

Application for Appointment to Board, Commission, Committee, Task Force or Position

Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.

Public Records Act

Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

Form 700 Conflict of Interest Code

[California Fair Political Practices Website](#)

Please note that appointees may be required by state law and county conflict of interest code to file financial disclosure statements.

Which Boards would you like to apply for?

Napa County Juvenile Justice Coordinating Council: Submitted

Category of Membership for Which You Are Applying

Non-Profit/CBO providing services to at-risk Youth

Profile

Ines _____ Deluna _____
First Name Middle Initial Last Name

Email Address

Home Address Suite or Apt

Saint Helena _____ CA _____ 94574
City State Postal Code

Which supervisorial district do you reside in? *

District 1

To find your supervisorial district go to <https://www.countyofnapa.org/2051/Find-my-supervisor-and-district> and enter your address.

Primary Phone

Center for Volunteer &
Nonprofit Leadership

Employer

Director of Volunteer
Services and Community
Programs

Job Title

Director of Nonprofit

Occupation

Education/Experience

Over 25 years of experience in community activism and advocacy for Youth, Education and empowerment. 12+ years of experience in the nonprofit sector as a board member and now as a Director of Community Programs and Services including Community Service programs for At-Risk youth.

Name and occupation of spouse within the last 12 months, if married. (For conflict of Interest purposes)

No Spouse

Resume

[Resume_ISD_2024.docx.pdf](#)

Upload a Resume

Letter of Recommendation or Supplemental
Attachments

Professional or occupational license, date of issue, and expiration including status

None

References: Provide names and phone numbers of 3 individuals who are familiar with your background.

Gerardo Martin - [REDACTED] Stephanie Cajina - [REDACTED] Will Marcencia [REDACTED]
[REDACTED]

Community Participation

Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute.

Community, youth and empowerment through education have been at the forefront of all my activism and advocacy efforts for over 30 years. Now as a Director of Volunteer Services and Community Service programs I have been able to make the connections for youth with memorable and life changing volunteer opportunities where they are exposed to positive work experiences while giving back to their communities. My many years of service and community relationships would bring a much needed perspective and experience to the council that not many people have. My point of view as a granddaughter of immigrants and a deeply rooted Napa County family my life experience and national advocacy are unique to our valley and the challenges our Youth and families face. My knowledge of and relationship with nonprofits throughout Napa County would provide essential point of view to represent the services available to our Youth but also what we can create for our youth.

Nature of activity and community location

I was born and raised in St. Helena but have historically worked in the city of Napa. My advocacy and activism spans the state of California, national programs and groups as well as extensive work with the Mexican Consulate in Sacramento and San Francisco and the Government of the Mexican state of Baja California. Napa Valley is a world renowned region, our community deserves to have every opportunity to thrive in this region and beyond. Currently for my job I oversee services to nonprofits in Napa County, Sonoma, Solano and Marin Counties.

Other County Board/Commission/Committee on Which You Serve/Have Served

Napa County Hispanic Chamber of Commerce Chicano Latino Caucus of California Napa Valley College Board of Trustees California Community College Trustees (State of California) Board Member FIELD by Cesar Chavez, Statewide Board Member EPIC de Cesar Chavez, Statewide Board Member

Public Actions that may impact Credit Rating (List all court or other public administration actions impacting your credit rating within the past ten (10) years)

None

Electronic Signature Agreement

I meet the criteria required to serve in this position.

Yes No

I declare under penalty of perjury that the foregoing is true and correct.

Yes No

Please Agree with the Following Statement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I Agree

Electronic Signature (First M. Last)

Ines S. DeLuna

Date

4/12/2024

Ines DeLuna

Community Advocate, Activist and Liaison

██████████ St. Helena, CA 94574 ██████████

Personal statement

I am fueled by a strong desire to help my community, to speak for those who cannot speak for themselves, whether it be immigrants, youth or elders. My passion is to assist the community members to expand their knowledge, and receive the assistance they need to further their education, increase community involvement, form successful businesses, and promote their art. I strive to be my best self in every aspect of my life and inspire my community to do the same.

