



## Meeting Minutes

### Napa County Board of Supervisors

Joelle Gallagher, District 1  
Liz Alessio, District 2  
Anne Cottrell, District 3  
Amber Manfree, District 4  
Belia Ramos, District 5

This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

<https://www.napacounty.gov/>

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Tuesday, June 2, 2026

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

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#### Final-Supplemental

1. CALL TO ORDER; ROLL CALL

**Present: Chair Amber Manfree, Vice-Chair Liz Alessio, Supervisors Anne Cottrell, Joelle Gallagher, and Belia Ramos. The meeting was called to order by Chair Amber Manfree.**

2. PLEDGE OF ALLEGIANCE

**Napa County Farmers Market Executive Director Cara Mae Woledge led the assembly in the Pledge of Allegiance.**

3. PET OF THE WEEK

A. Presentation of the Pet of the Week. (No Fiscal Impact)

[26-64](#)

**Animal Shelter Supervisor Luis Ambriz presented the Pet of the Week (Hugh).**

4. APPROVAL OF PROCLAMATIONS AND COMMENDATIONS

**Motion Text: Approve the Proclamations and Commendations.**

**Voting Yes: Cottrell, Alessio, Gallagher, Ramos, and Manfree**

**Voting No: None**

**Recusals: None**

**Result: Passed**

- A. Presentation of a Proclamation recognizing June 2026 as “Pride Month” in Napa County. (No Fiscal Impact) [26-1185](#)

**The Board of Supervisors presented the proclamation.**

**LGBTQ Connection Director of Training & Technical Assistance Coach Bailie received the proclamation and made presentation.**

- B. Presentation of a Proclamation recognizing June 2026 as “Elder and Dependent Adult Abuse Awareness Month” in Napa County. (No Fiscal Impact) [26-1187](#)

**Vice-Chair Liz Alessio presented the proclamation.**

**Health and Human Services Agency Deputy Director of Comprehensive Services for Older Adults Aaron Cadore and Molly's Angels Executive Director Devereaux Smith received the proclamation and made presentation.**

5. CONSENT CALENDAR

**Motion Text: Approve the Consent Calendar.**  
**Voting Yes: Alessio, Cottrell, Gallagher, Ramos, and Manfree**  
**Voting No: None**  
**Recusals: None**  
**Result: Passed**

Auditor-Controller

- A. Receive and file the Auditor-Controller’s Quarterly Compliance Review for the Napa County Housing Authority for the quarter ended March 31, 2026. (No Fiscal Impact) [26-1104](#)
- B. Accept and file the quarterly report of cash and non-cash donations received for the quarter ended March 31, 2026 (Fiscal Impact: Increased Revenues, Discretionary). [26-1143](#)

Clerk of the Board

- C. Approval of minutes from the May 19, 2026 regular meeting. (No Fiscal Impact) [26-1201](#)

Corrections

- D. Approve and authorize Agreement No. 260315B with Fortify Fire Protection for a contract maximum amount of \$16,000 per fiscal year to provide testing, inspection, and maintenance services for fire alarms systems at the Napa County Detention and Rehabilitation Center for the term June 2, 2026 to June 30, 2029, with two one-year automatic renewal options. (Fiscal Impact: \$16,000 Expense; General Fund; Budgeted; Discretionary) [26-980](#)

**Enactment No: A-260315B**

- E. Adopt a Resolution for reimbursement for administrative costs for the Medi-Cal Inmate Program (MCIP); and approve and authorize Agreement No. 170747B with the California Department of Health Care Services for a maximum up to \$20,000 per fiscal year for the term July 1, 2026 to June 30, 2029, to participate in the MCIP. (Fiscal Impact: \$20,000 Revenue; General Fund; Discretionary) [26-1163](#)

