



Meeting Minutes

Napa County Board of Supervisors

Joelle Gallagher, District 1
Liz Alessio, District 2
Anne Cottrell, District 3
Amber Manfree, District 4
Belia Ramos, District 5

* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

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Tuesday, June 24, 2025

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor**

1. CALL TO ORDER; ROLL CALL

Present: Chair Anne Cottrell, Vice-Chair Amber Manfree, Supervisors Liz Alessio, Joelle Gallagher, and Belia Ramos. The meeting was called to order by Chair Anne Cottrell.

2. PLEDGE OF ALLEGIANCE

District Engineer Chris Silke led the assembly in the Pledge of Allegiance.

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[25-179](#)

Animal Shelter Supervisor Luis Ambriz presented the Pet of the Week (Chester Nugget).

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

Motion Text: Approve the Proclamations and Commendations.
Voting Yes: Alessio, Ramos, Gallagher, Manfree, and Cottrell
Voting No: None
Recusals: None
Result: Passed

- A. Presentation of Proclamations recognizing the Napa Valley Grapegrowers' "2025 Grower of the Year" and "Lifetime Achievement Award" recipients. [25-821](#)
(No Fiscal Impact)

Chair Anne Cottrell presented the proclamation.

William Thomas Hannah received the proclamation and made presentation.

Supervisor Joelle Gallagher presented the proclamation.

Denise Renteria, on behalf of Oscar Renteria, received the proclamation and made presentation.

- B. Recognize Kate Miller for her service and contributions as Executive Director for Napa Valley Transportation Authority. (No Fiscal Impact) [25-1051](#)

Supervisor Liz Alessio presented the proclamation.

Napa Valley Transportation Authority Executive Director Kate Miller received the proclamation and made presentation.

5. CONSENT CALENDAR

Motion Text: Approve the Consent Calendar as amended.
Voting Yes: Alessio, Gallagher, Manfree, Ramos, and Cottrell
Voting No: None
Recusals: None
Result: Passed

Auditor-Controller

- A. Approve the carry forward Budget Amendment for Fiscal Year 2025-26, of estimated Fiscal Year 2024-25 remaining budget and related contract encumbrances for projects not completed, and encumbrances for approved purchase orders with goods not received as of June 30, 2025. (Fiscal Impact: Revenues of \$19,614,335, Expenditures of \$79,041,970, Various Funds, Not Budgeted; Discretionary) [25-1169](#)
[4/5 vote required]

Child Support Services

- B. Approve and authorize the Director of Child Support Services to sign the renewal of the Plan of Cooperation with the Superior Court of California, County of Napa for the term of July 1, 2025, through July 1, 2027, defining the respective roles and responsibilities of each entity. (No Fiscal Impact) [25-1077](#)

Corrections

- C. Approve and authorize Agreement No. 250365B with Western Exterminator Company to provide pest control services to the Napa County Department of Corrections at the replacement jail. (Fiscal Impact: \$10,000 Expense; General Fund; Budgeted; Discretionary) [25-1138](#)
Enactment No: A-250365B
- D. Approve and authorize Amendment No. 1 to Agreement No. 230117B with Mark Clementi Ph.D. to extend the term for pre-employment psychological evaluations on prospective employees of the Napa County Department of Corrections. (Fiscal Impact: \$20,000 Expense; General Fund; Budgeted, Mandatory) [25-1143](#)
Enactment No: A-230117B Amend. 1
- E. Approve and authorize Agreement No. 250438B with Nor-Cal Bio Solutions LLC., to provide biohazard cleaning services to the Napa County Department of Corrections (Fiscal Impact: \$120,000 Expense; General Fund; Budgeted, Discretionary) [25-1190](#)
Enactment No: A-250438B

County Counsel

- F. Adopt a Resolution of Findings of Fact and Decision on Appeal regarding an appeal filed by Appellant Water Audit California concerning the Napa County Planning Commission's decision on December 18, 2024, to approve Bonny's Vineyard New Winery Use Permit Application No. P22-00002-UP and adopt the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program. (No Fiscal Impact) [25-1083](#)
Item pulled for further discussion. See Item 8.
Enactment No: R-2025-61
- G. Adopt an Ordinance amending Chapter 10.12 (County Parking Lots) of the Napa County Code related to electric vehicle parking stalls and enforcement of parking regulations. (No Fiscal Impact; Discretionary) [25-1110](#)
Enactment No: O-1508

