



Legislation Text

File #: 23-0420, **Version:** 1

TO: Board of Supervisors
FROM: Steve Lederer- Director of Public Works
REPORT BY: Katie Ribardiere- Animal Shelter Manager
SUBJECT: Acceptance of donation to the Animal Shelter

RECOMMENDATION

Director of Public Works requests acceptance of a donation of gift cards totaling \$3,751 from Pet Food Express to the Napa County Animal Shelter and approval for the Board Chair to sign a letter of appreciation.

EXECUTIVE SUMMARY

In accordance with Board Resolution No. 05-40 and the recommended procedure for the acceptance and disbursement of gifts, bequests, or devices for donations in excess of \$1,000, this agenda item has been prepared to accept a donation in the amount of \$3,751 in gift cards from Pet Food Express, and to send a letter of appreciation for the generous contribution.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	A donation in the amount of \$3,751 in gift cards was received by the Napa County Animal Shelter from Pet Food Express. The gift cards will be used to support Animal Shelter operations. Fund: 5040, Org: 5040000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	These gift cards will support Animal Shelter operations
Is the general fund affected?	No
Future fiscal impact:	No impact to future fiscal years
Consequences if not approved:	The gift cards will be returned to the donor and the Animal Shelter would not benefit from this gift.
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable

BACKGROUND AND DISCUSSION

Pet Food Express has donated \$3,751 in gift cards to the Animal Shelter to assist with general operations. Staff requests acceptance of this donation and authorization to send the attached letter of appreciation.