General Fund; Discretionary) [26-1155](#)

## County Fire Department

- J. Approve and authorize Amendment No. 3 to Agreement No. 230216B with H2O Partners, Inc., to extend the term to December 31, 2027, with no change in max compensation, in order to complete the application for the Hazard Mitigation Grant Program Application 2025 and document submission for the 2022 Hazard Mitigation Grant Program. (No Fiscal Impact) [26-1014](#)
- Enactment No: A-230216B Amend. 3**

## Elections

- K. Approve and authorize Agreement No. 270021B with DFM Associates for election support through June 30, 2033, for a total cost of \$537,732. (Fiscal Impact: \$537,732 Expense; General Fund; Budgeted; Mandatory) [26-1028](#)
- Enactment No: A-270021B**

## Health and Human Services Agency

- L. Approve and authorize Amendment No. 5 to Agreement No. 200270B with Davis Guest Home, Inc., to increase the contract maximum by \$700,000 for a new contract maximum of \$3,500,000 for Fiscal Year 2025-2026, and each subsequent renewal, to provide residential mental health services to clients referred by Health and Human Services Agency. (Fiscal Impact: \$700,000 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [26-1024](#)
- Enactment No: A-200270B Amend. 5**
- M. Adopt a Resolution authorizing the Director of Napa County's Health and Human Services Agency to enter into the California Health and Human Services Data Exchange Framework for the Behavioral Health Division, and authorize the Director of Health and Human Services Agency to execute and submit the Single Data Sharing Agreement through the State's signing portal, with authority to add other divisions as they become ready to electronically exchange data through available platforms. (No Fiscal Impact; Mandatory) [26-1027](#)
- Enactment No: R-2026-48**

## Human Resources – Division of CEO's Office

- N. Adopt a Resolution amending the Departmental Allocation List for the Health & Human Services Agency. (Fiscal Impact: \$520; HHSA Fund; Budgeted; Discretionary) [26-1098](#)
- Enactment No: R-2026-49**

## Information Technology Services – Division of CEO’s Office

- O. Approve and authorize Amendments to the following Revenue Agreements to provide continued access to the County’s Geographic Information System resources and services: Amendment No. 1 to Agreement No. 7975 with the City of St. Helena; Amendment No. 1 to Agreement No. 7976 with the City of American Canyon; Amendment No. 1 to Agreement No. 7977 with the City of Calistoga; and Amendment No. 1 to Agreement No. 8126 with the Town of Yountville. (Fiscal Impact: Revenue Varies, Information Technology Services; Budgeted; Discretionary) [26-861](#)

**Enactment No: A-7975 Amend. 1; A-7976 Amend. 1;  
A-7977 Amend. 1; A-8126 Amend. 1**

- P. Authorize the purchase of a capital asset expanding Storage Area Network capacity to support the continued growth of Enterprise Content Management (ECM) data; and approve a Budget Amendment with appropriation authority for Information Technology Services department. (Fiscal Impact: \$190,000 Expense; ITS Fund; Not Budgeted; Discretionary) [26-1041](#)  
[4/5 vote required]

## Planning, Building and Environmental Services (PBES)

- Q. Adopt a Resolution authorizing the submission of an application to the Department of Resources Recycling and Recovery for a solid waste Local Enforcement Agency Grant and authorize the Director of Planning, Building, and Environmental Services to execute all necessary grant documents. (Fiscal Impact: \$18,461 Revenue; General Fund; Budgeted; Discretionary) [26-1054](#)

**Enactment No: R-2026-50**

## Probation

- R. Approve and authorize Agreement No. 270003B with Michael Frasier, doing business as Frasier Group Investigations, for a term through June 30, 2029 and a maximum compensation of \$37,000 per fiscal year, to conduct pre-employment background investigations of prospective employees in the Probation Department. (Fiscal Impact: \$37,000 Expense; General Fund; Budgeted; Mandatory) [26-1004](#)

**Enactment No: A-270003B**

- S. Accept a grant from the California Department of Health Care Services in the amount of \$300,000 to support the implementation of Enhanced Care Management and Community Supports services to correctional facilities. (Fiscal Impact: \$300,000 Revenue; General Fund; Budgeted; Discretionary) [26-1056](#)

Public Works

- T. Award a Construction Contract to Granite Construction Company of Ukiah, California in the amount of \$5,545,775; approve and authorize Agreement No. 260352B with Mead & Hunt for Construction Management Services in the amount \$602,292 with a term-end date of June 30, 2028; and approve associated Budget Amendment for the total project cost in the amount of \$6,509,542 for the North General Aviation (GA) Ramp Reconstruction Project. (Fiscal impact: \$6,509,542 Expense; Airport Fund; Not Budgeted; Discretionary)  
[4/5 vote required]