County Executive Office

- H. Approve and authorize Amendment No. 2 to Agreement No. 200063B with Napa Valley Vine Trail Coalition to extend the agreement term through June 30, 2026, with four additional automatic one-year extensions for a total of five years for project design, engineering, and construction grants. (Fiscal Impact: \$55,000 Expense; Budgeted; Unincorporated Napa Valley Tourism Improvement District Fund; Discretionary) [25-882](#)
Enactment No: A-200063B Amend. 2
- I. Approve and authorize allocation of Board of Supervisors' District 4 community grant funds to VOICES, Napa Valley Vine Trail, Napa Valley Community Organizations Active in Disaster, and Napa Farmers Market to provide support and community benefit. (Fiscal Impact: \$4,000 Expense; Budgeted; General Fund; Discretionary) [25-949](#)
- J. Approve and authorize allocation of Board of Supervisors' District 3 community grant funds to Pope Valley Farm Center, Napa Valley Farmworker Foundation, Molly's Angels, Calistoga Food Bank, and UpValley Family Centers to provide support and community benefit. (Fiscal Impact: \$5,000 Expense; Budgeted; General Fund; Discretionary) [25-1113](#)
- K. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Napa Valley Tourism Improvement District (NVTID) for a total appropriation of \$8.5 million. (Fiscal Impact: Net Zero; NVTID; Discretionary) [25-1129](#)
Enactment No: R-2025-62
- L. Approve and authorize allocation of Board of Supervisors' District 2 community grant funds to Mentis, NEWS Napa, Molly's Angels, Napa County Hispanic Chamber of Commerce Latino Leadership Development Program Scholarship, and Boys and Girls Club of Napa Valley to provide support and community benefit. (Fiscal Impact: \$5,000 Expense; Budgeted; General Fund; Discretionary) [25-1147](#)

Elections

- M. Approve and authorize Amendment No. 1 to Agreement No. 190126B with Dominion Voting Systems for election support through June 30, 2032. (Fiscal Impact: \$1,199,468 expense; General Fund; Budgeted; Mandatory) [25-1081](#)
Enactment No: A-190126B Amend. 1

Health and Human Services Agency

- N. Approve and authorize Amendment No. 5 to Agreement No. 190321B with Community Resources for Children to increase the contract maximum from \$187,686 to \$197,025. (Fiscal Impact: \$9,339 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary). [25-201](#)
- Enactment No: A-190321B Amend. 5**
- O. Approve and authorize Amendment No. 2 to Agreement No. 240035B with St. Helena Hospital dba Adventist Health St. Helena and Adventist Health Vallejo to increase the contract maximum from \$700,000 to \$750,000 for Fiscal Year 2024-2025 and each subsequent renewal; approve and authorize Amendment No. 1 to Agreement No. 210351B with Aurora Santa Rosa Hospital to increase the contract maximum from \$490,000 to \$950,000 for Fiscal Year 2024-2025 and each subsequent renewal; and approve related Budget Amendments to increase appropriations \$510,000 by use of available fund balance. (Fiscal Impact: \$510,000 Expense; Health and Human Services Agency Fund; Not Budgeted; Mandatory) [25-724](#)
- [4/5 vote required]
- Enactment No: A-240035B Amend.2; A- 210351B Amend. 1**
- P. Approve and authorize Amendment No. 3 to Agreement No. 230171B with Mentis, Inc., to increase the contract maximum from \$386,574 to \$450,316 for the entirety of the two-year agreement, to continue Mentis' Suicide Prevention Program. (Fiscal Impact: \$63,742 Expense; Health and Human Services Agency Fund; Budgeted; Discretionary) [25-781](#)
- Enactment No: A-230171B Amend. 3**
- Q. Approve and authorize Agreement No. 250346B with Cope Family Center, Inc., for the term July 1, 2025 through June 30, 2028 for a contract maximum of \$181,372 to provide services under the Parents As Teachers Home Visiting program. (Fiscal Impact: \$181,372 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory) [25-852](#)
- Enactment No: A-250346B**
- R. Approve and authorize Agreement No. 250435B with the California Department of Health Care Services (DHCS) for the Intergovernmental Agreement Regarding Transfer of Public Funds for the term January 1, 2024 through June 30, 2027 for the transfer of approximately \$2,000,000 to fund the non-federal share of Medi-Cal Managed Care actuarially sound capitation rates, which includes the 20% assessment fee retained by DHCS. (Fiscal Impact: \$2,000,000 Revenue; Health and Human Services Agency Fund; Budgeted; Discretionary) [25-866](#)
- Enactment No: A-250435B**