**Enactment No: A-170747B; R-2026-53**

County Counsel

- F. Acknowledgment of withdrawal for record keeping purposes only of the appeal filed by Water Audit California, concerning Arrow and Branch Winery and the Napa County Planning Commission's decision on December 3, 2025, to adopt the Initial Study/Mitigated Negative Declaration; and approve the Winery Use Permit Major Modification No. P23-00057-MOD for record keeping purposes. (No Fiscal Impact) [26-1107](#)
- G. Approve a Budget Amendment to increase appropriations in the Conflict Public Defender Budget for indigent defense costs. (Fiscal Impact: \$100,000 Expense; General Fund; Not Budgeted; Mandatory) [4/5 vote required] [26-1169](#)
- H. Approve and authorize Amendment No. 4 to Agreement No. 230362B with Logikcull Systems, Inc. for Logikcull Discovery Solution software and document hosting effective July 1, 2026, and extend the term to June 30, 2027, with a renewal date of July 1, 2027. (No Fiscal Impact) [26-1182](#)

**Enactment No: A-230362B Amend. 4**

County Executive Office

- I. Approve and authorize the allocation of Board of Supervisors' District 3 community grant funds to Pope Valley Farm Center, Calistoga Community Emergency Response Team (Calistoga CERT), Rianda House, Napa Community Animal Response Team (Napa CART), and UpValley Family Centers to provide support and community benefit. (Fiscal Impact: \$5,000 Expense; Budgeted; General Fund; Discretionary) [26-1202](#)
- J. Approve out of state travel for Supervisor Anne Cottrell to attend the National Association of Counties (NACo) Annual Conference in New Orleans, LA from July 16-21, 2026. (No Fiscal Impact) [26-1203](#)
- K. Approve and authorize allocation of Board of Supervisors' funds for a bi-lingual community resource and engagement fair for the rural communities of Pope Valley and Berryessa Estates on August 12, 2025. (Fiscal Impact: \$488 Expense; Budgeted; General Fund; Discretionary) [26-1208](#)

## County Fire Department

- L. Approve and authorize Agreement No. 8714 with the Sonoma Valley Fire District, for the term through June 30, 2031, to ensure an organized response of resources to structure fires and vegetation fires within the Parties agreed automatic aid areas. (No Fiscal Impact) [26-1091](#)

**Enactment No: A-8714**

## Health and Human Services Agency

- M. Authorize the Auditor-Controller's Office (ACO) and Purchasing Agent to remove stolen Legacy Trailer #296987 (Asset No. 101837) from County's fixed asset inventory. (No Fiscal Impact) [26-1089](#)

- N. Approve and authorize Amendment No. 2 to Revenue Agreement No. 220360B with Behavioral Health Services Oversight and Accountability Commission to extend the term for an additional year, through December 31, 2027, to enhance the County's partnership and support of school-based mental health programs (No Fiscal Impact) [26-1164](#)

**Enactment No: A-220360B Amend. 2**

## Housing &amp; Community Services

- O. Approve a Budget Amendment to increase appropriations in the County Service Area No.4 budget for legal services. (Fiscal Impact \$10,000, Fund 2810, Not Budgeted, Discretionary) [26-1165](#)  
[4/5 vote required]

## Human Resources – Division of CEO's Office

- P. Adopt a Resolution to amend the Table & Index of Classes to implement the Fiscal Year 2026-2027 cost-of-living adjustments for Napa Association of Public Employees, Management, and Confidential employee groups. (Fiscal Impact: \$5,930,000 Expense; All Operating Funds; Budgeted; Discretionary) [26-1096](#)

**Enactment No: R-2026-54**

## Probation

- Q. Approve and authorize Agreement No. 270004B with National Curriculum & Training Institute Inc. for a contract maximum of \$40,000 during the term of July 1, 2026 through June 30, 2027, to provide Certification Training in cognitive-behavioral Crossroads curriculum. (Fiscal Impact: \$40,000 Expense; General Fund; Budgeted; Discretionary) [26-1042](#)

