



# Meeting Minutes

## Napa County Board of Supervisors

Joelle Gallagher, District 1  
Ryan Gregory, District 2  
Anne Cottrell, District 3  
Alfredo Pedroza, District 4  
Belia Ramos, District 5

\* This is a simultaneous meeting of the Board of Supervisors of Napa County, Napa County Public Improvement Corporation, Silverado Community Services District, Monticello Public Cemetery District, In-Home Supportive Services Public Authority of Napa County, Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, Napa County Housing Authority, and the Napa County Groundwater Sustainability Agency.

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Tuesday, June 4, 2024

9:00 AM

Board of Supervisors Chambers  
1195 Third Street, Third Floor

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1. CALL TO ORDER; ROLL CALL

**Present: Chair Joelle Gallagher, Vice-Chair Anne Cottrell, Supervisors Ryan Gregory, Alfredo Pedroza and Belia Ramos. The meeting was called to order by Chair Joelle Gallagher.**

2. PLEDGE OF ALLEGIANCE

**Director of LGBTQ Connection (Napa) Coach Bailey led the assembly in the Pledge of Allegiance.**

3. PET OF THE WEEK

**Animal Shelter Manager Katie Ribardiere presented the Pet of the Week (Morty).**

4. PROCLAMATIONS AND COMMENDATIONS

A. Presentation of a Proclamation recognizing June 2024 as "PRIDE Month" in Napa County. (No Fiscal Impact)

[24-507](#)

**Chair Joelle Gallagher presented the proclamation.**

**Director of LGBTQ Connection (Napa) Coach Bailey accepted the proclamation and made presentation.**

- B. Presentation of a Proclamation recognizing June 2024 as “Elder Abuse Awareness Month” in Napa County. (No Fiscal Impact) [24-711](#)

**Chair Joelle Gallagher presented the proclamation.**

**Health and Human Services Comprehensive Services for Older Adults Social Worker Supervisor Kristi Guerrero received the proclamation and made presentation.**

**Assistant District Attorney Paul Gero made presentation.**

- C. Presentation of a Proclamation recognizing June 2024 as “Gun Violence Awareness Month” in Napa County. (No Fiscal Impact) [24-894](#)

**Chair Joelle Gallagher presented the proclamation.**

**Napa County resident Liz Russell accepted the proclamation and made presentation.**

**Napa County resident Anna Chouteau made presentation.**

5. CONSENT CALENDAR - SPECIAL DISTRICTS

**Motion Text:** Approve the Special District Consent Calendar.  
**Voting Yes:** Pedroza, Gregory, Cottrell, Ramos, and Gallagher  
**Recusals:** None  
**Result:** Passed

Napa County Housing Authority

- A. Accept and file the quarterly report to the Napa County Housing Authority for the quarter ended March 31, 2024. (No Fiscal Impact) [24-776](#)

6. CONSENT CALENDAR

**Motion Text:** Approve the Consent Calendar.  
**Voting Yes:** Gregory, Pedroza, Cottrell, Ramos, and Gallagher  
**Recusals:** None  
**Result:** Passed

Auditor-Controller

- A. Approve and authorize Amendment No. 3 to Agreement No. 210126B with MGT of America Consulting LLC for SB90 claim services and Agreement No. 240413B with MGT of America Consulting LLC for A-87 Indirect Cost Plan subscription services. (Fiscal Impact: \$8,900 Expense Reduction; Central Services; Budgeted; Discretionary) [24-858](#)

**Enactment No:** A-210126B Amend. 3 and A-240413B

## Clerk of the Board

- B. Approval of minutes from the May 21, 2024 regular meeting. (No Fiscal Impact) [24-924](#)

## County Executive Office

- C. Approve a Budget Amendment increasing Courthouse Construction Fund appropriation to remit excess collections to the State. (Fiscal Impact: net zero; Courthouse Construction Fund; Not Budgeted; Mandatory). [24-593](#)  
[4/5 vote required]
- D. Adopt a Resolution continuing the State of Local Emergency due to pervasive tree mortality in Napa County. (No Fiscal Impact) [24-683](#)

**Enactment No: R-2024-52**

## Health and Human Services Agency

- E. Approve and authorize Amendment No. 3 to Agreement No. 180221B with Jump Technology Services, LLC, to increase the Fiscal Year 2024-2025 contract maximum by \$3,600 to \$24,335.36 to account for a one-time fee to integrate a new component to the case management software used by Health and Human Services Agency Comprehensive Services for Older Adults (CSOA) Adult Protective Services Program (APS) (Fiscal Impact: \$24,335.36 Expense; Health and Human Services Agency Fund, Comprehensive Services for Older Adults Division; Budgeted; Discretionary). [24-661](#)