- S. Terminate Agreement No. 170522B and approve and authorize Agreement No. 260022B with Cope Family Center, Inc., for the term July 1, 2025 through June 30, 2026, and each subsequent automatic renewal, for a contract maximum of \$45,000 per fiscal year to provide administration of the Child Abuse Prevention Council. (Fiscal Impact: \$45,000 Expense; Health and Human Services Agency Fund; Budgeted; Mandatory). [25-1047](#)

Enactment No: A-260022B

Housing & Community Services

- T. Approve and authorize Amendment No. 4 to Master Services Agreement No. 220376B with Partnership Health Plan for the County to provide Community Supports to certain Medi-Cal participants through December 2025 generating approximately \$1,000,000 in annual revenue (Fiscal Impact: \$1,000,000 Revenue, Housing & Community Services Fund, Budgeted, Discretionary). [25-789](#)

Enactment No: A-220376B Amend. 4

- U. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the County Service Area No. 4 (CSA No. 4) - Farmworker Housing Assessment District. (Fiscal Impact: \$24,102 Net Use of Fund Balance; County Service Area No.4 Fund; Discretionary) [25-1130](#)

Enactment No: R-2025-63

Human Resources – Division of CEO’s Office

- V. Approve and authorize Agreement No. 250405B with Shaw HR Consulting for the term of June 24, 2025, through June 30, 2026, with two additional one-year extensions to provide advisory medical record review, independent medical examinations, and/or reports, and disability interactive process professional services. (Fiscal Impact: \$80,000 annual expense; Fund dependent upon department usage; Budgeted; Discretionary) [25-967](#)

Enactment No: A-250405B

- W. Adopt a Resolution to affirm the retirement cost sharing contributions for Napa Association of Public Employees and Napa Association of Probation Professionals, effective June 21, 2025, for Fiscal Year 2025-2026. (Fiscal Impact: \$25,000 expense reduction; General Fund; Budgeted; Discretionary) [25-968](#)

Enactment No: R-2025-64

- X. Approve and authorize Amendment No. 2 to Agreement 190090B with The Language People for a maximum annual amount of \$25,000 for the term effective July 1, 2024, through June 30, 2026, with an option to extend for five additional years through June 30, 2031, to provide language proficiency testing and face-to-face interpretation services. (Fiscal Impact: \$25,000 Expense; General Fund; Budgeted; Discretionary) [25-1069](#)

Enactment No: A-190090B Amend. 2

- Y. Adopt a Resolution to amend the Table & Index of Classes and appropriate personnel policies effective June 24, 2025. (Fiscal Impact: \$76,000 annual savings; General Fund; Budgeted; Discretionary) [25-1094](#)

Enactment No: R-2025-65

- Z. Adopt a Resolution to implement the Fiscal Year 2025-2026 cost-of-living adjustments. (Fiscal Impact: \$6,445,000 Expense; All Operating Funds; Budgeted; Discretionary) [25-1111](#)

Enactment No: R-2025-66

In-Home Supportive Services Public Authority of Napa County

- AA. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the In-Home Supportive Services (IHSS) Public Authority of Napa County. (Fiscal Impact: \$72,708 General Fund Expense, \$72,849 Net Add to In-Home Supportive Services Public Authority Fund Balance; Discretionary) [25-1095](#)

Enactment No: R-2025-01 (IHSS)

Information Technology Services – Division of CEO’s Office

- AB. Approve and authorize Amendment No. 1 to Agreement No. 230081B with GovernmentJobs.com, Inc. (dba NEOGOV, parent company of PowerDMS, Inc.) reducing the annual cost from \$14,000 to \$8,500 for the term of July 1, 2025, through October 17, 2027, for PowerDMS training software. (Fiscal Impact: \$5,500 annual savings; Probation Fund; Budgeted; Discretionary) [25-741](#)

Enactment No: A-230081B Amend. 1

- AC. Approve and authorize Amendment No. 1 to Agreement No. 230035B with AMS.NET, Inc. to extend the term for an additional three years through June 30, 2028 and increase the contract amount from \$50,000 to \$70,000 for continued utilization of specific infrastructure and telephony related projects and system maintenance and support services. (Fiscal Impact: \$20,000 Expense, Information Technology Services Fund; Budgeted; Discretionary) [25-778](#)

Enactment No: A-230035B Amend. 1

- AD. Approve and authorize Amendment No. 3 to Agreement No. 210093B with Granicus, LLC., increasing the contract maximum from \$415,968 to \$765,678 and extending the term through June 30, 2028, to provide ongoing agenda system services, adding new solutions and discontinuing others. (Fiscal impact: \$349,709 Expense; Information Technology Services Fund; Budgeted; Discretionary) [25-876](#)

