



Napa County

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Legislation Text

File #: 23-0164, Version: 1

TO: Board of Supervisors
FROM: Christine Briceño, Director of Human Resources
REPORT BY: Joy Cadiz, Senior Human Resources Analyst
SUBJECT: Adoption of a Resolution Amending the Departmental Allocation List for the Health and Human Services Agency

RECOMMENDATION

Director of Human Resources and Director of Health and Human Services Agency (HHS) request adoption of a Resolution amending the Departmental Allocation List for the Self Sufficiency Services Division of the Health and Human Services Agency, by adding two 1.0 full-time equivalent (FTE) Eligibility Specialist I/II - Limited Term positions, effective February 18, 2023 through June 30, 2024, with a net increase of two 1.0 FTE, and no impact to the County General Fund.

EXECUTIVE SUMMARY

If approved, this request adds two 1.0 FTE Eligibility Specialist I/II - Limited Term positions effective February 18, 2023 through June 30, 2024, to assist with the State mandate to resume processing Medi-Cal redeterminations within the Health and Human Services Agency's Self Sufficiency Services Division.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No

Future fiscal impact: The cost of salary and benefits for the requested position for the remainder of the fiscal year is approximately \$60,976. The annual cost of salary and benefits is approximately \$198,174. Funding for these two Eligibility Specialist I/II - Limited Term positions is 100% funded through the Health and Human Services Agency's Medi-Cal allocation.

Consequences if not approved: The County will be out of compliance with the State mandated resumption of Medi-Cal redeterminations, effective April 2023.

County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In Napa County, over 35,000 individuals receive Medi-Cal. This number has increased by 7,700 (or 28%) since 2019. Self Sufficiency Services receives an average of 400 applications per month and, with the end of the Covid-19 Public Health Emergency, will have approximately 3,000 renewals per month. By regulation, the Agency has 45 days to process Medi-Cal applications. The requested Eligibility Specialist I/II -Limited Term positions will assist the Health and Human Services Agency in completing mandated annual redeterminations timely and accurately.

Therefore, the Director of Human Resources and the Director of Health and Human Services Agency request adoption of a Resolution amending the Departmental Allocation List for the Self Sufficiency Services Division of the Health and Human Services Agency, effective February 18, 2023, with a net increase of two full-time equivalents, and no impact to the County General Fund.