



Legislation Text

File #: 21-1304, Version: 1

TO: Board of Supervisors

FROM: Christine Briceno - Director of Human Resources

REPORT BY: Kevin Lemieux - Staff Services Manager

SUBJECT: Adoption of a Resolution Amending the Departmental Allocation List for the Emergency Services Division of the County Executive Office

RECOMMENDATION

Director of Human Resources and County Executive Officer request adoption of a Resolution amending the Departmental Allocation List for Emergency Services Division of the County Executive Office, by adding one 1.0 FTE Emergency Services Officer - Limited Term, effective December 7, 2021 through December 31, 2023, with a net increase of one full-time equivalent, and a slight impact to the General Fund.

EXECUTIVE SUMMARY

If approved, this request adds an Emergency Services Officer - Limited Term position to the Emergency Services Division of the County Executive Office. The requested Emergency Services Officer - Limited Term is essential to ongoing emergency preparedness and disaster recovery activities.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The requested Emergency Services Officer - Limited Term position is needed to support the County's emergency management capabilities.
Is the general fund affected?	Yes
Future fiscal impact:	The increased cost of salaries and benefits for the remainder of Fiscal Year 2021-2022 is estimated at \$77,191. The annualized cost is estimated at \$154,383 and will be budgeted accordingly in future fiscal years.

Consequences if not approved:	If the addition of an Emergency Services Officer - Limited Term is not approved, the limited staff in the Emergency Services Division of the County Executive Office will be without a much-needed dedicated resource tied to emergency preparedness and disaster recovery.
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

If approved, this position will support ongoing emergency preparedness activities and disaster recovery efforts. Increased disaster activity in recent years has resulted in growing staffing needs. In addition to the increased disaster activity, there are new policies and programmatic guidelines, which have added complexity and responsibilities, tied to disaster preparedness and recovery.

The requested Emergency Services Officer - Limited Term position is critical to the support of the County's emergency management capabilities. The requested position's term would expire on December 31, 2023.

Therefore, the Director of Human Resources and the County Executive Officer request adoption of a Resolution amending the Departmental Allocation List for the Emergency Services Division of the County Executive Office, effective December 7, 2021, with a net increase of one full-time equivalent, and a slight impact to the General Fund.

SUPPORTING DOCUMENTS

Resolution