**Enactment No: A-180221B Amend. 3**

- F. Approve and authorize Amendment No. 3 to Agreement No. 200382B with Share the Care to increase the contract maximum by \$57,750 for a new contract maximum of \$110,250 for Fiscal Year 2023-2024 and set the contract maximum for \$21,000 for Fiscal Year 2024-2025 to provide tangible support services to Health & Human Services Agency (HHSA) Comprehensive Services Adult Protective Services (APS) program. (Fiscal Impact: \$131,250 Expense; Health and Human Services Agency Fund, Comprehensive Services for Older Adults Division; Budgeted; Discretionary). [24-886](#)

**Enactment No: A-200382B Amend. 3**

## Human Resources – Division of CEO’s Office

- G. Adopt a Resolution to approve the retirement cost sharing contributions for Napa County employees effective June 22, 2024, for Fiscal Year 2024-2025. [24-869](#)

**Enactment No: R-2024-53**

## Information Technology Services – Division of CEO’s Office

- H. Approve and authorize Amendment No. 6 to Agreement No. 170612B with Napa Public Access Cable Television, Inc., increasing the contract by \$15,000 for a new annual maximum of \$94,420 in Fiscal Year 2023-2024; and, increasing the contract by an additional \$5,580 for a new annual maximum amount of \$100,000, effective July 1, 2024 for additional meeting costs incurred to live stream public television and enhance audio/video quality, as well as other related equipment and needed services for the Board of Supervisors chambers. (Fiscal Impact FY 23-24 \$94,420; FY 24-25 \$100,000, Expense, Information Technology Services Fund, Budgeted; Discretionary) [24-976](#)

**Enactment No: A-170612B Amend. 6**

## Library

- I. Approve and authorize Memorandum of Understanding and Cost Share Agreement No. 250005B NorthNet Library System (NLS), for a maximum of \$89,842 for the term July 1, 2024, through June 30, 2029, for Link+ subscriptions. (Fiscal Impact: \$89,842 Expense; Napa County Library Fund 2020; Budgeted, Discretionary) [24-880](#)

**Enactment No: A-250005B**

- J. Acceptance of a donation to the Napa County Library in the amount of \$10,000 from an anonymous donor. (Fiscal Impact, \$10,000 Revenue; Napa County, Library Fund 2020; Not Budgeted; Discretionary) [24-921](#)

- K. Adopt a Resolution designating Arts Council Napa Valley (ACNV) as the County’s local art agency partner and authorizing ACNV to prepare an application for grant funds for art related programs from the California Arts Council’s State-Local Partnership Program should funds become available in Fiscal Year 2024-25 and Fiscal Year 2025-26 (No Fiscal Impact). [24-973](#)

**Enactment No: R-2024-54**

## Public Works

- L. Approve and authorize an Easement Deed in favor of Napa Sanitation District (NapaSan) for an area of approximately 19,446 square feet to allow for the maintenance of a new underground sanitary sewer main pipeline and an Easement Quitclaim Deed in favor of Napa County by which NapaSan abandons 17,939 square feet of certain portions of the previously existing, no longer utilized sewer main pipeline on airport property parcel 057-050-009. (No Fiscal Impact) [24-606](#)  
[4/5 vote required]

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- M. Award of Construction Contract to Ghilotti Bros., Inc. of San Rafael, California in the amount of \$5,746,096 for the North County Crossroads Paving, RDS 24-08 project, and approve a Budget Amendment. (Fiscal Impact: \$7,482,619 Expense; Measure T Non-Operating Special Revenue Fund and Capital Projects Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-680](#)
- N. Adopt a Resolution approving the Fiscal Year 2024-2025 list of streets and roads projects and authorization to submit the list of projects to the California Transportation Commission (CTC), which will qualify Napa County to receive local streets and roads funding in accordance with the Road Repair and Accountability Act of 2017 (SB 1). (Fiscal Impact \$4,001,361 Revenue (estimated); SB 1 Special Revenue Fund; Budgeted; Discretionary) [24-853](#)
- Enactment No: R-2024-55**
- O. Award of Construction Contract to Traffic Limited of Lodi, CA in the amount of \$156,132 for the “2024 Road Striping Maintenance,” RDS 24-11, and approve a Budget Amendment. (Fiscal Impact: \$36,745 Expense; SB-1 Non-Operating Special Revenue Fund; Not Budgeted; Discretionary) [4/5 vote required] [24-864](#)
- P. Adopt a Resolution amending the County’s Policy Manual Part III, Fees, Part 30 Airport, effective July 1, 2024, increasing hangar and storage room fees by 2.3%. (Fiscal Impact: \$15,850 Revenue; Airport Fund; Budgeted; Discretionary) [24-940](#)
- Enactment No: R-2024-56**
- Q. Approve and authorize Agreement No. 250008B with Marquee Fire Protection, LLC dba Marquee Fire Protection to provide inspection, testing, and maintenance services of the County’s fire sprinkler systems and equipment for the term July 1, 2024 through June 30, 2027, with two one-year automatic renewal options. (Fiscal Impact: \$102,235 Expense; Various Funds; Budgeted; Discretionary) [24-946](#)
- Enactment No: A-250008B**
- R. Adopt a Resolution to approve and authorize an agreement substantially in the form of the Revised Cooperation Agreement No. 240371B with Caltrans to review the Project Approval & Environmental Document (PA&ED), Plans, Specifications and Estimate (PS&E), and Right-of-way (ROW) phases of the Napa Valley Vine Trail (NVVT) - Yountville through St. Helena Gap Closure Project. (No Fiscal Impact). [24-953](#)
- Enactment No: R-2024-57; A-240371B**
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- S. Approve and authorize Agreement No. 240400B with Miller Pacific Engineering Group, Inc., for a maximum of \$130,000 for Construction Management services for the Oakville Grade Road mile post marker (MPM) 1.35 Storm Repair Project, RDS 19-65. (Fiscal Impact: \$130,000; Roads Fund; Budgeted; Discretionary.) [24-954](#)