**Enactment No: A-270004B**

- R. Approve and authorize Agreement No. 270017B with Davin’s Interpreting Service Inc. for a contract maximum of \$10,000 per fiscal year and term through June 30, 2029 to provide American Sign Language interpreting and translation services to hearing impaired clients of the Probation Department. (Fiscal Impact; \$10,000 Expense; General Fund; Budgeted; Mandatory) [26-1121](#)

**Enactment No: A-270017B**

#### Public Works

- S. Approve and authorize Agreement No. 260319B with the City of American Canyon; Agreement No. 260318B with the City of Napa; and Agreement No. 260317B with the Town of Yountville for the County to provide Animal Shelter Services for the term July 1, 2026 through June 30, 3031 with compensation equal to a proportionate share of each jurisdiction’s budgeted operating expenses and contributions to fund future capital expenditures. (Fiscal Impact: \$2,210,909 Revenue; Animal Shelter Fund; Budgeted for fiscal year 2026-27; Discretionary) [26-1046](#)
- Enactment No: A-260319B; A-260318B; A-260317B**
- T. Approve the Plans and Specifications for the “West Pueblo Ditch Repair Project, RDS 25-36” and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [26-1050](#)
- U. Approve the Plans and Specifications for the “Mt. Veeder Road MPM 4.3 and MPM 3.25 Project, RDS 26-24” and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. (No Fiscal Impact) [26-1099](#)
- V. Approve a Budget Amendment increasing appropriations in the Animal Shelter Operations budget by \$104,240, offset by donation revenue and use of existing appropriations in special items. (Fiscal Impact: \$104,240; Animal Shelter Operations; Not Budgeted; Discretionary) [26-1115](#)  
[4/5 vote required]
- W. Award of Construction Contract to Traffic Limited of Lodi, CA in the amount of \$167,301 for the “2026 Road Striping Maintenance Project,” RDS 26-17. (Fiscal Impact \$167,301 Expense; SB-1 Non-Operating Special Revenue Fund; Budgeted; Discretionary) [26-1142](#)

- X. Approve and authorize Amendment No. 1 to Agreement No. 260125B with Nacht & Lewis Architects, Inc. to increase the contract maximum from \$385,020 to \$489,366, for architectural and engineering services associated with the Sheriff's Building Maintenance Project; and approve a Budget Amendment. (Fiscal Impact: \$104,346; Capital Improvement Projects Fund; Not Budgeted; Discretionary) [4/5 vote required] [26-1144](#)

**Enactment No: A-260125B Amend. 1**

- Y. Adopt two Resolutions authorizing the filing of an application, acceptance of allocation of funds, and execution of a grant agreement by the Director of Public Works with the California Department of Transportation Aeronautics Division in support of Airport Improvement Program (AIP) 3-06-0162-050-2026 for a State Matching Grant of \$21,375 for the Pavement Maintenance Management Plan Update (PW 26-27) and \$129,505 for the North GA Ramp Reconstruction Project. (Fiscal Impact: \$150,880 Revenue; Airport Capital Improvement Projects Fund; Budgeted; Discretionary) [26-1181](#)

**Enactment No: R-2026-55; R-2026-56**

Sheriff

- Z. Adopt a Resolution reviewing and reaffirming the continued use of certain law enforcement equipment in accordance with California State Assembly Bill 481. (No Fiscal Impact) [26-933](#)

**Enactment No: R-2026-57**

- AA. Approve and authorize Agreement No. 260244B with Genasys Inc. for a maximum contract amount of \$42,896 per fiscal year for a five-year term to provide emergency management software and approval of a waiver of competitive bidding and sole source award. (Fiscal Impact: \$42,896 Expense; General Fund; Budgeted; Discretionary) [26-1126](#)

**Enactment No: A-260244B**

6. PUBLIC COMMENT

**One (1) person spoke during public comment.**

**7. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS**

**Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland made presentation on the Glassy Wing Sharpshooter.**

**Discussion held.**

**Pursuant to Government Code section 53232.3(d), the Board Members reported attending the following committee meetings:**

