



Napa County

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Legislation Text

File #: 21-895, **Version:** 1

TO: Board of Supervisors
FROM: Jennifer Yasumoto, Director Health & Human Services
REPORT BY: JoAnn Melgar, Staff Services Analyst II
SUBJECT: Removal of Capital Assets from Health and Human Services Agency Inventory

RECOMMENDATION

Director of Health and Human Services requests the following:

1. Declare capital asset property as surplus and no longer required for public use; and
2. Authorize removal of capital assets from the Health and Human Services Agency capital asset inventory.

EXECUTIVE SUMMARY

The County purchased a 10-inch Kaultronics Dish System in 1997, which was installed on Building G at the previous location of the Health and Human Services Agency (HHSA) on Old Sonoma Road. The dish system has not been used for many years and was recently removed from the building on Old Sonoma Road. Staff is requesting permission to remove this item from the HHSA capital asset list and dispose of this property.

In addition, in 2007 the County acquired four Power Edge Servers with support coverage provided by Dell. The County's ITS Department managed these servers. When support for the servers expired in 2013, they were disposed of by ITS because they were no longer viable as a resource. Staff is requesting permission to remove these items from the HHSA capital asset list.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Is the general fund affected?	No
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to California Government Code, Article 7, section 25504, the County Purchasing Agent, which is the County Executive Officer in Napa County, may sell, lease, or dispose of any personal property belonging to the county that is not required for public use, subject to such regulations as may be provided by the Board of Supervisors. Today's requested action will enable disposal of a Kaultronics Dish System that is no longer needed and four Power Edge Servers that were previously disposed of and removal of these items from the HHS capital assets list.