

RESOLUTION NO. 2026-

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS, STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, THE DEPARTMENTAL ALLOCATION LIST FOR THE AUDITOR-CONTROLLER'S OFFICE AND HUMAN RESOURCES, A DIVISION OF THE COUNTY EXECUTIVE OFFICE, AND APPROPRIATE PERSONNEL POLICIES, EFFECTIVE JULY 18, 2026

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, Napa County Code section 2.100.280 provides that the Board of Supervisors establishes the number of positions and classifications in the Departmental Allocation List by resolution; and

WHEREAS, Napa County Code section 2.100.270 provides that the "Table and Index" may be amended by Board of Supervisors resolution; and

WHEREAS, the Chief Human Resources Officer recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for the Auditor-Controller's Office and Human Resources, a Division of the County Executive Office, and appropriate personnel policies, be implemented as set forth in Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED, that effective July 18, 2026, the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, the Departmental Allocation List for the Auditor-Controller's Office and Human Resources, a Division of the County Executive Office, and appropriate personnel policies, as set forth in Exhibit "A."

[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
 by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
 held on the 23rd day of June, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSTAIN: SUPERVISORS _____

ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
 the State of California

By: _____
 AMBER MANFREE, Chair of the
 Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Susan B. Altman</i>, Deputy</p> <p>Date: June 2, 2026</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date:</p> <p>Processed By:</p> <p>_____ Deputy Clerk of the Board</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>
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EXHIBIT A

Chief Human Resources Officer requests approval of the following actions, effective July 18, 2026:

1. Amend the Table and Index of Classes, as follows:

Add:

- a. Deputy Chief Human Resources Officer – Risk Officer (CNCO 349)
\$77.08 - \$93.52 (approximate hourly rate)

Delete:

- a. Risk & Emergency Services Manager (CNCO 349)
\$77.08 - \$93.52 (approximate hourly rate)

2. Amend the Departmental Allocation List as follows:

Department	Budget Unit	Position Control #	Class Title	Effective Date	Change
Auditor-Controller	1100000	1010074	Deputy Auditor-Controller	7/18/2026	-1.0
Auditor-Controller	1100000	TBD*	Senior Accountant-Auditor	7/18/2026	-1.0
Auditor-Controller	1100000	NEW	Staff Services Manager	7/18/2026	+1.0
Auditor-Controller	1100000	TBD*	Senior Accountant-Auditor	7/18/2026	-1.0
Auditor-Controller	1100000	NEW	Staff Services Manager	7/18/2026	+1.0
Auditor-Controller	1100000	TBD*	Property Tax Specialist	7/18/2026	-1.0
Auditor-Controller	1100000	NEW	Staff Services Manager	7/18/2026	+1.0
Human Resources	1022000	NEW	Deputy Chief Human Resources Officer – Risk Officer	7/18/2026	+1.0

*Delete selected Position Control Number upon subsequent vacancy after recruitment.

3. Amend Part I: Section 37C-3 of the Napa County Policy Manual, Management Compensation Plan – Non-Classified (Other), by deleting Risk & Emergency Services Manager from and adding Deputy Chief Human Resources Officer – Risk Officer to Attachment 1, Part A.