Enactment No: A-210093B Amend. 3

- AE. Approve and authorize Amendment No. 1 to Agreement No. 250136B with Environmental Science Associates, to extend the term to June 30, 2026, for continued cultural resources technical services to support environmental review of the Mount St. Helena telecommunications tower replacement project for no additional cost. (No Fiscal Impact; Discretionary) [25-942](#)

Enactment No: A-250136B Amend. 1

- AF. Approve and authorize Amendment No. 1 to Agreement No. 250209B with Infoverity U.S., Inc. to extend the term for an additional year through June 30, 2026 and increase the maximum contract amount from \$100,000 to \$200,000. (Fiscal Impact: \$100,000 Expense; Information Technology Services Fund; Budgeted; Discretionary) [25-952](#)

Enactment No: A-250209B Amend. 1

Lake Berryessa Resort Improvement District

- AG. Approve and authorize Amendment No. 1 to Agreement No. 250011B (LBRID) with Specialized Utility Services Program to increase the maximum from \$396,000 to \$418,000 for the term through June 30, 2025; and approve a Budget Amendment for additional services and supplies expenses. (Fiscal Impact: \$22,000 Expense; Lake Berryessa Resort Improvement District; Not Budgeted; Discretionary) [25-731](#)
[4/5 vote required]

Enactment No: A-250011B (LBRID) Amend. 1

- AH. Approve and authorize Amendment No. 2 to Agreement No. 230208B (LBRID) with GHD, Inc. to increase the total contract amount from \$270,839 to \$276,839 to provide additional construction management and inspection services for the “Tank 3 Replacement and Distribution System Upgrades Project,” LB 20-01. (Fiscal Impact: \$6,000 Expense, Lake Berryessa Resort Improvement District; Budgeted; Discretionary) [25-902](#)

Enactment No: A-230208B (LBRID) Amend. 2

- AI. Approve and authorize Agreement No. 250439B (LBRID) with Specialized Utility Services Program dba SUSP Engineering for a maximum compensation of \$21,780 for video inspection of sewer pipelines. (Fiscal Impact: \$21,780 Expense; Lake Berryessa Resort Improvement District; Budgeted; Discretionary) [25-914](#)
- Enactment No: A-250439B (LBRID)**
- AJ. Approve a Budget Amendment transferring \$14,516 by increasing appropriations remaining in Lake Berryessa Resort Improvement District Project 22015 “Water Plant Generator Replacement” and increasing revenue in Project 22009 “Sustainable Water Supply.” (Fiscal Impact: Net Zero; Lake Berryessa Resort Improvement District; Not Budgeted; Discretionary) [25-953](#)
- [4/5 vote required]
- AK. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Lake Berryessa Resort Improvement District (LBRID). (Fiscal Impact: \$373,361 Net Use of Fund Balance; Lake Berryessa Resort Improvement District; Discretionary) [25-1100](#)
- Enactment No: R-2025-01 (LBRID)**
- AL. Approve plans and specifications for the “Transfer Pumping Equipment and Storage Project,” LB 25-01 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the District Engineer pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [25-1133](#)
- AM. Approve the carry forward Budget Amendment for Fiscal Year 2025-26, of estimated Fiscal Year 2024-25 remaining budget and related contract encumbrances for projects not completed for Lake Berryessa Resort Improvement District as of June 30, 2025. (Fiscal Impact: Revenues of \$1,766,227, Expenditures of \$4,646,087, Various Funds, Not Budgeted; Discretionary) [25-1181](#)
- [4/5 vote required]

Library

- AN. Approve and authorize 17 agreements with 14 different organizations totaling \$242,132 recommended by the Napa County Arts and Culture Advisory Committee, and Agreement No. 250145B with Arts Council Napa Valley for \$60,870 to be the Napa County Local Arts Agency and implement the Napa County Cultural Plan for the term July 1, 2025, through June 30, 2026. (Fiscal Impact: \$303,002 Expense; General Fund-Community Investment; Budgeted; Discretionary) [25-939](#)

Enactment No: A-260033B; A-260034B; A-260035B; A-260036B;
A-260037B; A-260042B; A-260043B; A-260024B;
A-260025B; A-260026B; A-260027B; A-260028B;
A-260029B; A-260030B; A-260031B; A-260032B;
A-260041B; A-260048B

Monticello Public Cemetery District

- AO. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Monticello Public Cemetery District (MPCD). (Fiscal Impact: \$87,807 Net Use of Fund Balance, Monticello Public Cemetery District; Discretionary) [25-1097](#)

Enactment No: R-2025-02 (MPCD)

