



Legislation Details (With Text)

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On agenda: 5/16/2023 **Final action:**

Title: Director of Library Services and Community Outreach requests the following:
1. Authorization to accept a donation in the amount of \$7,500 from the Victoria Cooper Revocable Living Trust; and
2. Approval for the Chair to sign a letter of appreciation in acceptance of the donation.

Sponsors: Board of Supervisors

Indexes:

Code sections:

Attachments: 1. Letter of Appreciation

Date	Ver.	Action By	Action	Result
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TO: Board of Supervisors

FROM: Anthony Halstead - Director of Library Services and Community Outreach

REPORT BY: Michelle Carreon - Staff Services Analyst

SUBJECT: Acceptance of a donation in the amount of \$7,500 to the Napa County Library

RECOMMENDATION

Director of Library Services and Community Outreach requests the following:

1. Authorization to accept a donation in the amount of \$7,500 from the Victoria Cooper Revocable Living Trust; and
2. Approval for the Chair to sign a letter of appreciation in acceptance of the donation.

EXECUTIVE SUMMARY

Director of Library Services and Community Outreach seeks the Board's approval to accept a donation in the amount of \$7,500 from the Victoria Cooper Revocable Living Trust a second distribution.

The donation will help fund projects and programs provided to the community at the Napa County Library locations.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	No
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Deposit of donations into the specified library location budget will facilitate fiscal monitoring and ensure that donation spending will be consistent with the intent of the donors.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the \$7,500 donation to help fund projects and programs provided to the community at the Napa County Library locations.
County Strategic Plan pillar addressed:	Collaborative and Engaged Community

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Board of Supervisors adopted Napa County Library policy, Section 29 authorizing the Library Director to accept on behalf of the Napa County Library donations in the amount of \$2,000 or less and up to \$10,000 by Friends of the Library groups to support existing Library services and programs.

On October 18, 2022, the Board accepted a donation in the amount of \$86,000 from the Victoria Cooper Revocable Living Trust. The Director of Library Services and Community Outreach seeks the Board's approval to accept a second distribution donation in the amount of \$7,500 and for the Chair to sign a letter of appreciation in acceptance of the donation.

The donation will help fund projects and programs provided to the community at the Napa County Library locations. Today's action will allow for the orderly acceptance of the donation.