



## Legislation Text

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**File #:** 22-1516, **Version:** 1

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**TO:** Napa-Vallejo Waste Management Authority  
**FROM:** Thomas Zeleny, Authority Counsel  
**REPORT BY:** Thomas Zeleny, Authority Counsel  
**SUBJECT:** Proposed Contract with Richard Luthy to Serve as a Technical Advisor

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### **RECOMMENDATION**

Approval and authorization for the Chair to sign Agreement 2023-06 with Richard Luthy, in an amount not to exceed \$46,080.00 in wages and \$3,000.00 in expenses for a one-year term, to assist the Authority with the transition to a new Executive Director.

### **EXECUTIVE SUMMARY**

Richard Luthy, the Executive Director of the Authority, is retiring from the position after 12 years of service. The Authority is considering hiring a new Executive Director today. Richard Luthy has an intimate and extensive knowledge of Authority operations and issues. Under this proposed agreement, Richard Luthy will report to the new Executive Director to help provide for a smooth transition of the day to day management of the Authority.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Operating Reserves
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Richard Luthy's experience will help with a smooth transition to a new Executive Director.
Future fiscal impact:	None after one year.
Consequences if not approved:	The Authority will not have the benefit of Richard Luthy's experience in transitioning to a new Executive Director.

## **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

Richard Luthy, the Executive Director of the Authority, is retiring from the position after 12 years of service. The Authority is considering hiring a new Executive Director today. Richard Luthy has an intimate and extensive knowledge of Authority operations and issues, which will be very helpful in transitioning to a new Executive Director.

Under this proposed agreement, Richard Luthy will report to the new Executive Director to provide assistance on an as-needed basis as a Technical Advisor. Richard Luthy will be paid \$120 per hour, which is the equivalent of his current salary reduced to an hourly rate. The maximum amount of the agreement is \$46,080.00 over the one-year term of the agreement, the equivalent of 32 hours per month, plus a maximum of \$3,000.00 in expenses, if any. The agreement with Richard Luthy will commence on the first day of work of the new Executive Director.