



**MINUTES OF THE FEBRUARY 09, 2026
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, February 09, 2026, at 1:30p.m. at Yountville Town Council Chambers. Chair Cottrell called the meeting to order at 1:31p.m.

2. ROLL CALL

The following members were present: Vice Chair Cooper, Member Bolt Trippe, Member Manfree, Chair Cottrell, Member Barak.

3. PLEDGE OF ALLEGIANCE

Chair Cottrell asked Anastasia Pryor with CCNB to lead us in the Pledge of Allegiance.

4. PUBLIC COMMENT

During this period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction that is not on the agenda or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three-minute presentation. THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.

Agency Manager, Steve Lederer, stated for the record, there was an emailed public comment received today and shared with the Board prior to the meeting. (Item received after agenda print and was attached as Public Comment in the 2/9/26 website after the meeting).

5. CONSENT ITEMS

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the December 15, 2025, regular meeting minutes.

B. APPROVE AN ADDITIONAL ONE-YEAR TERM TO AMENDMENT NO. 3 OF AGREEMENT NO. 200367D WITH CH&W.

DISCUSSION AND REQUESTED ACTION: Approve an additional one-year term to Amendment No. 3 of Agreement No. 200367D with Colantuono, Highsmith & Whatley (CH&W), extending the agreement through April 20, 2027.

C. AGREEMENT FOR WASTE CHARACTERIZATION STUDIES

REQUESTED ACTION: Approve and authorize the Agency Manager to sign an agreement with SCS Engineers for a maximum of \$90,000 to complete waste characterization studies. If negotiations with SCS Engineers fail to result in contract, approve and authorize the Agency Manager to sign agreement with next ranked proposer.

Approved Consent Items 5A, 5B & 5C: AB, AM, HBT, SC and AC.

6. ADMINISTRATIVE ITEMS

A. ELECTIONS

REQUESTED ACTION: Accept nominations and elect officers for Chair and Vice-Chair. These selections will commence immediately and continue through the new calendar year.

Member Cooper nominated Chair Cottrell to remain as Chair, Member Barak second the motion. Member Barak nominated Vice-Chair Cooper to remain as Vice Chair, Member Manfree second the motion. Both accepted their respective nominations.

Approved Administrative item 6A: Motion carried unanimously as noted above.

B. CALIFORNIA INTEGRATED WASTE MANAGEMENT ACT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on the status of activities relevant to the Act.

Agency's staff, Amanda Griffis, summarized staff report and highlighted some sections of the agenda report.

C. ANNUAL REPORT PRESENTED BY CONSERVATION CORPS NORTH BAY (CCNB)
DISCUSSION AND POSSIBLE ACTION: A representative from CCNB, Kyle LaRue, Director of Zero Waste and Compliance, will be present to provide an annual report of their organization's activities and answer any questions.
Anastasia Pryor with CCNB presented in place of Kyle LaRue, as originally planned.

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status
DISCUSSION AND POSSIBLE ACTION: Manager and Company provided an update concerning the implementation of franchises' activities.
Agency Manager, Steve Lederer summarized this item. Carlos Ramirez with the Company reported on the current recycling numbers.

B. Waste Management Companies' Issues
DISCUSSION ITEM: This is an opportunity for the franchisee(s) to discuss/raise any items of concern they may wish the UVA to consider.
Nothing to report.

8. OTHER BUSINESS ITEMS

A. Manager's Report
DISCUSSION AND POSSIBLE ACTION: Manager to provide a written update on the status of current activities.
Agency Manager, Steve Lederer summarized this item including previous meeting mention of the Brown act changes, effective January 1st. Copy was provided to all as required by law and link is also available in agenda item.

B. Reports from Jurisdictions
DISCUSSION ITEM: Reports by the member jurisdictions of current information relevant to the Agency:

- i. Napa County: Celebrated World Wetlands Day on February 2nd and Member Manfree, presented Flood Control District with a proclamation for fabulous work restoring Napa's water ways. Event was held at the Napa Sanitation District.
- ii. Calistoga: Nothing to report.
- iii. St. Helena: Nothing to report.
- iii. Yountville: Nothing to report.

C. Future Agenda Items
DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.
Company to present safety measures presentation in April.

9. ADJOURNMENT

The meeting was adjourned at 2:03p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, April 20, 2026, at 1:30p.m. in the Yountville Town Council Meeting Chambers or as noted.

AYES: _____
NOES: _____
ABSTAIN (A): _____
ABSENT(B): _____
EXCUSED(X): _____

By: _____
ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY
Vote: AC = Anne Cottrell; AB = Aaron Barak; AM = Amber Manfree; HT = Hillery Trippe;
IL-O = Irais Lopez-Ortega; JG = Joelle Gallagher; MM = Margie Mohler; PR = Pam Reeves; SC = Scott Cooper.
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused