



Napa County

1195 THIRD STREET
SUITE 310
NAPA, CA 94559
www.countyofnapa.org

Main: (707) 253-4580

Legislation Text

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TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works

REPORT BY: Andrea Salter, Staff Services Analyst I

SUBJECT: Semi-Annual Report of Space License and Lease Agreements Executed by the County Executive Officer

RECOMMENDATION

Director of Public Works requests the Board accept a report on Space License Agreements and Lease Agreements executed by the County Executive Officer during the period July 1, 2022, through December 31, 2022, pursuant to Resolution No. 2018-36.

EXECUTIVE SUMMARY

On March 20, 2018, the Napa County Board of Supervisors approved Resolution No. 2018-36 delegating authority to execute space license agreements and lease agreements to the County Executive Officer consistent with the scope of Government Code Section 26227. One of the resolution provisions is for the Property Management Division of the Department of Public Works to provide the Board of Supervisors with a report on all space license and lease agreements executed pursuant to this authority.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Government Code Section 26227 authorizes the Board of Supervisors to delegate authority to staff to enter into space licenses and leases with other public agencies and private entities, including non-profits and individuals that operate programs that serve a public purpose. Resolution No. 2018-36 delegated this authority to the County Executive Officer. Agreements executed under this authority are recommended to the County Executive Officer for approval by the Public Works Department, reviewed and approved by Risk Management, and approved as to form by County Counsel.

During the period of July 1, 2022, through December 31, 2022, the County Executive Officer executed Space License Agreements with:

- Napa County Fair Association dba Celebrate! Napa Valley, extended space license term by 6-months for storage and disposal of Fair Association assets;
- City of Napa, for staging at Sullivan Lot during Napa Lighted Art Festival;
- City of Napa, at 825 Brown Street during Napa Lighted Art Festival; and
- City of Napa, at 1127 First Street during Napa Lighted Art Festival.

The attached report is presented to your Board for informational purposes and does not include space license or lease agreements that may have been executed independent of the Public Works Department.