**Vice-Chair Liz Alessio:**

- **5/21 - Marin Clean Energy Meeting (MCE)**

**Chair Amber Manfree:**

- **5/20 - Napa Valley Transportation Authority (NVTA)**
- **5/21 SF Bay Conservation & Development Commission (BCDC) (as alternate for Supervisor Belia Ramos)**
- **5/27 Metropolitan Transportation Commission (MTC)**

**Supervisor Belia Ramos:**

- **5/7 SF Bay Conservation and Development Commission (BCDC)**
- **5/8 Association of Bay Area Governments (ABAG) Administrative & Legislative**
- **5/13 Bay Area Toll Authority (BATA) Oversight Committee**
- **5/13 Metropolitan Transportation Commission (MTC) Admin, Programming & Allocations**
- **5/13 Bay Area Housing Finance Authority (BAHFA) Oversight**
- **5/13 Association of Bay Area Governments (ABAG) Housing**
- **5/17-5/20 Association of Bay Area Governments - Metropolitan Transportation Commission (ABAG-MTC) Federal Advocacy Trip (Out of state travel previously approved by the BOS)**
- **5/20-5/21 California State Association of Counties (CSAC) Legislative Conference**
- **5/21 Association of Bay Area Governments (ABAG) Executive Board**
- **5/27 Metropolitan Transportation Commission (MTC), Bay Area Toll Authority (BATA), Bay Area Housing Finance Authority (BAHFA), Service Authority for Freeway and Expressways (SAFE), Bay Area Infrastructure Financing Authority (BAIFA), Bay Area Headquarters Authority (BAHA), Bay Area Infrastructure Financing Authority (BAIFA) Regional Toll Authority**
- **5/27 Association of Bay Area Governments (ABAG) Special Executive Board**
- **5/29 Bay Area Association of Latino Elected and Appointed Officials (BALEO) Conference**
- **6/1 Airport Advisory Commission**
- **6/1 Local Agency Formation Commission (LAFCO)**

**Supervisor Joelle Gallagher:**

- **5/20-5/22 - California State Association of Counties (CSAC) Legislative Conference**
- **5/22 Latino Leaders Roundtable**
- **5/26 Housing Solutions Summit by Generation Housing**

**Referral to staff:**

**Supervisor Ramos requested a future presentation on the Generation Housing report regarding housing solutions.**

**Supervisor Joelle Gallagher requested a report after the election on the number of ballots that are counted but not received due to not being postmarked correctly.**

**8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR**

**None**

**9. ADMINISTRATIVE ITEMS**

**Health and Human Services Agency**

- A. Receive a presentation on the Behavioral Health Services Act Integrated Plan and adopt a Resolution for the Board to approve the Plan and authorize the Director of Health and Human Services Agency to make non-substantive revisions to the Plan, if further revisions are requested by the Department of Health Care Services. (No Fiscal Impact) [26-850](#)

**Director of Health and Human Services Agency Jennifer Yasumoto made presentation.**

**Health and Human Services Agency Assistant Deputy Director of Behavioral Health Chelsea Stoner made presentation.**

**Health and Human Services Agency Project Manager Jennifer Bolyarde made presentation.**

**Discussion held.**

**Motion Text: Adopt the Resolution.**  
**Voting Yes: Alessio, Ramos, Cottrell, Gallagher, and Manfree**  
**Voting No: None**  
**Recusals: None**  
**Result: Passed**  
**Enactment No: R-2026-58**

County Executive Office

- B. Adopt a Resolution amending Section 8 of the County of Napa Policy manual to reflect three sets of administrative changes related to electronic signatures, disruptions to remote access to meetings of the Board of Supervisors, and budgeting for attendance at the Great Wine Capitals general assembly. (No Fiscal Impact, Mandatory) [26-1156](#)

