



A Tradition of Stewardship  
A Commitment to Service

County Executive Office

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**Ryan J. Alsop**  
County Executive Officer

## MEMORANDUM

To: Board of Supervisors	From: Daniel Sanchez, Senior Management Analyst
Date: December 5, 2023	Re: 6 C – CONSENT CALENDAR

Revising the following Recommendation: Executive Summary and Background and Discussion to:

### RECOMMENATION:

Deputy County Fire Chief requests the following actions regarding purchasing communication equipment for a Chief's vehicle and utility pickup in the fire prevention fleet (4/5 vote required):

1. Approval of a Budget Amendment to increase transfer out of \$5,500 from Fire Marshal (2100001-57900) using available fund balance to be transferred to the subdivision of Fire Marshal (2100001-55400) and to subdivision Fire Operations (2100000-55400); and
2. Increase of capital assets in the amount of \$6,400 for the purchase of emergency communication equipment in new B1407 truck and C1404 Tahoe.

### EXECUTIVE SUMMARY:

County Fire is requesting authorization to increase appropriations in the Fire Marshal (2100001-55400) and Fire Operations (2100000-55400) and increasing the cost of capital assets. This request is due to an unforeseen rise in the cost of Board approved capital assets.

### BACKGROUND AND DISUCSSION:

Staff requests approving a budget amendment to enable purchasing of communication equipment increasing appropriations by increase transfer out of \$5,500 from Fire Marshal (2100001-57900) using

available fund balance to be transferred to the subdivision of Fire Marshal (2100001-55400) and to subdivision Fire Operations (2100000-55400).

In June 2021, the Board adopted Fiscal Year 2021-22 Fire Budget, which included a new 2022 Chevrolet Tahoe and a Chevrolet 2500 pick truck. On February 8, 2023, Purchase Order 23001933 (\$16,686) and 23001935 (\$21,533) were cut for the communications element of the vehicles. This includes lights, sirens, control systems and radio consoles. Due to an unforeseen rise in the cost and the vendors production schedule, the communications element (light, sirens, control systems, radios, etc.) has increased for each vehicle. Vehicle B1407 increased by \$5,500 for a new total of \$27,054 and vehicle C1404 increased by \$900 for a new total of \$17,586.

**Member Name**  
Member Title

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Member Title

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