



# Napa County

1195 THIRD STREET  
SUITE 310  
NAPA, CA 94559  
[www.countyofnapa.org](http://www.countyofnapa.org)

Main: (707) 253-4580

## Legislation Text

---

**File #:** 23-0401, **Version:** 1

---

**TO:** Board of Supervisors  
**FROM:** David Morrison, Interim County Executive Officer  
**REPORT BY:** Neha Hoskins, Clerk of the Board  
**SUBJECT:** Appointment to Napa County Planning Commission

---

### **RECOMMENDATION**

Interim County Executive Officer requests the following actions:

1. Consideration and appointment of District 1 Supervisor Joelle Gallagher's nomination of Kara Brunzell to the Napa County Planning Commission with the term of office to commence immediately and run coterminous with the term of Supervisor Joelle Gallagher (December 31, 2026).
2. Consideration and appointment of District 3 Supervisor Anne Cottrell's nomination of Heather Phillips to the Napa County Planning Commission with the term of office to commence immediately and run coterminous with the term of Supervisor Anne Cottrell (December 31, 2026).

Applicants:

Keri Akemi-Hernandez

Yvonne Baginski

Kara Brunzell

Erevan O'Neill

Lucio Perez

Heather Phillips

## **EXECUTIVE SUMMARY**

Today's action requests the consideration and possible action to appoint one Planning Commissioner to represent Supervisorial District 1 and one Planning Commissioner to represent Supervisorial District 3.

### **PROCEDURAL REQUIREMENTS:**

1. Staff Reports
2. Public Comments
3. Motion to nominate, second, discussion, and vote on the item.

## **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	No
Is it Mandatory or Discretionary?	Mandatory
Future fiscal impact:	The position and benefits are coterminous with the nominating District Supervisor. The expenses and other compensations are established by resolution of the Board of Supervisors per Napa County Code Section 2.50.028.
Consequences if not approved:	District 1 and District 3 Supervisors will not have representation on the Planning Commission as required per Napa County Code Section 2.50.022.
County Strategic Plan pillar addressed:	Effective and Open Government

## **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

The Napa County Planning Commission consists of five members who are residents of the County and appointed by the Board of Supervisors. Section 2.72.020 of the County Code provides that each Supervisor is entitled to nominate one person to the Napa County Planning Commission. The nominee may reside within or without the Supervisor's district and must be affirmed by the full Board. The full Board has the right to approve or reject the nominee of the Supervisor but cannot nominate candidates.

District 1 Supervisor Joelle Gallagher will nominate one person from the list of applicants, and the Board may either approve or reject Supervisor Gallagher's nominee. The term of office will commence immediately and

run coterminous with the term of office of Supervisor Gallagher (December 31, 2026).

District 3 Supervisor Anne Cottrell will nominate one person from the list of applicants, and the Board may either approve or reject Supervisor Cottrell's nominee. The term of office will commence immediately and run coterminous with the term of office of Supervisor Cottrell (December 31, 2026).