**Enactment No: A-240400B**

Sheriff

- T. Approve and authorize Amendment No. 2 to Agreement No. 210284B with LexisNexis Risk Solutions LF Inc. for an enterprise subscription to Accurint Virtual Crime Center, an investigative technology. (Fiscal Impact: \$20,000 expense; General Fund; Budgeted; Discretionary) [24-732](#)

**Enactment No: A-210284B Amend. 2**

- U. Approve and authorize Amendment No. 5 to Revenue Agreement No. 170880B with the Town of Yountville for the term of July 1, 2024 to June 30, 2025, with an automatic renewal for an additional three years to provide law enforcement services. (Fiscal Impact: \$6,239,800 revenue; General Fund; Budgeted; Discretionary) [24-819](#)

**Enactment No: A-170880B Amend. 5**

7. PUBLIC COMMENT

**One (1) person spoke during public comment.**

8. BOARD OF SUPERVISORS REPORTS AND ANNOUNCEMENTS

Supervisor Alfredo Pedroza acknowledged the public comment received by Liz Russell and provided kind words for the group behind the Children's Museum. Supervisor Pedroza reported on Metropolitan Transportation Committee (MTC) parking a bill geared towards trying to address a fiscal cliff of the transit operators in the region. As Chair of MTC, Supervisor Pedroza convened an ad-hoc group led by Solano County Commissioner Jim Sperring to try and address this issue.

Vice Chair Anne Cottrell reported on the California State Association of Counties (CSAC) ad hoc Home Insurance Committee had its first meeting last week where they heard from staff on the Little Hoover Commission who discussed the insurance crisis in the state. She also reported on the Board's insight on the Napa County Point in Time homelessness count has dropped along with San Luis Obispo County's. Vice-Chair Cottrell reached out to San Luis Obispo County staff to find out how they succeeded in those efforts and thanked Napa County staff members for their role. Lastly, Vice-Chair Cottrell shared some information on Lake County, which is the recipient of a California wildfire mitigation pilot in coordination with FEMA to harden about 500 homes in Kelseyville. She is hoping to join their kickoff event alongside fellow Fire Administration staff.

Chair Joelle Gallagher reported on attending Lawrence Berkeley Labs with Supervisor-Elect Manfree and members of the Climate Action Committee (CAC) to receive an overview of the climate related work that the lab is doing, including a presentation about a process to do early detection on the Vine Mealy Bug. Lastly, Chair Gallagher reported that she would adjourn today's meeting in the memory of Bob Massaro. Chair Gallagher recited an excerpt about Bob Massaro.

9. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS

None

10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

None

11. ADMINISTRATIVE ITEMS

Planning, Building and Environmental Services (PBES)

- A. Adopt an Ordinance Implementing Sixth Cycle Housing Element Update Rezonings and Modifications to Title 18 of the Napa County Code. (No Fiscal Impact) [24-962](#)

**Deputy County Counsel Silva Darbinian made presentation.**

**One (1) person spoke during public comment.**

**Discussion held.**

<b>Motion Text:</b>	<b>Adopt the Ordinance.</b>
<b>Voting Yes:</b>	<b>Pedroza, Gregory, Cottrell, Ramos, and Gallagher</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>
<b>Enactment No:</b>	<b>O-1491</b>



Health and Human Services Agency

- B. Approve recommendations for Tobacco Master Settlement Agreement (MSA) grant awards to support community health. (Fiscal Impact, \$5,000,000 Expense; General Fund; Tobacco Master Settlement Division; Budgeted; Discretionary) [24-947](#)

