



Napa County

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Legislation Text

File #: 21-898, **Version:** 1

TO: Board of Supervisors

FROM: John Tuteur - Registrar of Voters Elections

REPORT BY: John Tuteur - Registrar of Voters Elections

SUBJECT: Assessor-Recorder-County Clerk ex officio Registrar of Voters requests approval of Amendment No. 1 to Agreement 210073B with Tritex Systems Inc. for software upgrade

RECOMMENDATION

Assessor-Recorder-County Clerk ex officio Registrar of Voters requests approval of Amendment No. 1 to Agreement 210073B with Tritex Systems Inc. for software upgrade not to exceed \$3,000.

EXECUTIVE SUMMARY

In August 2020 the Board approved the purchase of a ballot sorting-signature capture machine from Tritex Systems Inc. using HAVA/CARES pandemic funding. The machine has worked flawlessly allowing us to count and canvass November 3, 2020 Presidential Election ballots in record time. Staff discovered that return envelope processing would improve and staff time and effort reduced by a software upgrade to sort by additional categories. This contract covers the cost of that software upgrade. State funding for the recall election will reimburse the cost.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	1141000 Elections
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Software upgrade improves throughput of return ballot envelopes and maximizes staff efficiency
Is the general fund affected?	Yes
Future fiscal impact:	One time software upgrade - no future impact
Consequences if not approved:	Staff efficiency will stagnate and return envelope processing will remain slow

County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In August 2020 the Board approved the purchase of a ballot sorting-signature capture machine from Tritex Systems Inc. using HAVA/CARES pandemic funding. The machine has worked flawlessly allowing us to count and canvass November 3, 2020 Presidential Election ballots in record time. Staff discovered that return envelope processing would be improved and staff time and effort reduced by a software upgrade to sort by additional categories. This contract covers the cost of that software upgrade. State funding for the recall election will reimburse the cost.