Napa Berryessa Resort Improvement District

- AP. Approve and authorize Amendment No. 1 to Agreement No. 250010B (NBRID) with Specialized Utility Services Program to increase the total contract maximum from \$396,000 to \$416,000 for the term ending June 30, 2025, and approve a Budget Amendment for additional emergency repair services and supplies and other expenses totaling \$110,000. (Fiscal Impact: \$130,000 Expense; Napa Berryessa Resort Improvement District; Not Budgeted; Discretionary) [25-720](#)
[4/5 vote required]

Enactment No: A-250010B (NBRID) Amend. 1

- AQ. Approve and authorize Agreement No. 250440B (NBRID) with Specialized Utility Services Program dba SUSP Engineering for the video inspection of 4,000 feet of sewer pipeline. (Fiscal Impact: \$8,280 Expense; Napa Berryessa Resort Improvement District; Budgeted; Discretionary) [25-913](#)

Enactment No: A-250440B (NBRID)

- AR. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Napa Berryessa Resort Improvement District (NBRID). (Fiscal Impact: \$684,957 Net Use of Fund Balance, Napa Berryessa Resort Improvement District; Discretionary) [25-1098](#)

Enactment No: R-2025-03 (NBRID)

- AS. Approve the carry forward Budget Amendment for Fiscal Year 2025-26, of estimated Fiscal Year 2024-25 remaining budget and related contract encumbrances for projects not completed for Napa Berryessa Resort Improvement District as of June 30, 2025. (Fiscal Impact: Revenues of \$112,033, Expenditures of \$338,000, Various Funds, Not budgeted; Discretionary)
[4/5 vote required] [25-1183](#)

Napa County Groundwater Sustainability Agency

- AT. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Napa County Groundwater Sustainability Agency (NCGSA). (Fiscal Impact: \$2 million General Fund Expense and \$787,555 Net Use of Fund Balance; Napa County Groundwater Sustainability Agency; Discretionary) [25-1092](#)
- Enactment No: R-2025-03 (NCGSA)**

Napa County Housing Authority

- AU. Acceptance of donation report for quarter ending March 31, 2025. (Fiscal Impact: \$9,403 Revenue; Housing Authority Fund; Not Budgeted; Discretionary) [25-1073](#)
- AV. Accept and file account receivable and pre-paid balance write-offs for Napa County Housing Authority as of March 31, 2025. (Fiscal Impact: \$1,200 Expense; Napa County Housing Authority Fund, Budgeted, Discretionary) [25-1075](#)
- AW. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Napa County Housing Authority (NCHA). (Fiscal Impact: \$45,000 Net Revenue (Increase in Reserves); Napa County Housing Authority; Discretionary) [25-1093](#)
- Enactment No: R-2025-03 (NCHA)**
- AX. Approve and authorize acceptance of a donation totaling \$79,000 from Department of Water Resources to replace and install three commercial dishwashers, plus technical assistance services, for development of a state-mandated water contingency plan and the related Budget Amendment. (Fiscal Impact: net zero; Housing Authority Fund; Not Budgeted; Discretionary)
[4/5 vote required] [25-1135](#)

Planning, Building and Environmental Services (PBES)

- AY. Approve and authorize Amendment No. 1 to Agreement No. 230068B with Moore Iacofano Goltsman, Inc. to extend the term through June 30, 2026, reducing the annual contract maximum from \$24,500 to \$14,250, and update the scope of work for continued website assistance and support to the Napa County Watershed Information & Conservation Council (WICC). (Fiscal Impact: \$14,250; Expense; General Fund; Budgeted; Discretionary) [25-951](#)

Enactment No: A-230068B Amend. 1

- AZ. Approve and authorize Amendment No. 2 to Agreement No. 170591B with West Coast Code Consultants and Amendment No. 4 to Agreement No. 200066B with CSG Consultants to extend the term of the agreements to June 30, 2026, to assist with building plan review, inspections and fire prevention services as needed with no change to the annual maximums. (No Fiscal Impact; Discretionary) [25-1124](#)

Enactment No: A-170591B Amend. 2; A-200066B Amend. 4

Probation

- BA. Approve and authorize Amendment No. 1 to Agreement No. 250072B, with Think Hopeful, Inc. for \$49,500 annually for July 1, 2025 to June 30, 2026 with two one-year extensions to provide an online platform for mental wellness services. (Fiscal Impact: \$49,500 Expense; General Fund; Budgeted; Discretionary) [25-1123](#)

