



Legislation Text

File #: 23-0685, Version: 1

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
REPORT BY: Mercedes Meats - Supervising Staff Services Analyst
SUBJECT: Purchase a Transit Van

RECOMMENDATION

Director of Public Works requests the following actions regarding the purchase of a 2023 Ford Transit Van 350 LR 148" (4/5 vote required):

1. A waiver of competitive bidding requirements and sole source award to Watsonville Ford of Watsonville, CA for the purchase of one (1) 2023 Ford Transit 350 LR 148", pursuant to Napa County Code Section 2.36.090; and
2. Approval of a Budget Adjustment increasing appropriations in Vehicle Replacement Budget (Fund 4100, Org 4102000, Object 55400) by \$58,000 with the use of its available fund balance and establishment of a capital asset in the amount of \$58,000 for the purchase of a Ford Transit Van 350 LR 148".

EXECUTIVE SUMMARY

Today's requested action will allow a waiver for competitive bidding requirements and sole source award to Watsonville Ford of Watsonville, CA and will authorize the Napa County Fleet Manager to purchase a 2023 Ford Transit Van 350 LR 148" for assignment to the Sheriff Department for the purpose of transporting prisoners. Today's action will also approve a budget adjustment to increase appropriations by \$58,000 with an offset from fund balance in the Vehicle Replacement Budget and lastly, establish a new capital asset for Fiscal Year 2022-2023.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	This item is not currently budgeted but once the budget adjustment is approved it will be in Org 4102000.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Due to lack of inventory with current dealerships, we found an alternate dealership that can provide a replacement van with a van that fits our needs.
Is the general fund affected?	No
Future fiscal impact:	Future costs will be budgeted accordingly.
Consequences if not approved:	The fleet manager will not be able to replace the existing van in a timely manner. Sheriff's transportation department could be affected.
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The fleet manager needs to replace a Sheriff Department's transport van. Due to the lack of vehicle inventory the last couple of years, the fleet and purchasing managers have not been given a time frame for delivery of a van already approved by the board, from a current vendor. After much research the fleet manager was able to secure a Transit Van that fits the Sheriff Department's needs from Watsonville Ford, who has guaranteed a 2023 Ford Transit Van be delivered within the next 6 months.

Today's requested action will allow a waiver of competitive bidding requirement and authorize sole source award to Watsonville Ford and will authorize the Napa County Fleet Manager to purchase a 2023 Ford Transit Van 350 LR 148" for assignment to the Sheriff Department the purpose of transporting prisoners. Today's action will also approve a budget transfer to increase appropriation by \$58,000 with the offset from fund balance in the Vehicle Replacement Fund and lastly, establish a new capital asset for Fiscal Year 2022-2023.