**Enactment No: A-260352B**

- U. Approve and authorize seven professional services agreements for a five-year term for on-call Airport Consulting Services for projects associated with non-federal and Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant funded projects with contract maximum of \$1,000,000 each per fiscal year for Architectural/ Engineering and Planning/ Environmental and \$600,000 each per fiscal year for Construction Management per fiscal year. (Fiscal Impact; \$5,800,000 per year; Various Capital Improvement Project Budgets in Airport Fund; Budgeted; Discretionary) [26-1023](#)

**Enactment No: A-260361B; A-260362B; A-260363B;  
A-260365B; A-260366B; A-260370B;  
A-260371B**

- V. Adopt a Resolution approving the Fiscal Year 2026-2027 list of streets and roads projects and authorization to submit the list of projects to the California Transportation Commission, which will qualify Napa County to receive local streets and roads funding in accordance with the Road Repair and Accountability Act of 2017 (SB 1). (Fiscal Impact \$4,407,399 Revenue (estimated); SB 1 Non-Operating Special Revenue Fund; Budgeted; Discretionary) [26-1029](#)

**Enactment No: R-2026-51**

- W. Award a Construction Contract to Good Life Construction, Inc. of North Highlands, CA, in the amount of \$244,149 for the “Ag Building Rehab Project”, PW 26-16; and approve a Budget Amendment. (Fiscal Impact \$268,401 Expense; Ag Weights and Measures Special Revenue Fund and Roads Operations Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [26-1048](#)
- X. Award a Construction Contract to Argonaut Constructors, Inc., of Santa Rosa, California, in the amount of \$1,488,614 for the “Upper Partrick Road Rehabilitation Project,” RDS 24-37, including the base bid and Bid Alternate No. 1. (Fiscal Impact: \$1,488,614; Roads Capital Improvement Project Fund; Budgeted; Discretionary) [26-1055](#)
- Y. Accept final bequest distribution of \$43,751 from the Ursula Haase Trust of 2008 for the Napa County Animal Shelter and Adoption Center and authorize the Chair to sign a letter of appreciation. (Fiscal Impact: \$43,751 Revenue; Animal Shelter Fund; Not Budgeted; Discretionary) [26-1057](#)
- Z. Award a Construction Contract to Argonaut Constructors, Inc. of Santa Rosa, CA in the amount of \$5,573,644 for the “Deer Park Region Paving, RDS 25-02”; and approve a Budget Amendment. (Fiscal Impact \$7,197,055 Expense; Local Transportation Tax (T/U) Non-Operating Special Revenue Fund; Not Budgeted; Discretionary)  
[4/5 vote required] [26-1070](#)
- AA. Approve a Budget Amendment for the Mund Road Overlay Project. (Fiscal Impact: \$150,000 Expense; Upper Valley Disposal Service Franchise Fee; Not Budgeted; Discretionary)  
[4/5 vote required] [26-1073](#)
- AB. Reject all Bids and authorize the Director of Public Works to re-advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Sections 20150.9 and 20150.8, respectively, of the Public Contract Code for Mt. St. Helena Tower Replacement Project, PW 25-10. (No Fiscal Impact) [26-1090](#)

## Recorder/County Clerk

- AC. Approve and authorize Agreement No. 270022B with DFM Associates for recorder and county clerk support through June 30, 2033, for a total cost of \$497,854. (Fiscal Impact: \$ 497,854 Expense; General Fund; Budgeted; Mandatory) [26-1030](#)

**Enactment No: A-270022B**

## 6. PUBLIC COMMENT

**Assessor-Recorder John Tuteur made presentation.**

**Discussion held.**

**One (1) person spoke during public comment.**

## 7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

**Pursuant to Government Code section 53232.3(d), the Board Members reported attending the following committee meetings:**

Vice-Chair Liz Alessio:

- **5/13 - Marin Clean Energy Meeting (MCE)**

Chair Amber Manfree:

- **5/7 - State Route 37 Policy Advisory Committee**

Metropolitan Transportation Committee (MTC) subcommittees:

- **5/13 - Bay Area Toll Authority Oversight (BATA), Administration, Program & Allocations**
- **5/13 - Bay Area Housing Finance Authority (BAHFA) Oversight Committee**

**Board members made the following referrals to staff:**

**Supervisor Anne Cottrell requested a presentation on the Joint Strategy for Sustainable Outdoor Recreation and Wildfire Resilience from the California Wildfire and Forest Resilience Task force, and a presentation from the Resource Conservation District regarding forest health and wildfire resilience strategies.**