**Director of Health and Human Services Agency Jennifer Yasumoto made presentation.**

**Assistant Director of Health and Human Services Agency Casey Rockwood made presentation.**

**Three (3) people spoke during public comment.**

**Discussion held.**

**Motion Text: Approve the recommendations for Tobacco Master Settlement Agreement Grant awards Nos. 2-17.**

**Voting Yes: Ramos, Pedroza, Cottrell, Gregory, and Gallagher**

**Recusals: None**

**Result: Passed**

**Supervisors Alfredo Pedroza and Ryan Gregory provided disclosures and recused themselves from the room and voting on the approving the recommendation for Tobacco Master Settlement Agreement Grant award No. 1.**

**Motion Text: Approve the recommendation for Tobacco Master Settlement Agreement Grant award No. 1.**

**Voting Yes: Cottrell, Ramos, and Gallagher**

**Recusals: Gregory and Pedroza**

**Result: Passed**

12. PUBLIC HEARING - SPECIAL DISTRICTS

Napa County Housing Authority

A. PUBLIC HEARING - County Service Area No. 4 Assessment

[24-379](#)

Conduct a public hearing to consider any objections or protests with respect to the proposed assessment for Fiscal Year 2024-25 and adopt a resolution authorizing and levying assessments for Fiscal Year 2024-25 on qualifying property owners in the amount of \$14 per planted acre. (Fiscal Impact: \$663,614 Revenue; County Service Area No. 4 Fund, Budgeted, Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**Director of Housing and Homeless Services Jennifer Palmer made presentation.**

**Discussion held.**

**Chair Joelle Gallagher closed the public hearing.**

<b>Motion Text:</b>	<b>Approve the requested actions.</b>
<b>Voting Yes:</b>	<b>Cottrell, Gregory, Pedroza, Ramos, and Gallagher</b>
<b>Recusals:</b>	<b>None</b>
<b>Result:</b>	<b>Passed</b>
<b>Enactment No:</b>	<b>R-2024-01 (NCHA)</b>

## 13. PUBLIC HEARINGS

Agricultural Commissioner

- A. PUBLIC HEARING - Napa County Winegrape Pest and Disease Control District (District) [24-749](#)

Conduct a public hearing to consider any objections or protests with respect to the assessments proposed for the District for FY24-25 and adopt a Resolution authorizing and levying assessments for FY24-25 on qualifying properties. (Fiscal Impact: \$395,000; Revenue; General Fund, Fund 1000, Agricultural Commissioner Division 16000; Budgeted; Discretionary)

**Chair Joelle Gallagher opened the public hearing.**

**Agricultural Commissioner/Sealer of Weights and Measures Tracy Cleveland made presentation.**

**Chair Joelle Gallagher closed the public hearing.**

**Motion Text:** Approve the requested actions.  
**Voting Yes:** Gregory, Cottrell, Pedroza, Ramos, and Gallagher  
**Recusals:** None  
**Result:** Passed  
**Enactment No:** R-2024-58

## 14. CLOSED SESSION

- A. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957(b)(1)) [24-970](#)  
 Title: Public Defender

**Closed Session held.**

**Chair Joelle Gallagher reported that Napa County Public Defender Ronald Abernathy announced his retirement effective June 21, 2024. The Board of Supervisors thanked Mr. Abernathy and wished him the best. The Board will be taking time during their next meeting to provide him with a proper sendoff.**

**Chair Joelle Gallagher reported that the Board of Supervisors unanimously voted to appoint Assistant Public Defender Kris Keeley as Napa County's next Public Defender effective June 22, 2024. The salary of the Public Defender is to be set at Step 5 of the salary schedule which will be referenced on the agenda item to appoint Mrs. Keeley at the June 25, 2024, Board of Supervisors meeting. Chair Joelle Gallagher recited an excerpt regarding Mrs. Keeley and invited her to provide words.**

**Newly appointed Public Defender Kris Keeley made presentation.**

B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8) [24-984](#)

Property: Real property adjacent to intersection of Devlin Road and Soscol Ferry Road (1011 Soscol Ferry Road, APN 057-170-004; 110 Devlin Road, APN 057-170-015; no address, APN 057-170-016)

Agency Negotiator: Steven Lederer, Public Works Director

Negotiating Parties: Napa County and Samer Daoud Ishaq et al.

Under Negotiation:  Price  Terms of Payment

**Closed Session held. Direction Provided to staff. No reportable action.**

15. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING,  
MONDAY, JUNE 10, 2024, AT 6:00 P.M. IN MEMORY OF BOB MASSARO.**

Neha Hoskins (By e-signature)