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**Application for Appointment to Board, Commission, Committee, Task Force or Position**

Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.

**Public Records Act**

Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

**Form 700 Conflict of Interest Code**

[California Fair Political Practices Website](https://www.countyofnapa.org/2051/Find-my-supervisor-and-district)

Please note that appointees may be required by state law and county conflict of interest code to file financial disclosure statements.

**Which Boards would you like to apply for?**

Napa County Child Care and Development Planning Council: Submitted

**Category of Membership for Which You Are Applying**

Council Member

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**Profile**

Princess

First Name

Okieme

Last Name

Middle  
Initial

Email Address

Home Address

Suite or Apt

Napa

City

CA

State

94558

Postal Code

**Which supervisorial district do you reside in? \***

☒ District 3

To find your supervisorial district go to <https://www.countyofnapa.org/2051/Find-my-supervisor-and-district> and enter your address.

Primary Phone

Conscious Puzzles

Employer

Clinical Director for Mental  
Health

Job Title

Therapist

Occupation

## Education/Experience

EDUCATION: 09/07/2009 - 05/21/2013 MSW, Social Policy/ Behavioral Science, New York University, New York, NY. 09/05/2004 - 05/22/2008 BA, Business Administration & Communications, Fordham University, New York, NY. Clinical Director of Conscious Puzzles, Ms. Okieme spent ten years of her professional career as a Clinical Social Worker and Behavioral Therapist working in clinic with autistic children as well as with cognitively challenged adults. Additionally, her work also involved counseling veterans, immigrants, domestic abuse victims and advising mothers on family dynamics and supportive structures. As well as, individuals with severe and persistent mental illness and co-occurring disorders, who have a history of and/or are at high risk for homelessness, incarceration and/or institutionalization. Clients working with Ms. Okieme and staff at Conscious Puzzles will get a better understanding of who they are, root cause of their challenges and a better understanding of how their environment has a direct impact on their overall functioning.

## Name and occupation of spouse within the last 12 months, if married. (For conflict of Interest purposes)

NA

## Resume

[Clinical Services -  
Resume 2024.docx.pdf](#)

Upload a Resume

[Janine Reference Letter.docx.pdf](#)

Letter of Recommendation or Supplemental  
Attachments

## Professional or occupational license, date of issue, and expiration including status

License Clinical Social Work LCSW112661 Date Issued December 2022 to December 2024

## References: Provide names and phone numbers of 3 individuals who are familiar with your background.

P [REDACTED] n Betts, (Licensed Marriage and Family Therapist) [REDACTED]  
[REDACTED] nical Support & Youth Advocate)  
[REDACTED] Andres Ruiz, (Licensed Marriage and Family  
[REDACTED]

## Community Participation

### Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute.

With ten plus years of serving the public in all capacities within the Mental and behavioral health umbrella, with keen interest and specialty with children and their families, I have insight into the gaps and services that are faced by this demographics and able to work collaboratively with community partners to meet both immediate and long term needs of this demographic of constituents.

## Nature of activity and community location

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Currently, I provide Mental health and resource linkage to count and community services here in Napa and the surrounding counties, which assist children and their families to improve and maintain their overall functioning.

## Other County Board/Commission/Committee on Which You Serve/Have Served

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Patient Family Advisory Council for Children's Hospital Los Angeles - Fall 2022 - Present ACES Aware Patient Advisor - UCAAN ACES Aware - SPRING 2023 - Present Puppy Water Ent. Foundation - SPRING 2019 - Present

## Public Actions that may impact Credit Rating (List all court or other public administration actions impacting your credit rating within the past ten (10) years)

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## Electronic Signature Agreement

I meet the criteria required to serve in this position.

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☒ Yes ☐ No

I declare under penalty of perjury that the foregoing is true and correct.

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☒ Yes ☐ No

## Please Agree with the Following Statement

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By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

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☒ I Agree

## Electronic Signature (First M. Last)

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Princess Okieme

## Date

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04/04/2024

# *Princess Omo Okieme*

**Napa, California 94559**

**SKILLS:** Case Management, Avatar, ClinStar, Microsoft Word, Windows, Excel, Access, Outlook, Photoshop, Management Oasis, PowerPoint, Lexis-Nexis, Advancedmd and Tebra.

