



## Legislation Text

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**File #:** 23-0673, **Version:** 1

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**TO:** Napa-Vallejo Waste Management Authority Board of Directors  
**FROM:** Chris Celsi, Executive Director  
**REPORT BY:** Chris Celsi, Executive Director  
**SUBJECT:** Revised 2023 NVWMA Meeting Calendar

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### **RECOMMENDATION**

Approve the revised 2023 NVWMA meeting calendar, changing the regular meeting schedule to the second Thursdays of every month (with one exception) at 10:00 a.m., pursuant to the Board's direction at the meeting of April 6, 2023.

### **EXECUTIVE SUMMARY**

At the regular meeting of April 6, 2023, the Board amended the Authority bylaws to change its regular meetings to the second Thursdays of each month at 10:00 a.m. This was done to avoid scheduling conflicts with the State Route 37 Policy Committee meetings, which some Directors attend. This proposed action will revise the balance of the 2023 NVWMA meeting calendar to reflect the new regular meeting schedule, with one exception. Staff recommends the November meeting be held on the third Thursday of November to avoid meeting during the week of Veteran's Day.

### **FISCAL & STRATEGIC PLAN IMPACT**

|                                   |  |
|-----------------------------------|--|
| Is there a Fiscal Impact?         | No   |
| Is it Mandatory or Discretionary? | Discretionary  |
| Discretionary Justification:      | To avoid scheduling conflicts with the SR 37 Policy Committee meetings.  |
| Is the general fund affected?     | No   |
| Consequences if not approved:     | Some Directors may not be able to attend Authority meetings when they conflict with SR 37 Policy Committee meetings. |

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), as an organizational or administrative activity that will not result in direct or indirect physical changes in the environment, and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

At the regular meeting of April 6, 2023, the Board amended the Authority bylaws to change its regular meetings to the second Thursdays of each month at 10:00 am. This was done to avoid scheduling conflicts with the State Route 37 Policy Committee meetings, which some Directors attend. This proposed action will revise the balance of the 2023 NVWMA meeting calendar to reflect the new regular meeting schedule, with one exception.

The Authority bylaws indicate that regular meetings be held on the second Thursday of each month, unless otherwise specified by the Board. The practice of the Board has been to postpone a regular meeting by one week if the meeting would occur during the same week as a holiday. In years past, regular meetings were postponed to avoid meeting during the weeks of New Year's Day, the July 4 (Independence Day) holiday, and Labor Day. Staff recommends the November meeting be held on the third Thursday of November instead of the second Thursday, to avoid meeting during the week of Veteran's Day. The proposed regular meeting calendar for the rest of the year reflects this change, as authorized by the bylaws.