**Legislative and Policy Analyst Andrew Mize made presentation.**

**Discussion held.**

**Motion Text:** Adopt the Resolution.  
**Voting Yes:** Cottrell, Alessio, Gallagher, Ramos, and Manfree  
**Voting No:** None  
**Recusals:** None  
**Result:** Passed  
**Enactment No:** R-2026-59

County Executive Office & Napa Berryessa Resort Improvement District

- C. Approval of and authorization for the Chair to sign a letter requesting waiver of repayment of loans made by Napa County to Napa Berryessa Resort Improvement District (NBRID) in the amount of \$5,000,000 pursuant to Government Code Section 25214.4. (Fiscal Impact: \$5,000,000; Napa Berryessa Resort Improvement District Fund; Not Budgeted; Discretionary) [26-1081](#)

**District Engineer Chris Silke made presentation.**

**Discussion held.**

**Direction provided to staff.**

**Motion Text:** Approve the requested action.  
**Voting Yes:** Gallagher, Ramos, Alessio, Cottrell, and Manfree  
**Voting No:** None  
**Recusals:** None  
**Result:** Passed

- D. Consideration and possible adoption of a Resolution waiving the repayment of loans made to the Napa Berryessa Resort Improvement District (NBRID) in the amount of \$5,000,000 pursuant to Government Code Section 25214.4. (Fiscal Impact: \$5,000,000; General Fund and Accumulated Capital Outlay; Not Budgeted; Discretionary)  
[4/5 vote required]

[26-1052](#)

**Chief Budget Officer Maiko Klieman made presentation. Discussion held.**

**Direction provided to staff.**

**Motion Text: Approve the requested actions.**

**Voting Yes: Cottrell, Alessio, Gallagher, Ramos, and Manfree**

**Voting No: None**

**Recusals: None**

**Result: Passed**

**Enactment No: R-2026-60**

County Executive Office

- E. Approve transmittal of the proposed response to the 2025-26 Grand Jury Report “Fear of ICE in the Valley? Napa County Law Enforcement’s Response,” to the Presiding Judge of the Napa County Superior Court as prescribed by Section 933 of the Penal Code. (No Fiscal Impact)

[26-1008](#)

**Legislative and Policy Analyst Andrew Mize made presentation.**

**Four (4) people spoke during public comment.**

**Discussion held.**

**Motion Text: Approve the requested action.**

**Voting Yes: Cottrell, Ramos, Alessio, Gallagher, and Manfree**

**Voting No: None**

**Recusals: None**

**Result: Passed**

Sheriff

- F. Receive a presentation on the Sheriff’s Office 2025 Annual Report. (No Fiscal Impact)

[26-934](#)

**Sheriff Oscar Ortiz made presentation.**

**Discussion held.**

**Direction provided to staff.**

## 10. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1)) [26-1191](#)

Name of Case: Julian Contreras v. Napa County Department of Corrections, United States District Court, Northern District of California, Case Number 3:25-cv-07442-TLT

**Closed Session held. No reportable action.**

- B. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9(d)(1)) [26-1193](#)

Name of Case: Phillips v. County of Napa, Napa Superior Court, Case Number 24CV000697

**Closed Session held. No reportable action.**

- C. SUPPLEMENTAL ITEM [26-1238](#)

CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6) Agency Designated Representatives: Christine Briceño, Director of Human Resources; Napa County Probation Professionals' Association - Nonsupervisory Unit; and Napa County Probation Professionals' Association - Supervisory Unit

**Closed Session held. Direction was given to the designated representative. No reportable action.**

## 11. PUBLIC HEARINGS

## Agricultural Commissioner

- A. Conduct a public hearing to consider any objections or protests with respect to the assessments proposed for the Winegrape Pest and Disease Control District for FY 2026-27; and adopt a Resolution authorizing and levying assessments for FY 2026-27 on qualifying properties. (Fiscal Impact: \$390,000 Revenue; General Fund; Budgeted; Discretionary) [26-943](#)