## **EDUCATION:**

2025 MS, **Applied Behavior Analysis**, National University, Rancho Cardova, CA.

2013 MSW, **Social Policy/ Behavioral Science**, New York University, New York, NY.

2008 BA, **Business Administration & Communications**, Fordham University, New York, NY.

## **CERTIFICATIONS:**

**Licensed Clinical Social Worker (LCSW112661)** - Board of Behavioral Science (BBS).

## **EXPERIENCE:**

**Conscious Puzzles Mental Health Services Northern and Southern, CA Mental Health Services- Clinical Director**  
**2/2023 - Present**

- Design and implement business strategies to assist the clinic to realize business goals
- Oversee the department's compliance with legal policies, guidelines and standards
- Ensure departments have sufficient and qualified personnel
- Organize and run all patient care or administrative operations and programs
- Ensure all medical records and other hospital documentation are current and within state and federal laws
- Perform quarterly and annual employee reviews and provide feedback on their performance to help motivate their dedication to professional goals
- Plan and manage the clinic's budget and approve payroll
- Act as a connection between patients, their families and additional care staff
- Provide oversight for the Outpatient Clinic and help ensure excellence in service delivery.
- Develop, update, and implement clinical procedures in accordance with OMH.
- Ensure billing is in compliance with OMH and Medicaid standards.
- Provide individual and group clinical supervision of mental health staff.
- Ensure that the clinic meets all contractual goals and funding requirements.
- Assist staff and interns with urgent clinical situations and provide supervisory crisis coverage and provide individual, family therapy as needed.
- Represent Conscious Puzzles at meetings with community partners.

**Hathaway-Sycamores Children and Family Services Los Angeles, CA FSP Mental Health - Clinical Case Manager**  
**12/2019 - 4/2023**

- Work with individuals with severe and persistent mental illness and co-occurring disorders, who have a history of and/or are at high risk for homelessness, incarceration and/or institutionalization.
- Maintain a caseload of up to 20-25 clients for case management services.
- Engage individuals to determine motivation and eligibility for housing.
- Complete intake package to submit to the Program Manager for revision prior to enroll the client in HMIS.
- Assist clients to find a safe place to live and contact property managers and landlords to set-up appointments to show clients different apartment options.
- Develop effective, trusting relationships with clients, with a focus on facilitating independence and maintenance of improved physical and mental health.
- Collaborate with clients to develop an individual service plan and savings budget for clients; review and update plan

quarterly and upon completion of goals.

- Coordinate and facilitate three two-hour sessions per week on job development skills, financial planning skills, and parenting skills.
- Coordinate services with partner agencies as needed, and Assistance with the completion of forms including Disability and Medi-Cal eligibility when applicable.
- Responsible for tracking clients' progress from enrollment to meeting treatment goals.
- Assist with tasks pertaining to settling up workshops and programs.
- Perform new client orientation, including tour appropriate facilities, review program rules and requirements
- Conduct in-home client visits and model positive attitudes.
- Maintain client files with vital information (i.e. SSI papers, proof of income, courts papers etc.). Update client progress on a daily basis. Ensure that the needs of participants are being met in a timely manner.
- Track program participation, employment and compliance. Notify the Program Director when participants don't meet the requirements.
- Assists clients improving home management skills, family coping parenting skills, self-esteem, anger management, stress management.

**SubReady Inc. Los Angeles, CA *Substitute Teacher K-12* 10/2013 - 4/2019**

- Provides classroom instruction to students as outlined in lesson plans.
- Creates a classroom that is conducive to learning and appropriate to the maturity and interests of students.
- Remains at school the entire school day, unless otherwise instructed to leave by the building principal.

**United States Congress New York, NY *Caseworker (Clinical Field Placement)* 9/12-5/13**

- Developed media contacts and attended press conferences and media interviews with/for congressional representatives (E.g. NBC, Daily News, New York Times, Hardball, Etc.).
- Corresponded with hundreds of Federal and City agencies on behalf of constituents regarding various social issues.
- Attend case summary reviews and other official procedures involved in the resolution of each open case file.
- Created Needs Assessment for each client and followed up with an intervention strategy.
- In charge of coordinating assistance for each client by connecting individuals with the appropriate resources.
- Created from scratch a service referral manual from qualitative and quantitative research and assessment.

**Janine Jannicelli**  
**Enagic, USA**  
[REDACTED]  
**Raleigh, North Carolina 27614**  
[REDACTED]

To Whom It may Concern:

I have the pleasure to have been asked to give a recommendation for Princess Okieme whom I've had the positive and blessed experience of knowing and working with for the past year and a half.

Princess and I had the opportunity to work with one another through my company over a year ago, and during that time I got to know her both personally and professionally.

I was able to experience her morals and values first hand, observe her patience with people, the way she deals with others, her deep love of children (especially those whom are autistic), helping others and especially seeing her integrity. In this day and age, we seldom see people who TRULY love others and want to help them succeed and I can honestly say that Princess is one of those special people.

I would recommend Princess for any position she would apply for and feel that she would be an asset to your Council.

Should you need any additional information or have any questions for me about my relationship and experience with Princess, please don't hesitate to contact me.

Sincerely,  
Janine Jannicelli  
NC Marketing Director for Enagic, USA