## 8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR

**None**

9. ADMINISTRATIVE ITEMS

Agricultural Commissioner

- A. Receive a presentation from Wes Maffei, Manager of the Napa County Mosquito Abatement District. (No Fiscal Impact) [26-999](#)

**Manager of the Napa County Mosquito Abatement District Wes Maffei made presentation.**

**Discussion held.**

**Direction provided to staff.**

Clerk of the Board

- B. Appoint one of the following applicants to the Napa County Wildlife Conservation Commission to represent the Youth member with terms of office to commence immediately and expire on February 1, 2028. (No Fiscal Impact) [26-1170](#)

Charles L. Caruso  
Ava Marie D. Maharaj

**Clerk of the Board Neha Hoskins made presentation.**

**Discussion held.**

**Direction provided to staff.**

**Motion Text: Appoint Ava Marie D. Maharaj.**  
**Voting Yes: Alessio, Gallagher, Cottrell and Manfree**  
**Voting No: None**  
**Recusals: None**  
**Excused: Ramos**  
**Result: Passed**

County Executive Office

- C. Adopt a Resolution in support of House Concurrent Resolution 46, authored by Congressman Mike Thompson (D-St. Helena). (No Fiscal Impact)

[26-1064](#)

**Legislative and Policy Analyst Andrew Mize made presentation.**

**Six (6) people spoke during public comment.**

**Discussion held.**

**Motion Text: Adopt the Resolution.**

**Voting Yes: Cottrell, Alessio, Gallagher and Manfree**

**Voting No: None**

**Recusals: None**

**Excused: Ramos**

**Result: Passed**

**Enactment No: R-2026-52**

Health and Human Services Agency

- D. Receive a presentation from the Emergency Medical Care Committee/Emergency Medical Services Agency. (No Fiscal Impact)

[26-1076](#)

**Providence Queen of the Valley Medical Center Paramedic Base Hospital and Emergency Management Coordinator Lois Husted made presentation.**

**Health and Human Services Agency EMS Administrator Shaun Vincent made presentation.**

**Discussion held.**

10. PUBLIC HEARINGS

Human Resources – Division of CEO’s Office

- A. Receive a presentation on the status of Napa County vacancies, and recruitment and retention efforts for the 2025 calendar year. (No Fiscal Impact) (CONTINUED FROM MAY 5, 2026) [26-1114](#)

**Chair Amber Manfree opened the public hearing.**

**Chief Human Resources Officer Christine Briceño made presentation.**

**Principal Human Resources Analyst Kevin Lemieux made presentation.**

**Chair Amber Manfree closed the public hearing.**

**Discussion held.**

**Direction provided to staff.**

Napa Berryessa Resort Improvement District

- B. Adopt a Resolution accepting the District Engineer’s report and imposing the availability (standby) charges for Fiscal Year 2026-2027 of \$10 per parcel per month for water service, and \$10 per parcel per month for sewer service for the Napa Berryessa Resort Improvement District. (Fiscal Impact: \$131,000 Revenue; Napa Berryessa Resort Improvement District Fund; Budgeted; Discretionary) [26-957](#)

**Chair Amber Manfree opened the public hearing.**

**Supervising Staff Services Analyst Sarah Geiss made presentation.**

**Chair Amber Manfree closed the public hearing.**

**Motion Text: Adopt the Resolution.**

**Voting Yes: Cottrell, Gallagher, Alessio and Manfree**

**Voting No: None**

**Recusals: None**

**Excused: Ramos**

**Result: Passed**

**Enactment No: R-2026-01 (NBRID)**

11. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1))

[26-1111](#)

Name of Case: Tamara Anne Dreyer v. County of Napa Public Works, et al.;  
Napa Superior Court Case No. 25CV000100.

**Closed Session held. No reportable action.**

12. **ADMINISTRATIVE ITEMS (continued)**

**Napa County Groundwater Sustainability Agency**

A. SET TIME - 1:30 PM

[26-1105](#)

Receive a presentation on the implementation of the Groundwater Sustainability Plan including the Annual Report for Water Year 2025, increased monitoring and outreach activities. (No Fiscal Impact)

**Planning, Building and Environmental Services Natural Resources Conservation Manager Jamison Crosby made presentation.**

**Luhdorff & Scalmanini Consulting Engineers Principal Hydrologist Vicki Kretsinger Grabert made presentation.**

**Three (3) people spoke during public comment.**

**Discussion held.**

**Direction provided to staff.**

13. **ADJOURNMENT**

**ADJOURN IN HONOR OF BILL DYER TO THE BOARD OF SUPERVISORS  
REGULAR MEETING, TUESDAY, JUNE 2, 2026 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board