



Napa County

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Legislation Text

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TO: Board of Supervisors

FROM: Jennifer Yasumoto, Director Health and Human Services Agency

REPORT BY: Michael Parker, Senior Management Analyst

SUBJECT: Tobacco Master Settlement Agreement - Approval of Budget Transfer for Fiscal Year 2021-2022

RECOMMENDATION

County Executive Officer and Director of Health and Human Services Agency (HHS) request approval of a Fiscal Year 2021-2022 Budget Transfer increasing appropriations by \$4,184 in the Tobacco Settlement Fund (Fund 1000, Org 1055000), offset by use of its available fund balance in order to pay a past due Fiscal Year 2020-2021 MSA Grant agreement invoice from Ole Health (4/5 vote required).

EXECUTIVE SUMMARY

Approval of today's requested action will allow a FY2021-2022 Budget Transfer (BT) increasing appropriations by \$4,184 in the Tobacco Master Settlement Agreement Fund (Fund 1000, Org 1055000), offset by use of its available fund balance. The BT will allow the Auditor-Controller's Officer to process a past due MSA Grant agreement invoice from Ole Health, under Agreement No. 210031B.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Where is it budgeted?	Available Fund Balance, Fund 1000, Org 1055000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This will allow staff to process a past due Fiscal Year 2020-2021 invoice for services that were rendered under MSA Grant Agreement No. 210031B
Is the general fund affected?	Yes
Future fiscal impact:	There are no future fiscal impacts.
Consequences if not approved:	Staff will be unable to process the past due invoice.

County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of today's requested action will allow for a Fiscal Year 2021-2022 Budget Transfer increasing appropriations by \$4,184 in the Tobacco Master Settlement Agreement Fund (Fund 1000, Org 1055000), offset by use of its available fund balance in order to pay a past due Fiscal Year 2020-2021 MSA Grant agreement invoice with Ole Health, under Agreement No. 210031B.

A prior fiscal year MSA payment to Ole Health was not processed due to internal communication errors, which the provider's finance team notified the County of last month in June 2022. This error was primarily due to a significant number of diverse roles involved in the MSA workflow process. In order to address this issue going forward, greater communication and coordination will be established by posting contract specific information to a SharePoint site that allows information to be shared with all MSA parties involved.

There is a separate Board Item on today's agenda for the approval of Fiscal Year 2022-2023 MSA multi-year grant awards.