Professional Profile

Center for Volunteer and Nonprofit Leadership – Director, Volunteer Services and Community Service Programs - March 2023 to Present - Director and Manager from June 2021 to March 2023

- Provide leadership, strategy, and operational direction to effectively fulfill the organization's strategic goals.
- Design, document, and implement business strategies, plans and procedures to provide historical context, streamlined and proven practices for all operational areas.
- Analyze data and trends, identify problems, reduce costs, and inform decision making.
- Maximize efficiency and productivity through extensive process analysis and interdepartmental collaboration.
- Set comprehensive goals for performance and growth.
- Evaluation of performance by analyzing and interpreting data and metrics
- Establishment of policies that promote company values, culture, and vision.
- Lead employees and encourage maximum performance and dedication to the mission.
- Development of CVNL's strategic goals and objectives as well as the overall management of the organization
- Initiate and enhance working relationships with local, state, and national alliances, as well as nonprofits and other agencies.
- Chair of the Diversity, Equity, Inclusion and Belonging Committee, creating DEIB policies and procedures and the integration of DEIB into all aspects of service delivery and training programs.
- Assess and improve CVNL's internal systems and use of resources including office space, hardware, communications technology, supplies, and logistics.
- Working with the CFO, developing operations budgets and actively working to ensure the organization is meeting or exceeding budget goals.
- Recruitment, Development and Evaluation of staff; ensure high levels of retention and satisfaction; support data driven initiatives and practices.
- Build and implement social media strategy.
- Donation management during disasters and throughout the year for emergency response

Gabriel-Glas North America LLC – Office and Operations Manager August 2019 to May 2021

- Operations management and oversight.
- Interface with vendors and service providers
- Inventory management and supply oversight

- Support B2B and B2C sales- customer service

Napa County Superior Court – Court Division Supervisor November 1997 to May 2019

- Emergency Response Team for the County. Activated during disasters, responded to the 2016 Earthquake, 2017 fires and before that the Napa County Floods. Would provide training to other emergency response team members and provided services and translation from English to Spanish for first responders and communication teams.
 - Configured, designed, and managed implementation of a new case management system, including trainings for all court staff (80+ Staff)
 - Managed the courtroom operations for the County of Napa staff of 14 in addition to coordination with judicial officers and deputy sheriff's
 - Planning and oversight of special programs, Re-engineering, Self-Help Assistance, Unified Family Court Project, Spanish Language Access Plan, Mediation Reorganization, Criminal Realignment.
 - Advanced use of configuration tools for configuration of court case management system, court calendar system and other data entry systems and case tracking programs specific to court work
 - Grant applications and administrative oversight
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Elected Offices Held

Trustee – Napa Valley College

December 2020- Present

- Oversight of college administration
- Superintendent Search and hiring
- Oversight and supervision of College President/Superintendent
- Oversight of multi-million-dollar budget and financial status of the college
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State of California Community College Board of Trustees - February 2022 to Present

- Oversight of the California community college system
- Communication to all California community college trustees
- Represent California Community College in community forums
- Advocate for underrepresented communities

Farmworker Institute for Education and Leadership Development – A Cesar Chavez Foundation – Director and EPIC de Cesar Chavez – Board Member

April 2013 to Present

- Strategic Planning – Furthering the goals of the organization to establish schools all over the state of California.
- Development of programs and services in Northern California
- Oversight of multi-million-dollar statewide budget

Napa County Latinx Democratic Club – President

May 2020 to Present

- Engaging the Latinx community in local and statewide issues
- Representing the best interest of the Latinx community in all aspects of local government
- Advocating for the Latinx community with local elected officials and government bodies

St. Helena School Board – Board of Trustees - March 2003 to March 2012

- Elected twice to 4-year terms
- Established the International Baccalaureate program to assist our students gain an international based education, in alignment with the diversity of knowledge of our growing community.

- Assisted in fundraising over 10 million dollars for local school projects, through school district wine auctions, local endowments, government matching of funds and school bonds.
- Strategic Planning for current terms and 10-year district wide vision plan

Other Board Memberships

Chicano Latino Caucus of California - Current

Member – National Association of Latino Elected Officials - Current

Napa County Hispanic Chamber of Commerce- Secretary / Director of Government Affairs – April 2011 to January 2016

Napa Valley Vine Trail – Board Member, May 2013 to July 2014

Board Liaison, Mexican American Vintners Association January 2015 to August 2017

Disaster Preparedness and Response Training:

Red Cross Flood Preparedness and Safety Training for local assistance to Napa County. Received training and offered training through the County of Napa for all county departments and community partners.

Translated materials and provided training in English and Spanish.

Earthquake Safety and Preparedness Training – County of Napa office of emergency management.

Received training and offered in English and Spanish for all county departments and community partners. Translated materials and provided training in English and Spanish.

Active Shooter and Hostage Training

Bomb Threat – Identification of risk and training for evacuation plans.

Wildfire Preparedness and Response – Worked with the County of Napa to provide disaster response to the community. Provided bilingual information briefings through the local radio station for Napa and Sonoma County.

Napa County Office of Emergency Services – Emergency Response Team – activated in times of floods, earthquake and wildfires during this time. Assisted in shelters, response teams in the field and translation services for community response.

Academic Qualifications

- Diversity, Equity, and Inclusion in HR Certificate – Cornell University
- Project Management and SCRUM Master Certification
- BS - Political Science - Cal State Sacramento