**Vice-Chair Liz Alessio opened the public hearing.**

**Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland made presentation.**

**Vice-Chair Liz Alessio closed the public hearing.**

**Motion Text: Adopt the Resolution.**

**Voting Yes: Cottrell, Ramos, Gallagher, and Alessio**

**Voting No: None**

**Excused: Manfree**

**Recusals: None**

**Result: Passed**

**Enactment No: R-2026-61**

## Housing &amp; Community Services

- B. Conduct a public hearing to consider any objections or protests with respect to the proposed assessment for Fiscal Year 2026-27 for County Service Area No.4 (CSA No.4); and adopt a Resolution authorizing and levying assessments on qualifying property owners in the amount of \$14 per planted acre. (Fiscal Impact: \$644,554 Revenue County Service Area No.4 Fund, Budgeted, Discretionary)

[26-938](#)

**Vice-Chair Liz Alessio opened the public hearing.**

**Interim Director of Housing and Community Services Emma Moyer made presentation.**

**Vice-Chair Liz Alessio closed the public hearing.**

**Motion Text: Adopt the Resolution.**

**Voting Yes: Gallagher, Ramos, Cottrell, and Alessio**

**Voting No: None**

**Excused: Manfree**

**Recusals: None**

**Result: Passed**

**Enactment No: R-2026-01 (NCHA)**

## Planning, Building and Environmental Services (PBES)

[26-1100](#)

- C. Open and move to continue the public hearing for Hagafen Cellars Winery appeal, filed by Ariane Matschullat/Weathervane Ranch LLC (Appellant), concerning the decisions made by the Napa County Planning Commission on April 1, 2026, to find the project categorically exempt from the California Environmental Quality Act and approve Use Permit Major Modification P19-00121- MOD. (No Fiscal Impact.)

(Appellant, Applicant and staff request a continuance to August 11, 2026, at 9:00 AM.)

**Vice-Chair Liz Alessio opened the public hearing.**

**Planning, Building, and Environmental Services Planning Manager Michael Parker made presentation.**

**Motion Text: Approve the continuance to August 11, 2026, at 9:00 AM.**

**Voting Yes: Ramos, Cottrell, Gallagher, and Alessio**

**Voting No: None**

**Excused: Manfree**

**Recusals: None**

**Result: Passed**

Public Works

- D. Conduct a public hearing to consider testimony for County Service Area No. 3 on the Fiscal Year 2026-27 assessment of \$150,811; and adopt a Resolution authorizing the assessment levy. (Fiscal Impact: 150,811 Revenue; County Service Area No. 3; Discretionary) [26-884](#)

**Vice-Chair Liz Alessio opened the public hearing.**

**Director of Public Works Steven Lederer made presentation.**

**Motion Text: Approve the continuance to June 16, 2026, at 9:00 AM.**

**Voting Yes: Ramos, Cottrell, Gallagher, and Alessio**

**Voting No: None**

**Excused: Manfree**

**Recusals: None**

**Result: Passed**

Silverado Community Services District

[26-885](#)

- E. Conduct a public hearing to consider any objections or protests with respect to special taxes for the Silverado Community Services District; accept the Annual Special Tax Report for Fiscal Year 2026-27; and adopt the recommended maximum special tax totaling \$230,026 for Fiscal Year 2026-27. (Fiscal Impact: \$230,026 Revenue; Budgeted; Silverado Community Services District; Discretionary)

**Vice-Chair Liz Alessio opened the public hearing.**

**Director of Public Works Steven Lederer made presentation.**

**Vice-Chair Liz Alessio closed the public hearing.**

**Motion Text: Adopt the Resolution.**

**Voting Yes: Cottrell, Ramos, Gallagher, and Alessio**

**Voting No: None**

**Excused: Manfree**

**Recusals: None**

**Result: Passed**

12. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING,  
TUESDAY, JUNE 16, 2026 AT 9:00 A.M.**

Neha Hoskins (By e-signature)

NEHA HOSKINS, Clerk of the Board