Enactment No: A-250072B Amend. 1

Public Works

- BB. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Napa County Community Facilities District 2012-1 for the Milliken-Sarco-Tulocay (MST) Recycled Water Line Project. (Fiscal Impact \$644,593 Net Use of Fund Balance; Milliken-Sarco-Tulocay Fund; Discretionary) [25-426](#)

Enactment No: R-2025-67

- BC. Adopt a Resolution authorizing the transfer of \$250,000 from the General Fund to the Lake Berryessa Concessions funds to pay for County expenses until the Lake Berryessa resorts are operating and generating revenue. (Fiscal Impact: \$250,000 Expense; General Fund; Budgeted; Discretionary) [25-628](#)

Enactment No: R-2025-68

- BD. Reject all Bids and authorize the Director of Public Works to re-advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Sections 20150.9 and 20150.8, respectively, of the Public Contract Code for the Mt. Veeder Road MPM 3.5, RDS 25-18 project. (No Fiscal Impact) [25-737](#)
- BE. Award a Construction Contract to Rehak General Engineering for the Mount Veeder 5.2 project, RDS 25-19 project; and approve a Budget Amendment. (Fiscal Impact: \$1,602,701, Expense; General Fund and Capital Improvement Projects Fund; Not Budgeted; Discretionary) [4/5 vote required] [25-822](#)
- BF. Approve and authorize Amendment No. 1 to Agreement No. 230361B with J.F. Brennan Company increasing from \$35,000 to a new contract maximum of \$70,000 for culvert flap-gate maintenance and inspection services. (Fiscal Impact: \$35,000 Expense; Roads Fund; Budgeted; Discretionary) [25-895](#)
- Enactment No: A-230361B Amend. 1**
- BG. Approve and authorize Amendment No. 1 to Agreement No. 250053B with Sanchez Brother's Landscape, Inc. for a term date through June 30, 2028 with a maximum compensation of \$150,000, to provide landscape maintenance, irrigation, restoration and repair services in County Service Area No. 3. (Fiscal Impact: \$70,000 Expense; County Service Area No. 3 and Roads Funds; Budgeted; Discretionary) [25-929](#)
- Enactment No: A-250053B Amend. 1**
- BH. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the County Service Area No. 3 (CSA No. 3). (Fiscal Impact: \$180,110 Net Use of Fund Balance; CSA No. 3; Discretionary) [25-1131](#)
- Enactment No: R-2025-69**
- BI. Receive a report on projects requiring expedited emergency contracting procedures to repair damage from the February storms and affirm the need to continue this action. (No Fiscal Impact; Discretionary) [4/5 vote required] [25-1137](#)
- BJ. Approve the Plans and Specifications for the "Hangar A Row Roof Construction Project," PW26-07, and authorize staff to advertise for sealed bids and open bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact; Discretionary) [25-1139](#)

BK. Award of Construction Contract to Team Ghilotti, Inc., of Petaluma, CA in the amount of \$4,397,141 for the “Bale, Big Ranch, Lodi, Silverado Trail, and West Zinfandel Paving Project,” RDS 25-06; and approve a Budget Amendment. (Fiscal Impact \$5,996,147 Expense; Measure T Special Revenue; Not Budgeted; Discretionary)
[4/5 vote required] [25-1140](#)

BL. Approve the Plans and Specifications for the “Crisis Stabilization Unit - Children’s Services Expansion,” PW 24-15, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code; and approve and authorize Amendment No. 3 to Agreement No. 240326B with TLCD Architecture for services in support of the project. (No Fiscal Impact; Discretionary) [25-1141](#)

Enactment No: A-240326B Amend. 3

BM. Reject the low bid from Insidesource as non-responsive; award Construction Contract to Integrity Construction Maintenance Inc. of Sebastopol, CA in the amount of \$178,480 for the “American Canyon Library Remodel, Furniture” PW 25-09B, for furniture and installation services and approve a Budget Amendment. (Fiscal Impact \$220,000 Expense; Library Fund; Not Budgeted; Discretionary).
[4/5 vote required] [25-1145](#)

Sheriff

BN. Approve and authorize Agreement No. 260049B with Teleosoft, Inc. for Civil Process Software System initial and annual licensing, and approval of a waiver of competitive bidding and sole source award. (Fiscal Impact: \$282,188 Expense; General Fund; Budgeted; Discretionary) [25-1080](#)

Enactment No: A-260049B

BO. Approve and authorize Amendment No. 5 to Agreement No. 170294B with Bode Cellmark Forensics, Inc., to extend the term through June 30, 2028 with no increase in the maximum amount for DNA identification services. (No Fiscal Impact; Discretionary) [25-1108](#)

