A Tradition of Stewardship
A Commitment to Service

PLANNING, BUILDING & ENVIRONMENTAL SERVICES

PLANNING APPLICATION SUBMITTAL

REVIEW PROCESS FOR MINOR MODIFICATION PERMITS (WINERY & NON-WINERY) & VERY MINOR MODIFICATION (NON-WINERY)

APPLICATION REVIEW

- Review conducted by assigned Project Planner, PBES Divisions, other County Departments, & outside agencies
- Project posted on Current Project Website
- Courtesy Notice Sent (1000' Radius & Others)
- Encourage Applicant Outreach to Neighbors
- 30 Day Completeness Determination
- Letter Sent to Applicant

APPLICATION RE-SUBMITTAL (IF DEEMED COMPLETE)

- Project Deemed Complete
- Commence Tribal Consultation – Minimum 30-Day review if Initial Study is required to be prepared

APPLICATION RE-SUBMITTAL (IF DEEMED INCOMPLETE)

- Applicant Response to Comments within 180 Days or Application may be Abandoned if not received
- Re-Review Conducted
- 30 Day Completeness Determination

CEQA REVIEW & FINAL PROJECT ASSESSMENT

- Proposed CEQA Determination Prepared & Completed
- Final Project Assessment

PROJECT DECISION FOR MINOR MODIFICATION

- Notice of Intent - CEQA Document, Draft COAs, Project Application and Supporting Documents Posted on County Website
- Notice of Intent Distributed & Mailed to Property Owners (1000' Radius), Others & Interested Parties List, & Closest City
  - Addendum – 10 Days
  - Categorical Exemption - 10 Days
  - Negative or Mitigated Negative Declaration - 20 or 30 Days (State Clearinghouse)
- A Non-Winery Minor Modification Application May Include a Request for a Public Hearing with the Zoning Administrator (See ZA Process)
- Notice of Decision/Final Approval/Denial Letter Sent to Applicant & Distributed, Mailed & Posted on County Website
- Copy of Letter Sent to GIS, On-BASE, Assessor's Office staff, & posted on PMC.

PROJECT DECISION FOR <u>VERY</u> MINOR MODIFICATION

- Final Approval with Conditions of Approval/Denial Letter Sent to Applicant
- Copy of Letter Sent to GIS, On-BASE, Assessor's Office staff, & posted on PMC.

Initiate Application for Building/Grading/Environmental Health Permit Processing for the Approved Project