Enactment No: A-170294B Amend. 5

Silverado Community Services District

BP. Adopt a Resolution of the Fiscal Year 2025-26 recommended budget for the Silverado Community Services District (SCSD). (Fiscal Impact: \$3,334 Net Use of Fund Balance; Silverado Community Services District; Discretionary) [25-1099](#)

Enactment No: R-2025-01 (SCSD)

University of California Cooperative Extension

BQ. Approve and authorize Agreement No. 8698 with the Regents of the University of California - Agriculture and Natural Resources and Napa County for the term June 24, 2025 to June 30, 2030 to provide extension and education, and to implement programs and activities benefiting residents of the county. (No Fiscal Impact; Discretionary)

[25-1153](#)

Enactment No: A-8698

6. PUBLIC COMMENT

None

7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Supervisor Liz Alessio reported on attending the following: a leadership luncheon sponsored by Jason and Mary Luros that had a presentation on a proposed housing development project at the corner of Jefferson Street and Trower Avenue that is under a housing land trust; a graduation ceremony of the Leadership Napa Valley Class of 37; a Juneteenth event at Veterans Memorial Park; and a meeting of the National Alliance on Mental Illness (NAMI) Solano County.

Supervisor Joelle Gallagher reported on two upcoming events: Rock the Ride on June 28, 2025 to benefit national and local non-profit organizations working to end gun violence, such as Moms Demand Action, Every Town for Gun Safety, Gifford Center for Law, and Alaina's Voice (rocktherideusa.com); and Empty Bowls on June 29, 2025 at Crosswalk Community Church, sponsored by Abode to help fight food insecurity in the community (abode.org).

Vice Chair Amber Manfree reported on attending the Juneteenth event and encouraged people to attend next year's event and to also attend the upcoming Rock the Ride event.

Supervisor Belia Ramos reported on attending the following: a prescribed burn by Napa County Fire on Wild Horse Valley Road; the annual Association of Bay Area Governments (ABAG) General Assembly where the bylaws were amended to elect Presidents and Vice Presidents with greater member participation (Supervisor Ramos's term will extend to serve as President through the end of the year); and a Napa Valley Grapegrowers appreciation luncheon where scholarship recipients were recognized.

Chair Anne Cottrell reported on attending the Pride in the Park event sponsored by the Town of Yountville and Yountville Chamber of Commerce with non-profits and local wineries participating. Chair Cottrell reported the UpValley Family Centers in Calistoga moved into a new building partnered with Adventist Health as the landlord that provides more space and is conveniently located off the main street. There was a chance to honor Elaine Jones, who was a long-time Board Member and supporter who passed before this milestone but was instrumental in getting to this point. Chair Cottrell reported on attending a Wildfire and Forest Resilience Task Force committee meeting. Moving forward, wildfire prevention funds from the state will likely be allocated through multicounty block grants that will require counties to work together in the process. Chair Cottrell reported on attending an event at the Napa County Airport sponsored by Cal Fire where they presented three Type 1 helicopters - a Chinook for Napa County that has a 2,600-gallon water capacity, and a Blackhawk each for Sonoma and Lake Counties. Lastly, Chair Cottrell reported she will be attending a Rural County Representatives of California (RCRC) meeting in Modoc County this week.

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

- 5F

Chair Anne Cottrell made presentation.

Deputy County Counsel Makayla McMahon made presentation.

Motion Text: Adopt the Resolution.

Voting Yes: Cottrell, Gallagher, Alessio, Manfree, and Ramos

Voting No: None

Recusals: None

Result: Passed

9. PUBLIC HEARINGS

County Executive Office

- A. Introduction and intent to adopt an Ordinance adding Chapter 6.02 to the Napa County Code authorizing inspections of watercraft for invasive mussels at Lake Berryessa. (No Fiscal Impact; Discretionary)

[25-1176](#)

Chair Anne Cottrell opened the public hearing.

Chief Deputy County Counsel Thomas Zeleny made presentation.

Napa County Resource Conservation District Environmental Scientist II Martin Perales, Ph.D. made presentation.

Discussion held.

Chair Anne Cottrell closed the public hearing.

Motion Text: Approve motion of intent to adopt the Ordinance.

Voting Yes: Manfree, Alessio, Gallagher, Ramos, and Cottrell

Voting No: None

Recusals: None

Result: Passed

Public Works

- B. Introduction and intent to adopt an Ordinance amending Napa County Code Section 11.28.030 to renew the Airport Manager's authority to execute leases and license agreements at the Napa County Airport. (No Fiscal Impact; Discretionary)

[25-1022](#)

Chair Anne Cottrell opened the public hearing.

Director of Public Works Steven Lederer made presentation.

Chair Anne Cottrell closed the public hearing.

Motion Text: Approve motion of intent to adopt the Ordinance
Voting Yes: Gallagher, Ramos, Alessio, Manfree, and Cottrell
Voting No: None
Recusals: None
Result: Passed

Planning, Building and Environmental Services (PBES)

- C. Consideration and possible action regarding an appeal filed by Water Audit California (Appellant or WAC) concerning the decisions made by the Napa County Planning Commission on April 2, 2025 for to: (1) find the project categorically exempt from the California Environmental Quality Act and (2) approve Use Permit Major Modification No. P19-00459, Castello Di Amorosa Winery, to recognize and approve items that are out of compliance with the permitted entitlements and for an expansion beyond existing entitlements. (No Fiscal Impact)

[25-1090](#)

Chair Anne Cottrell opened the public hearing.

The Board of Supervisors provided disclosures.

Planning, Building and Environmental Services Planner III Emily Hedge made presentation.

Applicant attorney Scott Greenwood-Meinert made presentation.

Director of Planning, Building and Environmental Services Brian D. Bordona made presentation.

Appellant representative William McKinnon made presentation.

Discussion held.

Chair Anne Cottrell closed the public hearing.

Motion Text: Remand the project to the Planning Commission for preparation of an advisory report on the updated Water Availability Analysis and groundwater related matters.

Voting Yes: Alessio, Gallagher, Manfree, Ramos, and Cottrell

Voting No: None

Recusals: None

Result: Passed

10. ADMINISTRATIVE ITEMS

Clerk of the Board

- A. Appoint Matthew S. Reid to represent the City of Calistoga and choose one of the following applicants to represent the County of Napa on the Napa County Library Commission with a term of office commencing immediately and ending on January 31, 2028. (No Fiscal Impact) Lauren D. Muscatine
Marie Paz B. Maurer
Logan Elena Triglia Laverty
Margaret Woodard
Monica G. Conners
Vivian Wehner
Susan Kalman

[25-525](#)

Clerk of the Board Neha Hoskins made presentation.

Discussion held.

Motion Text: Appoint Matthew S. Reid and Monica G Conners.

Voting Yes: Ramos, Alessio, Manfree, and Cottrell

Voting No: None

Excused: Gallagher

Result: Passed

County Fire Department

- B. Approve and authorize Agreement No. 260050B with the California Department of Forestry and Fire Protection for a maximum of \$64,676,440 for term July 1, 2025 through June 30, 2028, for fire protection services. (Fiscal Impact: \$64,676,440 Expense; Fire Fund; Budgeted; Mandatory)

[25-810](#)

Interim Fire Administrator J.R. Rogers made presentation.

Discussion held.

Motion Text: Approve the requested action.

Voting Yes: Ramos, Manfree, Alessio, and Cottrell

Voting No: None

Excused: Gallagher

Result: Passed

Enactment No: A-260050B

Planning, Building and Environmental Services (PBES)

- C. Receive a presentation on the Code Compliance Division's annual update. (No Fiscal Impact)

[25-962](#)

Chief Deputy County Counsel Jason Dooley made presentation.

Planning, Building, and Environmental Services Code Compliance Manager Akenya Robinson-Webb made presentation.

Sheriff Sergeant Franklin Walsh made presentation.

Discussion held.

Direction provided to staff.

11. PUBLIC HEARINGS (continued)

County Executive Office

- A. Adopt a Resolution adopting the Recommended Budget of the County for Fiscal Year 2025-26; and adopt a Resolution Amending the Table and Index of Classes. (Fiscal Impact: Varies by Fund; All County Funds; Discretionary)

[25-1128](#)

(CONTINUED FROM JUNE 17, 2025)

Correction Memorandum provided.

Chair Anne Cottrell opened the public hearing.

Chief Executive Officer Ryan J. Alsop made presentation.

Director of Housing & Community Services Jennifer Palmer made presentation.

Discussion held.

Chair Anne Cottrell closed the public hearing.

Motion Text: Adopt the Resolutions.

Voting Yes: Alessio, Gallagher, Manfree, Ramos, and Cottrell

Voting No: None

Recusals: None

Result: Passed

Enactment No: R-2025-70; R-2025-71

12. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1)) [25-1193](#)
Name of Case: Minh Tran v. County of Napa, Napa Superior Court Case
No. 23CV001593

Closed Session held. No reportable action. The Board gave direction to Counsel.

13. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY,
JULY 22, 2025 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board